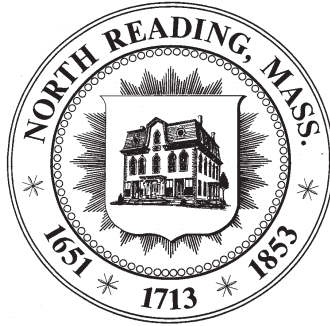


ANNUAL REPORT



TOWN OF NORTH READING MASSACHUSETTS

For the Year Ended December 31

2018

IN MEMORIAM

2 0 1 8

* * * * *

Kenneth M. Jones

Finance Committee

Police Station Building Committee

Call Firefighter

* * * * *

Joseph Marotta

Water Commission

* * * * *

Philip H. “Nick” O’Brien, Jr.

Selectman

North Reading Minit and Militia

Dedicated Town Meeting Participant

* * * * *

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NORTH READING Of General Interest 2018

Date Incorporated: March 22, 1853

Home Rule Charter effective: July 1, 1970

Location:

Middlesex County -- Northeastern Massachusetts
Bordered by Wilmington on the west, Andover and North Andover on the north,
Middleton and Lynnfield on the east, and Reading on the south;
16 miles from Boston, 10 miles from Lawrence, 15 miles from Salem, and
234 miles from New York City.

Population: Federal Census: 14,892 (01/01/2010)
Town Census: 15,088 (12/31/2018)

Registered Voters a/o December 31, 2018: 10,978
Democrats: 2,419 Republicans: 1,713
Unenrolled: 6,710 All Others: 136

Elevation: Approximately 100 feet above sea level

Area: 13.26 Square Miles

Type of Government: Home Rule Charter
Town Administrator
Five-Member Select Board
Open Town Meeting (June and October)

Annual Town Election: Tuesday following first Monday in May

Annual Town Meetings:

Per the Town Charter -- to commence on any day in June (primarily financial matters and other business), and any day in October (primarily zoning and by-law matters and other business) not in conflict with a legal or religious holiday, as set by the Select Board at a public hearing held annually no later than March 31st. Per the Town General By-laws, no quorum requirement for any session of any regular Town Meeting; a quorum requirement of 150 voters is mandated for all sessions of any Special Town Meetings.

[Charter and by-law changes regarding Town Meeting procedures were voted at the June 2018 Town Meeting; subsequent legislation under Chapter 269 Acts of 2018 for the Charter changes was signed into law on October 11, 2018; By-law change regarding successive sessions was approved by the Attorney General on September 21, 2018.]

Total Assessed Valuations: Please see Assessor's Report in this book.

Tax Rate: Residential property: \$15.58 per thousand dollar valuation. (FY 2019)
Commercial property: \$15.58 per thousand dollar valuation. (FY 2019)

FEDERAL AND DISTRICT ELECTED OFFICIALS

Senators in Congress:	Elizabeth A. Warren (D) Edward J. Markey (D)
Representative in Congress:	Seth Moulton (D) (Sixth Congressional District)
State Senator:	Bruce E. Tarr (R) Gloucester (1st Essex & Middlesex)
State Representative:	Bradley H. Jones, Jr. (R) North Reading (20th Middlesex)
Councillor:	Eileen R. Duff (D) Gloucester (Fifth District)
District Attorney:	Marian T. Ryan (D) Northern District

Qualifications for registration as a voter:

Must be 18 years of age, American-born or fully-naturalized US citizen, and a resident of North Reading. Registration methods: on-line; mail-in; at the RMV; and in person at the Town Clerk's Office during regular office hours and during extended hours preceding elections and town meetings on dates as prescribed by law. No pre-existing residency requirement. Pre-registration available to 16 & 17 year old citizens (*per Chapter 111 Acts of 2014*).

Absentee Voting : All Elections -- State, Primaries, Town and Specials
Early Voting : State Elections only (*per Chapter 111 Acts of 2014*)

DOG LICENSES:

- Calendar licensing period: January 1 – December 31 annually
- All dogs must be licensed at 3 months of age per Town By-laws
- Proof of spaying or neutering and rabies vaccination certificate required
- Fees: Spayed Females & Neutered Males – \$10.00; Unaltered – \$20.00
- Late fee beginning April 1: \$10.00 in addition to the cost of the license
- No license fee for owners over 70 years of age; late fee assessed on April 1
[per Chapter 369 of the Acts of 2002 accepted by Town Meeting on April 7, 2003]

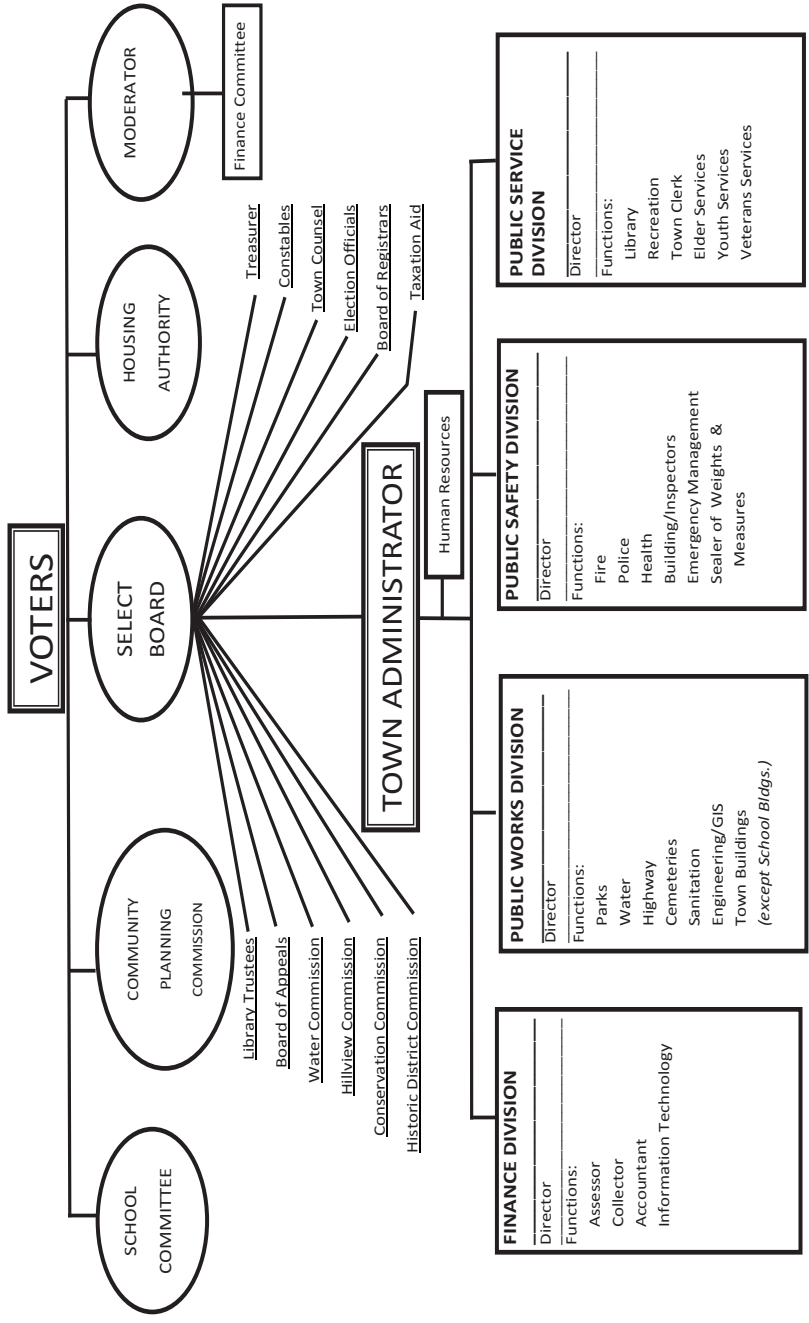
BILLS:

Real Estate Taxes --
Payable quarterly --
February 1, May 1, August 1, November 1
Interest at 14% if unpaid by the above dates

Personal Property, Water and Trash --
Billed quarterly – Due dates as indicated on bills
Interest at 14% for Personal Property and Water if unpaid by due date
Interest at 9% for Trash if unpaid by due date

Motor Excise Bills --
Due thirty days from date of issue
Interest at 12% if unpaid by due date

TOWN OF NORTH READING ORGANIZATIONAL CHART



ELECTED TOWN OFFICIALS

[Town Election May 8, 2018]

SELECT BOARD

	TERM EXPIRES
Michael A. Prisco (<i>Chairman</i>)	May 2019
Kathryn M. Manupelli (<i>Vice-Chairman</i>)	May 2021
Stephen J. O’Leary (<i>Clerk</i>)	May 2021
Robert J. Mauceri	May 2019
Andrew J. Schultz	May 2020

MODERATOR

John J. Murphy	May 2019
----------------	----------

SCHOOL COMMITTEE

Janene C. Imbriano (<i>Chairman</i>)	May 2019
Scott T. Buckley (<i>Vice-Chairman</i>)	May 2020
Melvin K. Webster (<i>Secretary</i>)	May 2019
Dyana Boutwell	May 2021
Richard F. McGowan	May 2021

COMMUNITY PLANNING COMMISSION

Warren R. Pearce, Jr. (<i>Chairman</i>)	May 2019
William C. Bellavance, Jr. (<i>Vice-Chairman</i>)	May 2021
Jonathan P. Cody (<i>Clerk</i>)	May 2019
Christopher B. Hayden	May 2020
Ryan J. Carroll	May 2021

NORTH READING HOUSING AUTHORITY

James DeCola (<i>Chairman</i>)	May 2019
Liane R. Gonzalez (<i>Vice-Chairman</i>) (<i>State Appointee</i>)	April 2020
Michele A. Mawn (<i>Treasurer</i>)	May 2022
Mary S. Prenney	May 2020
Charles Carucci	May 2023

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

[Elected on State Election Ballot]

Judith Dymnt	November 2020
--------------	---------------

APPOINTMENTS BY TOWN MODERATOR

FINANCE COMMITTEE

Abigail Hurlbut, Chairman
Benjamin Gamer, Vice Chairman
Richard Johnson, Clerk
Donald Kelliher
Joseph Foti
Ted Haggerty
Daniel Pulver
Vinnie Ruschioni
Daniel Mills

Term Expires:

June 2019
June 2021
June 2020
June 2021
June 2020
June 2020
June 2021
June 2019
June 2019

APPOINTMENTS BY THE SELECT BOARD

TOWN ADMINISTRATOR

Michael P. Gilleberto

Term Expires:

June 30, 2024

TOWN TREASURER

Maryann MacKay

December 31, 2019

CONSTABLES (Process-Servers)

Paul Dorsey
John Firriello
Douglas Labb
David Rosati
Paula Desrosiers

December 31, 2019
December 31, 2019
December 31, 2019
December 31, 2019
December 31, 2019

BOARD OF APPEALS

Paul O'Leary, Chairman
James Demetri
Joseph Keyes
John D. Nelson, Associate Member
Jennifer Platt, Associate Member

December 31, 2019
December 31, 2019
December 31, 2021
December 31, 2019
December 31, 2020

BOARD OF REGISTRARS

Barbara Stats, Town Clerk
Joyce Jenney
Kiely Gamelin
Gloria Mastro

Indefinite
April 1, 2020
April 1, 2022
April 1, 2021

CABLE ADVISORY COMMITTEE

John Firriello	Indefinite
Edward Strob	Indefinite
John Nowosacki	Indefinite
Kerry Reddington	Indefinite
Michael Sprycha	Indefinite
Gil Hurlbut	Indefinite
Peter Zawitowski	Indefinite

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Michael P. Gilleberto	June 30, 2020
Elizabeth Rourke	November 14, 2020
Michael Prisco	May 7, 2019
Andrew Schultz	May 31, 2020
Dyana Boutwell	May 4, 2021
Joseph Foti	June 21, 2021
Abigail Hurlbut	June 30, 2019
Donald Kelliher	June 30, 2021
Michael Connelly	June 30, 2019
Julie Koepke	May 31, 2018
Kathryn Manupelli	May 31, 2018

CONSERVATION COMMISSION

Lori Mitchener, Chairman	December 31, 2021
Martin Weiss, Vice-Chairman	December 31, 2020
Timothy Allen	December 31, 2020
Melissa Campbell	December 31, 2019
Jonathan Cody (Resigned)	December 31, 2018
Thomas Romeo (Resigned)	December 31, 2019

COMMISSION ON DISABILITIES

Margaret Robertson, Chairman	December 31, 2021
Norma Pierce	December 31, 2019
Michael Scannell	December 31, 2019
George Russo	December 31, 2018
Joseph Veno	December 31, 2021

CULTURAL COUNCIL

Margaret Bradbury	December 31, 2020
Carol Jean Clark	December 31, 2020
Phil Healey	December 31, 2020
Barbara O'Neil Smith	December 31, 2020
Stephanie Baker	December 31, 2018

ECONOMIC DEVELOPMENT COMMITTEE *

David Ferreira, Chairman	May 3, 2021
William Bellavance	May 4, 2021
Michael Prisco	May 7, 2019
Peter Beal	March 3, 2022
Sean Delaney	March 31, 2020
Joseph Lauria	March 3, 2020
David O'Neil	March 3, 2021
Richard Wallner	March 3, 2018
Christopher Hayden	July 12, 2021
Patrick Lee	March 2, 2021
Lara Mottolo	March 2, 2021
Thomas Ollila	May 3, 2021

**Appointed jointly by Select Board and Community Planning Commission*

FAIR HOUSING COMMITTEE

Michael P. Gilleberto, Director	Indefinite
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FOREST COMMITTEE

Steven Nathan	December 31, 2020
Dana A. Rowe	December 31, 2019
Scott Stimpson	December 31, 2019

FOURTH OF JULY COMMITTEE

Anne Valade	Indefinite
Nancy Wolfe	Indefinite
Peter Spinelli	Indefinite
Philip DiPrima	Indefinite
Andrew String	Indefinite

HILLVIEW COMMISSION

George Stack, Chairman	December 31, 2021
Peter Hemme, Treasurer	December 31, 2019
Charles Carucci	December 31, 2020
Francis Hachey	December 31, 2020
Daniel J. Doherty III	December 31, 2019
Louis DiFronzo	December 31, 2021
William King	December 31, 2020

HISTORIC DISTRICT COMMISSION

Mabel DiFranza, Chairman	December 31, 2021
Mark Hall	December 31, 2020
David Ham	December 31, 2020
Patrick O'Rourke	December 31, 2020
Paul Chapman	December 31, 2020
Will Birkmaier	December 31, 2021

HISTORICAL COMMISSION

Christopher Hayden, Chairman	December 31, 2021
Les Masterson, Vice Chairman	December 31, 2021
Patricia Romeo	December 31, 2020
Stone M. Jasie, Clerk	December 31, 2019
Francine Coughlin	December 31, 2020
Chloe Goodell	December 31, 2020

HOUSING PARTNERSHIP

Vacant

LIBRARY TRUSTEES

Kathryn Geoffrion Scannell, Chairperson	December 31, 2019
Marci Bailey	December 31, 2020
Sarah Ralph	December 31, 2021
Mary Ann Lape	December 31, 2021
Sara Harrington (Resigned)	December 31, 2019
Michelle Mullet	December 31, 2020
Geralyn Vasile	December 31, 2020

MARTINS POND RECLAMATION STUDY COMMITTEE

Janet Nicosia, Chairperson	December 31, 2019
Lori Lynes	December 31, 2019
Kathryn Geoffrin Scannell	December 31, 2019
George Cangiano, Jr.	December 31, 2021
Lawrence Soucie	December 31, 2019
Joel Spruance	December 31, 2020

MOBILE HOME RENT CONTROL BOARD

Vacant

RECYCLING COMMITTEE

Meg Robertson, Chairman	Indefinite
Matthew Libby	Indefinite
Bruce McArdle	Indefinite
Edward McGrath	Indefinite
John Rogers	Indefinite
Joe Veno	Indefinite

TAXATION AID COMMITTEE

Mary Prenney	December 31, 2020
Maryann Mackay	December 31, 2019
Debbie Carbone	December 31, 2019
Barbara Campbell	December 31, 2018
Robert Mauceri	May 8, 2018

WATER COMMISSION

Steven Correale Jr.	December 31, 2018
Vincent Ragucci III	December 31, 2020

WATER COMMISSION

Andrew Street	December 31, 2020
Joseph Cimino	December 31, 2021
Amit Subramani	December 31, 2019

YOUTH SERVICES COMMITTEE

Judy Hall	December 31, 2018
Kathy Dardeno	December 31, 2018
Francis Ferraro, Vice Chairman	December 31, 2019
Sandra Garniss	December 31, 2019
Peter A. Majane, Chairman	December 31, 2019
Samantha Miller	December 31, 2019
Karen Buscemi	December 31, 2019
Leslie Schultz	December 31, 2019
Patricia Harrington	December 31, 2021
Christy Damphousse	December 31, 2019
Amy DiChiara	December 31, 2020
Danielle Masterson	December 31, 2021
Jason Slattery	December 31, 2021

**APPOINTMENTS TO STATE & REGIONAL COMMITTEES & ORGANIZATIONS BY
THE SELECT BOARD****EAST MIDDLESEX MOSQUITO CONTROL PROJECT**

Robert Bracey	Term Expires: December 31, 2019
---------------	-------------------------------------------

IPSWICH RIVER WATERSHED ASSOCIATION

Mark Clark	Indefinite
------------	------------

**IPSWICH RIVER WATERSHED DISTRICT
ADVISORY BOARD REPRESENTATIVE**

Mark Clark	Indefinite
------------	------------

**LIAISON TO THE NATIONAL OFFICE
ON DISABILITY**

Position Vacant

LIAISON – MASS STATE ETHICS COMMITTEE

Barbara Stats

December 31, 2019

MBTA ADVISORY BOARD REPRESENTATIVE

Anthony Petrillo

Indefinite

**METROPOLITAN AREA PLANNING COUNCIL
REPRESENTATIVE**

Danielle McKnight

July 24, 2020

Michael P. Gilleberto (Alternate)

July 24, 2020

**NORTH READING'S AGENT TO FEMA
(FEDERAL EMERGENCY MANAGEMENT AGENCY)**

Michael P. Gilleberto

Indefinite

**MAPC REGIONAL WATER SUPPLY PROTECTION
STUDY COMMITTEE**

CPC Chairman or designee

Indefinite

DPW Chairman or designee

Indefinite

**READING MUNICIPAL LIGHT DEPARTMENT CITIZEN'S ADVISORY BOARD
REPRESENTATIVE**

Jason Small

December 31, 2019

SELECT BOARD'S AD HOC COMMITTEES

VETERANS MEMORIAL COMMITTEE

Gordon Hall

Indefinite

John Watson

Indefinite

Lyman Fancy

Indefinite

James E. MacLauchlan

Indefinite

Joseph Veno

Indefinite

William McDonnell

Indefinite

James Saunders, Associate Member

Indefinite

Edward McHarg, Jr., Associate Member

Indefinite

VETERANS EVENTS COMMITTEE

Joseph Veno	December 31, 2020
Albert DiSalvo	December 31, 2020
Neal E. Rooney, III	December 31, 2018
Richard B. Stratton	December 31, 2019
Kim Manzelli	December 31, 2020
Mark Manzelli	December 31, 2020
Arthur Cole	December 31, 2019
Kenneth Ravioli, Associate Member	December 31, 2020

WATER AND WASTEWATER PLANNING ADVISORY COMMITTEE

Luke Roy	Until Completion of Project
Joseph Foti (Water Commission)	Until Completion of Project
Robert Mauceri (Board of Selectmen)	Until Completion of Project
Michael Prisco (Board of Selectmen)	Until Completion of Project
Warren Pearce (Community Planning Commission)	Until Completion of Project

JOINT APPOINTMENTS OF THE SELECT BOARD AND SCHOOL COMMITTEE

SECONDARY SCHOOL BUILDING COMMITTEE

	Term Expires:
Charles Carucci, Chairman	Indefinite
Michael P. Gilleberto	Indefinite
Jon Bernard	Indefinite
Clifford Bowers	Indefinite
Michael Connelly	Indefinite
Phillip Dardeno	Indefinite
Sean T. Delaney	Indefinite
Laurie Witts	Indefinite
Stephen Nathan	Indefinite
Janene Imbriano	Indefinite
Gregg Doble	Indefinite
Helen Maynard	Indefinite
Aldo Tramontozzi	Indefinite
Edwin Stiles	Indefinite
Wayne Hardacker	Indefinite
Donald Kelliher	Indefinite
Anthony J. Loprete	Indefinite
Daniel McInnis	Indefinite
Catherine O'Connell	Indefinite
Stephen O'Leary**	Indefinite
John Pecora	Indefinite
Gerald Venezia	Indefinite

**** Appointed by the Select Board**

APPOINTMENTS BY THE TOWN ADMINISTRATOR

TOWN CLERK Barbara Stats	Term Expires: Indefinite
TOWN COLLECTOR Maryann MacKay	Indefinite
TOWN ACCOUNTANT Elizabeth Rourke	November 14, 2020
DIRECTOR OF FINANCE Elizabeth Rourke	November 14, 2020
VETERANS, AGENT AND DIRECTOR OF VETERANS' SERVICES Susan Magner	Indefinite
BUILDING INSPECTOR Indefinite	
WIRE INSPECTOR Stephen Gigante	Indefinite
GAS INSPECTOR Edward Cirigliano	Indefinite
DIRECTOR OF EMERGENCY MANAGEMENT AND NORTH READING'S REPRESENTATIVE TO THE MYSTIC REGION REGIONAL EMERGENCY PLANNING COMMITTEE Theophilos Kuliopulos	December 31, 2019
SEALER OF WEIGHTS AND MEASURES Leonard Rose	Indefinite
LOCAL CENSUS LIAISON TO THE UNITED STATES DEPARTMENT OF COMMERCE Barbara Stats	Indefinite
DIRECTOR OF PUBLIC WORKS Patrick Bower	Indefinite
CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES Lieutenant, North Reading Company of Minit and Militia	Indefinite

PROVISIONAL FIRE CHIEF

Donald Stats

Until Permanent Fire
Chief Appointed**POLICE CHIEF**

Michael Murphy

Indefinite

PARKING CLERK

Karen Marlin

December 31, 2019

LIBRARY DIRECTOR

Sharon Kelleher

Indefinite

BOARD OF HEALTH

Gary Hunt

December 31, 2019

Karen Martin

December 31, 2019

Pamela Vath

December 31, 2019

BOARD OF ASSESSORS

Debbie Carbone

December 31, 2019

Gregory Smith

December 31, 2019

Sebastian Tine

December 31, 2019

LAND UTILIZATION COMMITTEE

Margie Salt

December 31, 2020

Ken Tarr

December 31, 2019

William Reed

December 31, 2019

Michael Tyner

December 31, 2019

Anthony Giordano

December 31, 2019

Philipp Hertz

December 31, 2021

TRUSTEES OF TRUST FUNDS

Dallas Coffman

December 31, 2018

Jean Osborn

December 31, 2020

RECREATION COMMITTEE

Rita Mullin

December 31, 2019

Sergio Coviello

December 31, 2019

Billie Luker

December 31, 2019

Patricia Filmore

December 31, 2019

Ron Kern

December 31, 2019

Sheila Sturdevant

December 31, 2019

Rick Arington

December 31, 2019

DIRECTOR OF ELDER AFFAIRS

Mary Prenney

Indefinite

COUNCIL ON AGING

Mary Prenney, Chairman
Frances Cheney
Joseph Veno
Jennifer Collins
Kimberly Manzelli
Richard Wallner
Kristine Pecora

Indefinite
December 31, 2020
December 31, 2021
December 31, 2018
December 31, 2020
December 31, 2021
December 31, 2020

APPOINTMENTS BY BOARD OF HEALTH**DIRECTOR OF PUBLIC HEALTH AND HEALTH AGENT**

Robert F. Bracey

Term Expires:
Indefinite

INSPECTOR OF ANIMALS

Jerry Berg

Indefinite

AGENT FOR ISSUING AND RECORDING BURIAL PERMITS

Robert F. Bracey

Indefinite

APPOINTMENTS BY TOWN COLLECTOR**DEPUTY COLLECTOR OF TAXES**

Peter Ryan

Indefinite

SELECT BOARD
(Formerly known as BOARD OF SELECTMEN)
2018 Annual Report

Select Board and Board Organizational Changes

The Town voters approved a home rule petition amendment to make a Town Charter change - Chapter 269 of the Acts of 2018 revises the Town Charter by replacing all references to the "Board of Selectmen" with the term "Select Board" and referring to those who serve on the board as "Select Board Members" rather than "Selectmen." The changes were initially approved at the June 4, 2018 Annual Town Meeting in order to provide neutrality and inclusiveness towards all genders to both encourage a wider level of government participation and more appropriately reflect the composition of the Board.

The 2018 Town Election ended up with no organizational changes with the re-election of Stephen O'Leary and Katherine Manupelli. This year the Board voted to retain Board Member Mr. Michael Prisco as Chair, and Board Member Mrs. Kathryn Manupelli as Vice Chair. The majority of the Board voted Mr. O'Leary as the Board's Clerk.

Personnel Matters

In 2018, the Town hired three (4) new Department Heads and created two (2) new positions:

- Drug Free Communities Grant Director: Amy Luckiewicz
 - The Town's Community Impact Team (CIT) Youth Substance Use Prevention Coalition joined the Community Anti-Drug Coalitions of America which is a National Leadership Forum, just outside of Washington, D.C.; which is a rigorous training program designed to increase the effectiveness of community drug prevention leaders. Ms. Luckiewicz will be applying her knowledge and strategies to ensure the youth in our community live drug free. The coalition recently worked on educating the community about prescription drug misuse and vaping trends. Building coalitions and working with stakeholders through the community are critical steps in approaching a difficult issue like substance use and abuse among our youth.
- Youth Services Director: Mrs. Jennifer Ford
 - Mrs. Ford filled the vacancy the Town had in this position left open when Amy Luckiewicz was promoted to become the Town's Drug Free Communities Grant Director
- Building Inspector: Mr. Gerard Noel
 - Mr. Noel replaced Mr. James DeCola who retired after more than 30 years of service to the Town. Mr. DeCola began his career with the Town in

1988 when he was hired as the assistant wire inspector. In 2002, Mr. DeCola became the permanent Inspector of Buildings.

- Town Engineer: Mr. John Klipfel
 - Mr. Klipfel replaced Michael Soraghan who retired after serving the Town for 20 years.
- DPW Director: Mr. Patrick Bower
 - Mr. Bower comes to us from the City of Methuen where he has served as DPW Director since 2014. Mr. Bower also served as DPW Director and Town Engineer in Raymond, NH from 2010 to 2014. Mr. Bower replaced Andrew Lafferty, who resigned to take a position in the private sector. We thank Water Superintendent Mr. Mark Clark for serving as Interim DPW Director.
- Director of Public Safety: Chief Michael Murphy
 - With the approval of the Select Board, the Town Administrator (TA) established this new position to provide additional leadership and oversight in five departments – ***Police, Fire, Emergency Management, Building and Health***. Chief Murphy will evaluate the sustainability of the existing staffing model to ensure the limited resources in these departments are allocated most efficiently; and addressing the Town's aging demographic and increasing population growth along with growing substance abuse problems.

Budget

Our FY2019 budget was passed at Town Meeting in June of 2018. We continue to be challenged with the cost of employee health insurance, county retirement and minimal increases in state aid. This systemic revenue problem continues to be one of our greatest budget challenges each year but, with the Town's recent dedicated focus on economic development, is showing early signs of greater new growth than we have seen in past years.

Health Insurance

The ever-increasing cost of Health Insurance continues to be one of our biggest budget challenges we face annually. Based on this fact the Town took a major change in its annual approach to managing its Health Care. The first change the Board made was to contract with a "new" independent insurance broker, Integrated Benefits Group (IBG). IBG gives the Town an expanded approach towards help identifying solutions to achieve our goals and objectives related to Health Care Insurance. Through this process IBG analyzed the nationwide markets and determined it was in the Town and Employees best interest retain our provider Blue Cross Blue Shield (BCBS). In addition, IBG introduced the Board to a new and creative approach for controlling Health Care costs called the Participating Funding Agreement (PFA) back in 2017. The PFA allows the Town and our employees to be shareholders in controlling their collective health care costs. This

allows the group health plan the ability to create plan assets (money) that otherwise would have been forfeited to the insurance company. One of the functions of joining a PFA required the Town to hire a Third-Party Administration Specialist to manage and execute the PFA. Based on this the Town entered a contract with Reimbursement Specialist, Inc. (RSI) as a third-party administrator.

Strategic Plan

Our Board conducts an annual work session to review and update our Strategic Plan. The plan is posted on the Town Website. The following list contains our top strategic objectives:

- New water resource that will provide us with a guaranteed long-term water supply. The Town at its June Town meeting approved to enter into a Intermunicipal Agreement (IMA) for Portable Water with the Town of Andover for the period of 2018 to 2117 (99 years).
- Storm Water - Identify cost & revenue sources to fund this EPA mandated program.
- Revenue Plan - That supports services without an override.
- Capital Plan – Funding that at a minimum prevents further degradation of our infrastructure.
- Economic Development – That will provide needed revenue to support our Strategic Objectives.
- Wastewater – Now the Town has selected a clear path for a long term quality portable water source it has now reallocated its priority and attention to identifying a solution for a permanent Wastewater/Sewerage install in key commercial areas to increase the value of our commercial property. As part of the Andover Portable Water IMA the Town negotiated to obtain Andover’s commitment to assist the Town with developing a permanent connection into Andover’s wastewater infrastructure so we can connect into the Greater Lawrence Sewerage District (GLSD).
- Fund OPEB – Create a plan to reduce the Town’s unfunded post-retirement benefits.
- Transportation Enhancements – Review and identify a transportation service options for all residents.

Water

The Board successfully negotiated the terms of a water supply agreement with the Town of Andover, resulting in a 99-year Intermunicipal Agreement approved by both communities in June of 2018 and covering the period from 2018 to 2117. This agreement ensures a reliable, high quality source of water for North Reading while also providing for more stable water rates moving forward.

Community Impact Team

The North Reading Community Impact Team continued to grow in 2018. The K-12 Action Team, Chaired by Superintendent Jon Bernard focused on community and parent presentations as well as mindfulness projects. The Social Services Action Team, led by

Rich Wallner, advocated for housing and transportation issues that affect elders and veterans. The North Reading Youth Substance Use Prevention Coalition is chaired by Marci Bailey. They focused on strategies to prevent and reduce the use of marijuana, alcohol, prescription drugs, tobacco and nicotine among youth.

Town Administrator

We want to thank Michael Gilleberto for continuing to exceed the Board's expectations. The accomplishments of our Town administration (TA) are the result of a strong partnership with Town Officials, School Administration, all boards and committees as well as the hard work of Town employees, and the diligence and commitment of the TA's management team. The ability of this team to work together continuously is a reflection of the respect and trust the TA has gained so the Town can continue to improve our processes and services, shift gears for required responsiveness, proactively work to identify issues, and provide our citizenry with the programs and services expected; which is both impressive and critical to achieve the goals and objectives set by the Board as well as maintain our organizational culture. We are a grateful community to have such true professional as the leader of the Town and look forward to a long and productive future.

Acknowledgements

The Board thanks all our elected officials, appointed boards and all of those who have volunteered their services for the benefit of our entire community. We acknowledge the efforts of all our departments and department heads in their effort to improve services for our residents and business community. Special thanks to Governor Baker and Lt. Governor Polito for all the grant and funding opportunities awarded our Town to help us to improve and expand our services to all. We also thank Representative Brad Jones and Senator Bruce Tarr for continually advocating on our behalf for North Reading. Special thanks to Karen Marlin and Jane Brooks for their tireless efforts in keeping the Board organized and informed.

Respectfully submitted,

Michael Prisco, Chairman
Kathryn Manupelli, Vice Chairwoman
Stephen O'Leary Clerk
Robert J. Mauceri
Andrew Schultz.

**ANNUAL REPORT OF TOWN COUNSEL
2018**

We are pleased to present our annual report as Town Counsel to the Town of North Reading. This past year, Town Counsel responded to requests for opinions from Town officials on a wide variety of legal matters, including the application of the conflict of interest law, holding multiple offices, level of services and staffing decisions, privacy rights, drug testing, potential violations of the Health Code, inter-municipal agreements, abutters' rights, application of the Open Meeting and Public Records Laws, Town Meeting procedures and the effect of Town Meeting votes, the scope of Town Meeting articles for possible motions to amend, re-authorizing revolving funds, licenses, employee benefits and job duties, employee discipline, and collective bargaining. Town Counsel prides itself on providing Town officials and employees with efficient, effective, and responsive answers to requests for advisory opinions. We consider any request for an opinion as being urgent and requiring a prompt response. Additionally, Town Counsel continued to assist with the preparation for the Fall and Spring Annual Town Meetings and attended all such meetings to answer legal questions and advise regarding proposed amendments. Town Counsel also provided support by drafting proper motions for various Board meetings and by answering various procedural questions.

In calendar year 2018, we also continued to advise the Select Board and other Town officials and employees on a wide array of issues, which included: real estate transactions; licensing; land use and zoning; conservation; enforcement actions; public and private way rights; permits; public records; the application of the open meeting law; construction contracts; inter-municipal agreements; citizen complaints; procurement; cable; zoning board and community planning commission appeals; town meeting; special legislation; collective bargaining negotiations; labor matters; and on various other general municipal matters. Town Counsel also assisted in 2018 in the drafting of real estate documents, policies, contracts, town charter and bylaw amendments, and enforcement documents. Town Counsel also represented the Town during various contract and settlement negotiations.

Town Counsel believes one of our highest priorities and goals is to provide proactive legal advice that prevents the Town from engaging in litigation. That being said, Town Counsel is always ready, able and willing to zealously litigate on behalf of the Town when it becomes necessary. We continue to work diligently to effectively represent the Town in all pending litigation. In 2018, Town Counsel represented the Town and its officers in proceedings before the Massachusetts Superior Court, Massachusetts District Court, the Land Court, the American Arbitration Association, the Civil Service Commission, and the Department of Labor Relations. At the request of the Town Administrator or the Select Board, we attended meetings of the Select Board and other Boards to provide advice on pending litigation and to assess the Town's risk management on legal matters. We also provide periodic updates to the Select Board at no charge on all pending litigation and non-litigation matters. In addition to effectively litigating on behalf of the Town in these matters, Town Counsel, whenever possible, works to promote conciliatory efforts on behalf of the Town and negotiate cost-effective resolutions to disputes that address the Town's best interests and priorities. A list of the pending and resolved cases at the close of 2018 may be obtained through the Select Boards office.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda and Email Blasts addressing those issues at no charge. In 2018, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda and emails on issues and areas of law that included: the Authority of Cities and Towns to Regulate Use of Land for Private Aircraft; Sick Leave Pay is Not Wages Under the Massachusetts Wage Act; Postponement or Deadlines for Elections and Zoning Hearings; Pending Legislation regarding Water Infrastructure Projects; Employment Implications of the Expanded Massachusetts Employee Safety Law; Pregnant Workers Fairness Act; United States Supreme Court Declares Public Sector Agency Fees Unconstitutional under First Amendment; and Adjustments to Designer Selection Thresholds. Additionally, training is always offered at no charge by Town Counsel to Town officials and employees on various legal issues and topics of concern through live seminars and electronic webinars. During 2018, certain Town officials and employees attended training that we presented on Sign Regulations.

In 2019, Town Counsel's objective, as always, is to assist the Town in accomplishing its objectives and goals and to help the Town overcome any challenges, burdens and obstacles that it will face. Our goal is to provide the highest quality legal services to the Town in a responsive, flexible, timely, proactive and effective manner at a reasonable cost. We take very seriously the Town's best interests and the Select Board's strategic plan and vision for the future and intend to assist in anyway we can to help the Town continue to develop and move forward. Town Counsel will continue to work with Town officials to handle and respond to the challenges that lie ahead and to help further the Town's mission, community values and progress, as well as to help protect the Town's interests in 2019.

We extend our sincere appreciation to the Select Board for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Select Board, the office of the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the North Reading Town government in the future.

Respectfully submitted,



Darren R. Klein, for the firm KP Law, P.C.
Town Counsel

TOWN OF NORTH READING
LIST OF CASES
April 8, 2019

PENDING LITIGATION

1. 142 Main Realty, LLC, et al. v. Joseph Keyes, et al.
(North Reading Zoning Board of Appeals)
Middlesex Superior Court, C.A. No. 1881CV03722
(21300-0328-JDE/TPL)

This is an appeal, pursuant to G.L.c.40A, Section 17, from the decision of the Zoning Board of Appeals denying the plaintiff's application for a special permit to operate a towing business with storage of motor vehicles at 142 Main Street. We have filed a notice of appearance on behalf of the Zoning Board of Appeals. At this point, no further deadlines have been scheduled.

2. 144 Main Realty, LLC, et al. v. Joseph Keyes, et al.
(North Reading Zoning Board of Appeals)
Middlesex Superior Court, C.A. No. 1881CV03723
(21300-0329-JDE/TPL)

This is an appeal, pursuant to G.L.c.40A, Section 17, from the decision of the Zoning Board of Appeals denying the plaintiff's application for a special permit to operate a towing business with storage of motor vehicles at 144 Main Street. We have filed a notice of appearance on behalf of the Zoning Board of Appeals. At this point, no further deadlines have been scheduled.

3. North Reading Fire Fighters Union and Town of North Reading
(Department of Labor Relations Case No. MUP-18-6686)

This case is an unfair labor practice charge filed by the Union alleging violations of G.L. c. 150E concerning a meeting that was held by several Town officials with a Union official. The Town vehemently denies these allegations and filed a written response on August 23, 2018. An Investigation Conference was held by the Department of Labor Relations on September 6, 2018. Following the Conference, the Union's Complaint was partially dismissed on October 25, 2018. A pre-hearing conference is currently scheduled for September 4, 2019 and a hearing is currently scheduled for September 25, 2019 on the remaining counts of the charge.

4. North Reading Fire Fighters Union and Town of North Reading
(AAA # - AAA Case No 01-18-0002-3326)

This case is an arbitration appeal of a grievance regarding an alleged change to the "alarm box call back" procedures. An arbitration hearing took place on November 20, 2018. Post-hearing briefs were filed by both parties on April 5, 2019.

5. North Reading Fire Fighters Union and Town of North Reading
(AAA # - AAA Case No 01-18-0002-3327)

This case is an arbitration appeal of a grievance regarding an alleged change to the “station coverage” procedures. An arbitration hearing took place on November 30, 2018. Post-hearing briefs were filed by both parties on April 5, 2019.

6. North Reading Fire Fighters Union and Town of North Reading
(AAA # - AAA Case No 01-18-0003-4930)

This case is an arbitration appeal of a grievance regarding an alleged change to the “night watch/desk” policies. An arbitration hearing is currently scheduled for May 15, 2019.

7. Stephen Ursino v. Chief of Police
(Woburn District Court, C.A. No. 1853CV00448; appeal Middlesex Superior Court, C.A. No. 1881CV03130)

This is an appeal of the Chief of Police’s March 20, 2018 decision regarding the petitioner’s license to carry firearms. The Woburn District held a hearing on October 11, 2018 and affirmed the Chief’s decision and the petitioner’s appeal was denied. Thereafter, the petitioner filed a certiorari appeal pursuant to G.L. c. 249, §4 to Middlesex Superior Court. This matter is pending.

GENERAL LITIGATION CASES CLOSED IN 2018 and 2019

1. Kevin Carter and Town of North Reading
Civil Service Case No. D-18-137 (Suspension)

This case was an appeal filed by Fire Fighter Carter with the Civil Service Commission regarding a personnel action taken by the Town. A pre-hearing conference was held on August 21, 2018 and the appeal was dismissed on November 8, 2018.

2. Edward Guide v. Chief of Police
Woburn District Court, 1653CV000751

This is an appeal of the Chief of Police’s August 22, 2016 suspension of the petitioner’s license to carry firearms. The case has been resolved and a Stipulation of Dismissal was filed with the Court on September 20, 2018.

TOWN-OWNED LAND

For Your Information

Map & Parcel.....	Refers to Assessors Map & parcel pages and numbers.
Location.....	Street on which parcel is mentioned.
Approximate Area.....	Roughly the square footage or acreage of parcel mentioned.
Primary Use.....	If parcel is being used for town purposes, it is mentioned here.
Tax Land by Possession **.....	Designated by asterisks in report- land which is taken by the town due to default of property taxes – taken after land has been in tax title for a period of not less than 2 years.
Controlled/Supervision.....	Designated Committee, Commission, or department who has control or priority of mentioned parcel.
Date Acquired.....	The date which mentioned parcel came into town ownership.

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
3	23	Redmond Avenue	21,344	Pumping Station	**	Gen. Gov.	5/4/1971			I
3	44	Winnigton Lane	257,004			Water Dept.	9/29/1964		F	I
3	45	Redmond Avenue	350,658			Conserv. 10-77	3/21/1964		F	I
3	47	Kristyn Lane	547,114		Gift	Gen. Gov.	7/9/1996	1/4 W		
3	67	Jill Circle	14,375	Jill Circle	Gift	Gen. Gov.	7/9/1996			
3	78	Jill Circle	21,344		**	Gen. Gov.	7/9/1996			
3	79	Redmond Avenue	68,825		**	Gen. Gov.	8/2/2011			
3	91	Furbush Pond Lane	288,803		**	Gen. Gov.	10/14/1969			
4	110	Raridan Street	82,764	Sherandoah Road	**	Conserv. 10-80	11/23/1994	1/2W		
4	111	Sherandoah Road	13,939		**	Gen. Gov.	10/16/1961			
4	112	Sherandoah Street	13,939		**	Gen. Gov.	7/1/1953			
4	113	Sherandoah Street	10,454		**	Gen. Gov.	2/7/1978			
4	114	Sherandoah Street	10,454	Grant Street	**	Gen. Gov.	12/22/2010			
5	14	Grant Street	9,583		Gift	Conserv. 4-88	4/1/1988	1/4W	F	I
5	54	Cold Spring Road	35,719		**	Gen. Gov.	12/31/1953	3/4W	F	I
5	55	Cold Spring Road	39,640		**	Gen. Gov.	12/27/1950		F	I
5	65	MacArthur Road	25,265	High Street	**	Gen. Gov.	6/15/1983		F	I
5	74	High Street	7,405		**	Water Dept.	5/26/1976	W	F	I
5	90	Cold Spring Road	118,919		Gift	Gen. Gov.	2/2/1976			
5	91	Cold Spring Road	25,700		**	Conservation	7/1/1975			
5	98	Carriage Way	102,366	Water Treatment Plant	Gift	Gen. Gov.	11/20/1996			
6	1	Back River Lot	383,328		Gift	Gen. Gov.	10/8/1986			
6	2	Lowell Road	588,060		Gift	Gen. Gov.	8/17/1956	W	F	II
6	3	Lowell Road	130,680		Gift	Gen. Gov.	10/16/1961	W	F	II
6	6	Hollywood Terrace	9,148	Affordable Housing	**	Gen. Gov.	12/31/1953			
8	18	Algonquin Road	3,920		**	Gen. Gov.	10/16/1961	1/2W	F	II
8	19	Algonquin Road	9,583		**	Gen. Gov.	12/31/1953	W	F	II
8	20	Algonquin Road	9,148		**	Gen. Gov.	5/1/1986	W	F	II
8	30	Brookside Road	6,534	Affordable Housing	**	Gen. Gov.	12/31/1953	W	F	II
8	31	Brookside Road	15,662		**	Gen. Gov.	12/31/1953	W	F	II
8	32	Brookside Road	17,897		**	Gen. Gov.	12/31/1953	W	F	II
8	33	Brookside Road	22,988		**	Gen. Gov.	12/31/1953	W	F	II
8	34	Brookside Road	2,098	Fieldcrest Terrace	**	Gen. Gov.	5/4/1971	W	F	II
8	35	Brookside Road	3,920		**	Gen. Gov.	5/4/1971	W	F	II
8	36	Fieldcrest Terrace	12,632		**	Gen. Gov.	10/19/1961	W	F	II
8	45	Evergreen Terrace	6,098		**	Gen. Gov.	12/31/1953	W	F	II
8	54	Old Andover Road	6,970	Affordable Housing	**	Gen. Gov.	9/9/1981	1/4W	F	I
8	56	Old Andover Road	74,052		**	Gen. Gov.	8/17/1956	W	F	I
8	58	Brentwood Road	13,504		**	Gen. Gov.	10/16/1961	W	F	I
8	65	Laurelton Road	22,651		**	Gen. Gov.	10/16/1961	W	F	I
8	66	Laurelton Road	15,682	Hawthorne Terrace	**	Gen. Gov.	7/15/1957	W	F	I
8	78	Belleflower Road	3,049		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	79	Belleflower Road	14,375		**	Gen. Gov.	10/16/1961	1/2W	F	I
8	93	Hawthorne Terrace	11,326		**	Gen. Gov.	9/21/1959	1/2W	F	I
8	99	Evergreen Terrace	15,246	Evergreen Terrace	**	Gen. Gov.	6/6/1975	1/2W	F	I
8	100	Evergreen Terrace	1,307		**	Gen. Gov.	10/16/1961	W	F	I
8	101	Evergreen Terrace	4,356		**	Gen. Gov.	3/18/1983		F	I
8	108	Burnoughs Road	4,792		**	Conservation 10-94	4/12/1985		F	II
8	109	Burnoughs Road	5,227	Brookside Road	**	Conservation 10-94	10/16/1961		F	II
8	110	Brookside Road	10,019		**	Conservation 10-94	10/16/1961	W	F	II
8	111	Brookside Road	7,841		**	Conservation 10-94	10/16/1961	W	F	II
8	112	Algonquin Road	11,326		**	Conserv. 10-80	10/16/1961	W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	113	Feldcrest Terrace	35,284		**	Conserv. 10-80	7/16/1957	1/2W	F	II
8	114	Algonquin Road	3,485		**	Conserv. 10-75	10/16/1961	1/2W	F	II
8	115	Hollywood Terrace	17,860		**	Conserv. 10-75	11/4/1960		F	II
8	116	Hollywood Terrace	3,485		**	Conserv. 10-75	10/16/1961	1/2W	F	II
8	119	Hollywood Terrace	11,761		**	Conserv. 10-74	10/16/1961		F	II
8	120	Hollywood Terrace	20,038		**	Conserv. 10-74	10/17/1961	W	F	II
8	121	Plainfield Road	17,860		**	Conserv. 10-74	10/19/1961	1/2W	F	II
8	123	Plainfield Road	38,333		**	Conserv. 10-74	10/16/1961	W	F	II
8	124	Plainfield Road	6,098		**	Conserv. 10-74	10/19/1961	W	F	II
8	125	Atwater Road	20,909		**	Conserv. 10-74	10/19/1961	W	F	II
8	126	River Road	10,019		**	Conserv. 10-74	10/16/1961	W	F	II
8	127	River Road	4,792		**	Conserv. 10-74	10/19/1961	W	F	II
8	128	Plainfield Road	15,682		**	Conserv. 10-74	10/16/1961	W	F	II
8	129	Plainfield Road	4,792		**	Conserv. 10-74	7/16/1957	W	F	II
8	130	Hollywood Terrace	25,265		**	Conserv. 10-74	10/16/1961	W	F	II
8	131	Hollywood Terrace	3,920		**	Conserv. 10-74	10/19/1961	W	F	II
8	132	Hollywood Terrace	3,920		**	Conservation 10-94	10/19/1961	W	F	II
8	133	Hollywood Terrace	7,405		**	Conservation 10-94	11/4/1960	W	F	II
8	134	Algonquin Road	3,485		**	Gen. Gov.	10/27/2011	W		II
8	135	Algonquin Road	37,026		**	Conservation 10-94	10/16/1961		F	II
8	137	Algonquin Road	19,602		**	Conservation 10-94	10/16/1961	W	F	II
8	138	Garden Road	3,485		**	Conservation 10-94	10/16/1961	W	F	II
8	139	Garden Road	13,939		**	Conservation 10-94	8/17/1956	1/2W	F	II
8	140	Burnoughs Road	10,890		**	Gen. Gov.	3/8,2000	W	F	II
8	144	Burnoughs Road	270,072		**	Gen. Gov.	7/16/1957	W	F	II
8	145	Burnoughs Road	36,155		**	Gen. Gov.	10/3/1968		F	II
8	148	Audubon Road	9,583		**	Gen. Gov.	6/1975	W	F	I
8	150	Audubon Road	3,209		**	Gen. Gov.	7/16/1957	W	F	I
8	151	Audubon Road	1,807		**	Gen. Gov.	6/21/1983	W	F	I
8	154	Burnoughs Road	871		**	Gen. Gov.	12/28/1959		F	II
8	195	Burnoughs Road	3,485		**	Gen. Gov.	10/17/1961		F	II
8	197	Audubon Road	3,049		**	Gen. Gov.	12/23/1953	1/2W	F	I
8	204	Parkview Terrace	1,742		**	Gen. Gov.	7/16/1957	1/4W	F	I
8	209	Parkview Terrace	69,696		**	Gen. Gov.	4/2/1993			I
8	221	Edgewood Terrace	7,841		**	Gen. Gov.	12/23/1953			I
8	224	Edgewood Terrace	3,049	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	230	Edgewood Terrace	1,742		**	Gen. Gov.	4/2/1993			I
8	234	Edgewood Terrace	4,792		**	Gen. Gov.	12/23/1953			I
8	235	Homestead Terrace	3,049		**	Gen. Gov.	6/10/1988			I
8	236	Homestead Terrace	4,792		**	Gen. Gov.	12/16/2009			I
8	237	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	12/23/1953			I
8	238	Homestead Terrace	4,792	Affordable Housing	**	Gen. Gov.	12/1/1959	1/2W	F	I
8	239	Homestead Terrace	3,049	Affordable Housing	**	Gen. Gov.	11/19/1962			I
8	240	Homestead Terrace	13,504	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W	F	I
8	241	Homestead Terrace	43,560		**	Gen. Gov.	8/24/1962	3/4W	F	I
8	242	Homestead Terrace	1,742		**	Gen. Gov.	6/10/1988	W	F	I
8	243	Homestead Terrace	1,742		**	Gen. Gov.	12/4/1963		F	I
8	245	Pleasant View Terrace	15,246		**	Gen. Gov.	10/1/1969	W	F	I
8	257	Oakhurst Terrace	2,614		**	Gen. Gov.	12/19/1958		F	I
8	258	Oakhurst Terrace	6,098		**	Gen. Gov.	12/23/1953	1/2W	F	II
8	260	Pinecrest Road	23,958		**	Conserv. 10-93	11/26/1965	W	F	II
8	261	Pinecrest Road	6,534		**	Conserv. 10-93		W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
8	266	Lakeside Blvd.	4,336		**	Conservation	10/1/1968		F	II
8	267	Wildflower Terrace	1,742		**	Conserv. 10-93	6/6/1975	W	F	II
8	268	Wildflower Terrace	7,841		**	Conserv. 10-93		W	F	II
8	271	Oakhurst Terrace	2,178		**	Gen. Gov.	10/31/2000	W	F	II
8	272	Oakhurst Terrace	3,049		**	Gen. Gov.	10/31/2000	1/2W	F	II
8	274	Oakhurst Terrace	1,742		**	Gen. Gov.	6/6/1975	W	F	II
9	1	Old Andover Road	32,234		**	Gen. Gov.		W	F	I
9	4	Wolf Road	9,148		**	Gen. Gov.		W	F	II
9	5	Wolf Road	29,185		**	Gen. Gov.	3/23/1946	W	F	I
9	13	Old Andover Road	31,799		Gift	Water Dept.	9/6/1984	3/4W	F	I
9	19	North of Rte 125	18,295		**	Gen. Gov.	10/17/1967	1/4W	F	I
9	35	Nuska Trail	3,485		**	Gen. Gov.				I
9	36	Nuska Trail	6,098		**	Gen. Gov.				I
9	37	Nuska Trail	6,098		**	Gen. Gov.	11/4/1960			I
9	45	Old Andover Road	2,614		**	Gen. Gov.	6/6/1975	1/4W		I
9	46	Old Andover Road	3,920		**	Gen. Gov.	7/16/1957			I
9	54	Old Andover Road	7,841		**	Gen. Gov.	9/12/2012			I
9	57	Old Andover Road	4,356		**	Gen. Gov.	11/19/2002			I
9	58	Bear Road	2,614		**	Gen. Gov.	12/23/1953			I
9	64	Highland Terrace	43,560		**	Gen. Gov.	10/16/1961	W	F	I
9	65	Lakeside Blvd.	627,264	Pumping Station	**	Water Dept.	8/17/1956	W	F	I
9	79	Lakeside Blvd.	13,504		**	Water Dept.				I
9	103	Rainden Terrace	2,178		**	Gen. Gov.	6/6/1975			I
9	110	Highland Terrace	3,049		**	Gen. Gov.	11/10/1959			I
9	111	Highland Terrace	91,841	cabins/skied	**	Gen. Gov.	11/19/1962			I
9	129	Rainden Terrace	91,476	Prot. Of Water Supply	Enmin. Dom.	Gen. Gov.	8/31/1972	W		I
9	130	Rainden Terrace	2,614	Prot. Of Water Supply	Enmin. Dom.	Gen. Gov.	8/31/1972			I
9	131	Old Andover Road	1,307		**	Gen. Gov.				I
11	5	Andover Line	7,405		**	Gen. Gov.	5/11/1994	W		I
11	5	Andover Line	52,272		Gift	Conservation	11/15/1996		F	I
11	38	Highland Road	16,117		**	Conserv. 3-70	5/22/1961	W		I
12	44	Travelled Way	871		**	Conserv. 3-70	5/22/1961		F	II
12	45	Travelled Way	1,307		**	Conserv. 3-70	8/1/1963		F	II
12	46	Travelled Way	2,178		**	Conserv. 3-70	1/18/1965		F	II
12	47	Travelled Way	11,326		**	Conserv. 3-63	6/27/1962		F	II
12	52	Batchelder Avenue	871	Common Land	**	Gen. Gov.	6/27/1962			II
12	55	Batchelder Avenue	7,841		**	Conserv. 3-63	8/8/2012			II
12	123	Phuff Avenue	44,431		**	Gen. Gov.	8/8/2012		F	II
12	142	Travelled Way	8,712		**	Conserv. 4-74	7/26/1974			II
12	149	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
12	152	Main Street	3,049		**	Gen. Gov.	10/17/1967			II
12	153	Main Street	1,307		**	Gen. Gov.	10/17/1967			II
13	51	Burnoughs Road	7,405		**	Gen. Gov.				II
13	55	Burnoughs Road	117,612	Playground	**	Recreation		1/2W		I
13	57	Wildflower Terrace	19,200		**	Conservation	9/21/1959	W	F	II
13	58	Wildflower Terrace	37,600		**	Conservation	7/16/1957	W	F	II
13	59	Pinecrest Terrace	3,200		**	Conserv. 10-93	10/17/1967	W	F	II
13	60	Burnoughs Road	204,372		**	Gen. Gov.		3/4W	F	II
13	61	Burnoughs Road	16,988		**	Gen. Gov.	6/5/1958		F	II
13	65	Birch Road	7,841		**	Gen. Gov.	6/5/1958	1/2W	F	II
13	68	Burnoughs Road	37,026		**	Gen. Gov.		3/4W	F	II
13	70	Burnoughs Road	14,900		**	Conserv. 10-93	12/4/1968	W	F	II

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
13	71	Burroughs Road	348,480		**	Conservation	6/1/1995			
13	81	Burroughs Road	10,454		**	Gen. Gov.	2/29/1988			II
13	85	Elma Road	5,227		**	Gen. Gov.	10/12/1982			II
13	86	Elma Road	5,227		**	Gen. Gov.	10/14/1969			II
13	93	Elma Road	7,405		**	Gen. Gov.	5/30/1975			II
13	99	Wilma Road	6,098		**	Gen. Gov.	6/6/1975	W		II
13	100	Street Theresa Street	130,680		**	Conservation 10-94	11/20/1944		F	II
13	101	Street Theresa Street	52,272	Affordable Housing	**	Gen. Gov.	8/26/1999			II
13	121	Sullivan Road	21,344		Gift	Conservation	3/14/1974	W	F	II
13	127	Off Street Theresa Street	108,900		**	Gen. Gov.	10/7/1969	W		II
13	131	Wilma Road	6,875		**	Gen. Gov.	10/7/1969	1/4W		II
14	12	North Street	457,380	Town Hall	**	Gen. Gov.	10/7/1964			
14	88	Palley Road	10,238	Affordable Housing	**	Gen. Gov.	2/13/1998			
14	119	Main Street	27,007		**	Gen. Gov.	1/24/1964			II
14	131	North Street to Rogers Circle	1,702	Walkway	**	Gen. Gov.	11/3/1980	3/4W		
14	132	Oak Avenue	16,553		**	Gen. Gov.	10/17/1967			
14	141	Main Street	6,098		**	Recreation	11/20/1996			
14	142	Lowell Road	457,380	Rita Mullin Rec. Park	**	Gen. Gov.	12/3/2015			
14	148	Off Abbott Road	108,464	Former JT Berry	**	Gen. Gov.	5/26/1976	W	F	
15	57	Off Abbott Road	209,088		Gift	Conservation	7/31/2008			
16	16	Off Main Street	5.6A		Gift	School Dept.	7/31/2008			
17	16	Barberry Road	583,704	Little School		Gen. Gov.	8/28/1959	W		
17	28	Southwick Road	7,841		**	Gen. Gov.	8/28/1959	W		
17	29	Southwick Road	5,227		**	Gen. Gov.	5/3/1989	W		
17	33	Nutter Road	14,375		**	Gen. Gov.	10/23/2011			
17	34	Southwick Road	82,964		**	Gen. Gov.	6/26/1976			
18	30	Park Street	3,275		**	Gen. Gov.	5/26/1976			II
18	32	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.				II
18	33	Fairview Avenue	2,100	Affordable Housing	**	Gen. Gov.				II
18	34	Fairview Avenue	8,400	Affordable Housing	**	Gen. Gov.				II
18	35	West Street	4,200	Affordable Housing	**	Gen. Gov.	3/25/1997			II
18	36	West Street	4,200	Affordable Housing	**	Gen. Gov.	4/3/2001	1/4W		II
18	37	Fairview Avenue	29,540	Affordable Housing	**	Gen. Gov.		1/4W		II
18	38	Fairview Avenue	65,340	Affordable Housing	**	Gen. Gov.	3/30/1998	1/4W		II
18	39	Fairview Avenue	1,960	Affordable Housing	**	Gen. Gov.	8/17/1956	1/4W		II
18	40	Bellevue Avenue	36,885	Affordable Housing	**	Gen. Gov.	10/22/2010	1/2W		II
18	41	West Street	4,356		**	Gen. Gov.		W	F	
18	44	Bellevue Avenue	60,984			Conserv. 10-74				
18	47	Off Sandspur Lane	874,685		Gift	Gen. Gov.	3/7/1984			
18	71	Park & South	2,614		**	Conserv. 10-93	10/14/1970	W	F	
23	33	Main Street	718,740		**	Conserv. 10-75		W		
23	69	Off Park Street	87,120		**					
23	71	Park Street	56,628		Gift		3/7/1984			
23	73	Main Street	41,191		**	Gen. Gov.	7/11/2012	W		
24	38	Park Street	31,363		**	Gen. Gov.	8/14/2009			
25	42	Nichols Street	87,120		**	Gen. Gov.	10/19/2011			
25	79	Spruce Road	44,431		**	Gen. Gov.	10/17/1967			
25	98	Main Street	1,307		**	Gen. Gov.	12/1/1994	3/4W		
26	14	Plymouth Street	31,363		**	Gen. Gov.	9/11/1997			II
26	80	Off North Street	47,916		**	Gen. Gov.				
26	97	Main Street	436		**	Gen. Gov.	10/17/1967			

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
26	112	Valley Road	14,375	Water Tower		Gen. Gov.				
27	14	Off North Street	13,500			Water Dept.				
27	16	Deer Run Drive	474,804			Gen. Gov.				
27	49	North Street	6,150,672	Hillview CC	E. Dom.	Gen. Gov.				
27	60	North Street	40,001	Parking - Hillview	Purchase					
28	50	Shady Hill Drive	92,783		**	Gen. Gov.		W	F	II
28	51	Shady Hill Drive	40,075		**	Gen. Gov.		3/4W	F	II
28	55	Central Street	21,780		**	Gen. Gov.		W	F	II
28	55	Central Street	1,154,340		**	Gen. Gov.		1/4W	F	I,II
29	1	Central Street Rear	570,636	Pumping Station	Gift	Conservation		W	F	I
29	2	Central Street	71,003			Water Dept.		1/4W		
29	4	Central Street	505,296		Gift	Conserv. 10-75		1/2W		I,II
29	5	Central Street	200,376	Little League Field		Conserv. 10-93		W	F	II
30	47	Anthony Road	202,554			Conserv. 11-48		W	F	II
31	59	Westward Circle	223,898		**	Gen. Gov.		W	F	II
31	78	Westward Circle	84		**	Gen. Gov.				
31	84	Westward Circle	1,924		**	School Dept.				
32	32	Applan Way	20,909	Access Hood School	**	Gen. Gov.				II
32	33	Nelson Way	104,544			Eisenhaure Pond Park				
32	34	Nelson Way	7,840		E. Dom.	Eisenhaure Pond Park				
32	35	North Street	2,178		E. Dom.	Eisenhaure Pond Park				
33	35	North Street	39,204		**	Gen. Gov.				
33	35	Garden Road	52,272		**	Gen. Gov.				
33	34	Garden Road	152,460		**	Gen. Gov.		W		
33	49	Cherry Street & Bdwy.	18,730		**	Conservation 10-94		1/2W		
33	50	Cherry Street	18,730		E. Dom.	Eisenhaure Pond Park		1/2W		
33	51	Cherry Street	95,852		**	Conservation 10-94				
33	52	Cherry Street	49,200		**	Conservation 10-94				
33	53	Cherry Street	41,818		Gift	Gen. Gov.				
33	54	Fourth Street	19,666		Gift	Gen. Gov.		1/2W		
33	55	Fourth Street	169,884		**	Conservation 10-94		1/4W		
33	56	Fourth Street	19,166		E. Dom.	Eisenhaure Pond Park				
33	57	Fourth Street	113,256		E. Dom.	Eisenhaure Pond Park				
33	58	Fourth Street	34,100		**	Conservation 10-94		1/2W		
33	59	Bdwy. Street	78,408		**	Conservation 10-94		3/4W		
33	60	Third Street	39,659		E. Dom.	Eisenhaure Pond Park				
33	61	Applan Way	19,602		Gift	Gen. Gov.				
33	63	Third Street	20,038		**	Gen. Gov.		1/2W		
33	64	Applan Way	20,909		E. Dom.	Eisenhaure Pond Park				
33	66	Applan Way	22,216		E. Dom.	Eisenhaure Pond Park				
33	67	Third Street	19,166		E. Dom.	Eisenhaure Pond Park				
33	68	Third Street	21,780		E. Dom.	Eisenhaure Pond Park				
33	69	Third Street	21,600		E. Dom.	Eisenhaure Pond Park				
33	70	Third Street	21,780		E. Dom.	Eisenhaure Pond Park				
33	74	Second Street	18,700		**	Conservation 10-94		W		
33	75	Applan Way	87,120		**	Conserv. 10-75				
33	76	Applan Way	22,400		**	Conserv. 10-75				
33	77	Second Street	22,400		**	Conservation 10-94				
33	80	Second Street	32,200		**	Conservation 10-94				
33	81	Second Street	18,200		**	Eisenhaure Pond Park				
33	82	Second Street	17,424		**	Eisenhaure Pond Park				
33	83	Second Street	17,050		**	Conservation 10-94		W		
33	83	Second Street	65,776		E. Dom.	Eisenhaure Pond Park				
33	84	Magnolia Street	12,632		E. Dom.	Eisenhaure Pond Park				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
33	87	First Street	52,272		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	88	Applan Way & First Street	18,200			Conserv. 10-75	5/5/1954			II
33	92	Day Avenue	19,166		**	Gen. Gov.	2/29/1988			
33	93	Day Avenue	9,583			Gen. Gov.	1/27/2005			
33	94	Day Avenue	38,333		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	95	Day Avenue	63,162		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	96	Applan Way	20,909		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	98	Applan Way	40,075		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	99	Applan Way	20,909		E. Don.	Eisenlaure Pond Park	1/27/2005			
33	100	First Street	135,036		**	Conservation 10-94	2/16/1982	1/4W		
33	108	First Street	17,050		**	Gen. Gov.	11/4/1960			
34	26	Cameron Road	10,454		**	Gen. Gov.	9/26/2002	W		
34	27	Cameron Road	5,663		Gift	Conservation	9/29/1995			
34	28	Cameron Road	15,000		Gift	Gen. Gov.	1/28/2005	W		
34	29	Cameron Road	5,663		**	Conservation	9/29/1995			
34	30	Cameron Road	10,756		Gift	Gen. Gov.				
34	32	Cameron Road	5,227		**	Gen. Gov.	5/30/1975			
34	33	Cameron Road	5,227		**	Gen. Gov.	10/15/1956	1/2W		
34	34	Cameron Road	34,848		Gift	Conservation	9/29/1995	3/4W		
34	39	Pilgrim Road	10,500		Gift	Gen. Gov.	12/4/1963	1/4W		
35	13	Harris Road	5,227		**	Gen. Gov.	8/17/1956			
35	15	Harris Road	35,284		**	Gen. Gov.	8/17/1956			
35	16	Harris Road	5,227		**	Gen. Gov.	11/23/1964			
35	18	Harris Road	7,405		**	Gen. Gov.	9/21/1959			
35	19	Harris Road	2,614		**	Gen. Gov.	3/18/1983	1/2W		
35	20	Harris Road	5,227		**	Gen. Gov.	9/21/1959	1/2W		
35	21	Harris Road	10,019	w/ bldg.	**	Gen. Gov.	12/28/1982			
35	22	Quimby Road	20,909		Gift	Gen. Gov.	6/6/1975			
35	26	Quimby Road	10,019		**	Gen. Gov.	7/16/1987			
35	29	Quimby Road	10,019		**	Gen. Gov.	9/20/1973			
35	30	Quimby Road	10,454		**	Gen. Gov.	10/17/1961			
35	31	Quimby Road	5,227		**	Gen. Gov.	6/6/1975			
35	33	Stevens Road	10,019		**	Gen. Gov.				
36	33	Park Street	21,917	No Parish Park		Gen. Gov.	7/24/1998	W	F	
36	34	Park Street	36,777	Rt. 62 Reconstruct.	DPW Purchase	Gen. Gov.	10/31/1941	W	F	
36	35	Chestnut & Central Sts.	161,172			Conserv. 3-67	1/31/1969	W	F	
36	36	Park Street	130,680			DPW	1/31/1969	3/4W	F	
36	61	Chestnut Street	3,388,968	Socser/Conservation		DPW	1/3/1969	1/4W	F	
36	65	Chestnut Street	530,561	Public Works Garage	**	Gen. Gov.	10/19/1961	W	F	
36	66	Chestnut Street	2,025,104	Public Works Garage	**	Gen. Gov.				
37	1	Cedar Street	640,332		**	Gen. Gov.	9/10/2010	1/4W	F	
37	10	Cedar Street	3,920		**	Gen. Gov.	12/16/1968	1/2W	F	
37	12	Cedar Street	698,960		Gift	Conserv. 10-75	3/13/1967	W	F	
39	11	Chestnut Street	518,364		Gift	Conserv. 11-63	12/1/1999	1/4W	F	
39	12	So. Chestnut Street	679,536		Gift	Conserv. 4-66	10/7/1968	1/4W	F	
39	13	Off Havorthill Street			**	Gen. Gov.	10/27/1993		F	
40	56	Chestnut Street	41,600	Harmony Vale		DPW				
40	40	Haverhill Street	235,224	Land Swap w/ RMLD		Gen. Gov.				
41	67	Central Street	107,158		**	Recreation				
41	25	Central Street	42,600							
41	26	Central Street	20,005							
41	41	Central Street								
41	27	Central Street								

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
41	28	Central Street	20,000			Recreation	10/27/1993		F	
41	29	Central Street	1,717,261			Recreation	10/27/1993	1/2W	F	
41	30	Central Street	20,002			Recreation	10/27/1993		F	
41	31	Central Street	20,000			Recreation	10/27/1993		F	
41	32	Central Street	20,000			Recreation	10/27/1993		F	
41	33	Central Street	20,000			Recreation	10/27/1993		F	
41	34	Central Street	42,237			Recreation	9/20/2005		F	
41	35	Central Street	210,548	Temporary Police Station		Gen. Gov.	12/2/1997	5% W		
41	52	Off Hawthill Street	74,052			Hillview Commission		W	F	
41	53	Off Hawthill Street	182,952			Recreation	9/22/1964	W	F	
41	69	Central Street	16,258	Part of Ipswich Rvr. Park		Conserv. 12-63	10/27/1993		F	
42	3	Park Street	32,234			Gen. Gov.	1/7/1959		F	
42	8	Park Street	233,660			Conservation	8/14/1979		F	
42	10	Central Street	13,750						F	
42	12	Park St	41,382		**		5/2/1997	W	F	
42	35	Park Street	36,900			Gen. Gov.				
42	63	Bliss Road	12,825	Affordable Housing	Gift	DPW	11/21/2000	1/4W		
42	64	Bliss Road	5,227			Gen. Gov.	10/1/1969			
42	66	Bliss Road	10,019		**	Gen. Gov.	3/21/1988			
42	72	Sherman Road	20,473		**	Gen. Gov.	10/29/1987			
42	76	Ivy Street	12,632		**	Gen. Gov.	2-29-87			
42	86	Ivy Street	6,098		**	Gen. Gov.	10/29/1987			
42	88	Meale Road	3,485		**	Gen. Gov.	6/6/1975			
42	107	Dodge Road	5,227		**	Gen. Gov.				
42	123	Dodge Road	7,405		**	Gen. Gov.	6/1/1979			
42	125	Devons Road	7,405		**	Gen. Gov.	1/28/1998			
42	140	Devons Road	5,127		**	Gen. Gov.	3/18/1983			
42	141	Park Street	1,851,310	Jr-Sr High School	Gift	School Dept.				
42	142	Park Street	38,137	Transfer to School	**	10/94	8/25/1982	W	F	
42	145	Park Street	185,120		**	Conservation		W		
42	146	Park Street	20,038		**	Gen. Gov.	8/17/1956			
42	152	Dodge Road	5,227		**	Gen. Gov.	6/6/1975	1/2W		
43	2	Dodge Road	13,682		**	Gen. Gov.	8/26/1999			
43	7	Maple Road	9,583		**	Gen. Gov.	10/1/1969			
43	8	Lee Road	6,098		Gift	Gen. Gov.	10/28/1966	1/2W		
43	9	Lee Road	9,583		**	Gen. Gov.	8/26/1999			
43	13	Juniper Road	6,098		**	Gen. Gov.	1/27/2005			
43	21	Maple Road	43,560		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	22	Maple Road	161,172		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	31	Oskdale Road	17,000	Affordable Housing	**	Gen. Gov.	12/4/1963			
43	32	Oskdale Road	3,000		**	Conservation	5/1/1975			
43	33	Oskdale Road	4,375	Affordable Housing	**	Gen. Gov.	12/24/1954			
43	34	Oskdale Road	3,000		**	Conservation	5/30/1975			
43	35	Oskdale Road	3,522		Gift	Conservation		1/4W		
43	39	Oskdale Road	14,375		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	40	Oskdale Road	27,878		E. Dom.	Eisenhaure Pond Park	1/27/2005			
43	41	Oskdale Road	21,780		E. Dom.	Eisenhaure Pond Park	2/1/1982	W		
43	46	Oskdale Road	42,253		**	Gen. Gov.	11/19/1962			
43	47	Oskdale Road	82,764		**	Conservation				
43	78	Tower Hill Road	30,000	Water Tower		Water Dept.	1/27/2005			
43	105	Maple Road	47,916		E. Dom.	Eisenhaure Pond Park	2/1/1982			
44	1	Oskdale Road	23,087		**	Gen. Gov.				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
44	2	Oakdale Road	4,336		**	Gen. Gov.	3/1/1982			
44	3	Oakdale Road	22,920		**	Conservation 10-94	11/19/1962	3-4W		
44	6	Maple Road	78,408		**	Conservation 10-94				
44	8	Cherry Street	20,909		**	Gen. Gov.				
44	10	Cherry Street	19,602		E. Dom.	Eisenlaure Pond Park	1/27/2005			
44	11	Cherry Street	20,400		**	Conservation 10-94	12/24/1954			
44	13	Cherry Street	15,400		**	Conservation 10-94	12/23/1953			
44	14	Cherry Street	20,909		**	Eisenlaure Pond Park	1/27/2005			
44	15	Brean Avenue	17,424		**	Gen. Gov.				
44	16	Cotter Avenue	34,800		**	Conservation	12/23/1953			
44	17	Cherry Street	18,731		E. Dom.	Eisenlaure Pond Park	1/27/2005			
44	18	Cherry Street	19,166		**	Gen. Gov.	4/26/1971			
44	19	Fourth Street	56,628		**	Conservation 10-94	10/16/1961	1/2W		
44	21	Magnolia Street	69,696		**	Conservation 10-94	8/17/1956	W		
44	23	Third Street	33,300		**	Conserv. 10-75	12/8/1953			
44	24	Lloyd Road	348,480		**	Conservation 10-94	1/15/1988			
44	34	Oscar's Way	3,588		Gift	Conservation 2002	5/8/2002			
44	50	Cherry Street	38,400		Gift	Conservation 10-94	5/25/1995			
44	98	Off Towerhill Road	182,952		Gift	Conservation 2002	5/8/2002			
44	110	Oscar's Way	226,512		**	Gen. Gov.	4/13/1974	1/2W	F	II
45	7	Janice Avenue	20,038		**	Gen. Gov.	5/30/1995			
45	37	Haverhill Street	135,907		Gift	Conservation	4/11/1985			
45	90	Colonial Hill Drive	20,634		Gift	Gen. Gov.	7/30/2009	1/4W		II
45	95	George Root Way	3,920	Future road expansion	**	Gen. Gov.				
46	5	Haverhill Street	668,411	Hood School	**	School Dept.				
46	5	Westward Circle	152,460	Access Hood School	**	Conservation	10/14/1970	3/4W		II
46	8	Conage Street	32,000		Gift	Conservation	4/24/1992			II
49	18	Old Club Road	1,288		**	Gen. Gov.	6/6/2011			
50	37	Deerfield Place	1,307		**	Gen. Gov.	6/6/2011			
50	38	Deerfield Place	871		**	Conserv. 10-70				
51	2	Off Towerhill Street	209,088	Ives Mem. Park	**	Conserv. 3-69	8/11/1993	1/2W	F	
51	3	Off Haverhill Street	230,868	Ives Mem. Park	**	Gen. Gov.	2/5/2013	W		
51	6	Off Darsell Drive	270,072		Gift	Conservation				
51	6	Off Darsell Drive	217,800		Gift	Conservation				
51	18	Arlene Drive	10,334		Gift	Gen. Gov.	2/5/2013			
52	30	Lindor Road	304,920	Ives Mem. Park	**	Conserv. 3-69	5/8/2000	3/4W	F	
52	32	Off Haverhill Street	121,968		**	Gen. Gov.	11/1/1995			
52	53	Foley Drive	93,654	Access Strawberry Acres	**	Park Access				
52	74	Lillian Drive	2,735	Strawberry Acres	**	Conservation	11/1/1995			
52	80	Foley Drive	2,500		**	Gen. Gov.				
52	81	Foley Drive	40,075	Strawberry Acres	**	Conservation	11/1/1995	1/4W		
52	86	Off Duane Drive	158,994		Gift	Conservation	7/21/1989	W	F	
52	91	Strawberry Lane	97,574		**	Gen. Gov.	6/19/1996	1/2W		
52	93	Lindor Road	22,651		**	Gen. Gov.	10/16/1961	W		
53	37	Off Haverhill Street	12,632		**	Gen. Gov.	7/31/2008			
53	115	Off Duane Drive	52,272		Gift	Gen. Gov.	10-29-1857			
54	3	Park & Haverhill Street	148,104	Third Mfg. House	**	School Dept.	7/27/1984	W	F	
54	4	Park Street	370,260	Batchelder School	**	Conserv. 4-66	7/20/1966	W	F	
54	33	Willow Street	121,968		**	Gen. Gov.	10/17/1961	W	F	
54	34	Willow Street	169,884		**					
54	35	Willow Street	10,019		**					

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
34	39	Willow Street	222,156		Emm. D	Gen. Gov.	12/14/1971	W	F	
54	40	Willow Street	15,682		**	Gen. Gov.	4/26/1971	W	F	
54	41	Willow Street	69,696		**	Gen. Gov.	10/7/1968	1/2W	F	
54	42	Willow Street	13,504		**	Gen. Gov.	5/8/1974	W	F	
54	43	Willow Street	37,026		**	Gen. Gov.	3/18/1977	W		
54	44	Willow Street	20,038		**	Gen. Gov.	3/18/1977	W		
54	52	Elm Street	21,848		Gift	Conservation	2/9/1995			
54	53	Elm Street	23,499		Gift	Conservation	2/9/1995			
54	54	Elm Street	24,792		Gift	Conservation	2/9/1995			
54	55	Elm Street	21,360		Gift	Conservation	2/9/1995			
54	63	Bow Street	100,188	Punam House/Barn		Gen. Gov.				
54	65	Bow Street	15,077	Weeks Bldg.		Gen. Gov.				
54	67	Park Street	12,150	Flint Library		Gen. Gov.				
54	68	Park Street	10,146	Library Parking		Gen. Gov.				
54	126	Park Street	104,544	Police & Fire Station		Gen. Gov.				
54	135	Peabody Street	131,116	Elderly Housing		Gen. Gov.				
54	139	Park Street	1,970	Island - Frt. Of Library		Housing Authority				
55	15	Off Parsonage Lane	226,512		**	Gen. Gov.	11/8/1991			
55	22	Haverhill Street	100,019		**	Gen. Gov.	8/14/2009	W		
55	23	Off Railroad Avenue	40,511		**	Gen. Gov.	3/30/1998	1/2W		
55	24	Railroad Avenue	6,970		**	Gen. Gov.	9/21/1959	1/2W		
55	74	Railroad Avenue	7,405		**	Gen. Gov.	2/13/1990	1/2W		
56	62-0001	Carpenter Drive	457,380	Trans. from school 10/97		Gen. Gov.	7/29/1957			
56	90	Carpenter Drive	18,256		**	Gen. Gov.	7/15/2002	W		
57	12	Boxwood Road	3,920		**	Gen. Gov.	6/22/2005			
57	14	Off Crestwood Circle	278,784		**	Gen. Gov.	4/28/1963	W	F	
57	15	Crestwood Road	78,408		**	Gen. Gov.	4/30/1970	W	F	
57	16	Off Crestwood Circle	26,460		**	Conserv. 80	10/27/970	W	F	
57	16	Off Crestwood Circle	20,130		**	Conserv. 3-62	6/27/1962	W	F	
57	71	Off Hickory Lane	4,919		**	Gen. Gov.	11/22/1982	W	F	
57	93	Off Hickory Lane	871,20		**	Gen. Gov.	5/26/1976	W	F	
60	17	Park Street	117,612	Playing Field		Recreation				
60	42	Rust Lane	274,428	Reserved Open Space		Gen. Gov.	8/25/2000	1/3W		
60	61	Williams Road	10,890		**	Gen. Gov.	3/18/1983	W	F	I
62	37	Off Elm Street	15,000		**	Conserv. 10-75	10/23/1970	W	F	
62	42	Elm Street	831,996	Purchase of Chap. 61A Land	Gift	Recreation	7/20/2005	W	F	
62	44	Elm Street	16,560		**	Recreation	9/15/2005	W	F	
62	44	Elm Street	40,946		Gift	Recreation	7/20/2005	W	F	
62	78	Elm Street	827,640	Purchase of Chap. 61A Land	**	Gen. Gov.	6/10/1988			
68	10	Malin Road	4,792		**	Gen. Gov.	3/18/1983			
68	13	Malin Road	10,454		**	Gen. Gov.	12/24/1954	1/4W	F	
68	17	Forest Street	2,614		**	Gen. Gov.	1/31/2001			
69	2	Forest Street	5,227		**	Gen. Gov.	10/19/1961	1/2W	F	
69	5	Forest Street	11,761		**	Gen. Gov.	8/5/1974	W	F	
70	1	Essex Street	649,044		**	Gen. Gov.	12/24/1959			
70	8	Lincoln Street	5,663		**	Gen. Gov.	7/15/1957			
70	14	Lincoln Street	12,197		**	Gen. Gov.	10/17/1961	3/4W	F	
70	24	Wood Street	13,504		**	Gen. Gov.	5/30/1975	3/4W	F	
70	27	Essex Street	5,227		**	Gen. Gov.	5/7/1980	W	F	
70	28	Essex Street	277,913		**	Gen. Gov.	5/30/1975	1/4W	F	
70	29	Middleton Town Line	3,049		**	Gen. Gov.	4/30/1975			
70	30	Essex Street	2,614		**	Gen. Gov.				

TOWN OWNED LAND

MAP	PARCEL	LOCATION	APPROX. AREA SQ. FT.	PRIMARY USE	TAX LAND BY POSSESSION **	CONTROLLED SUPERVISION	DATE ACQUIRED	WETLANDS	FLOOD ZONE	APD ZONE
70	32	Swan Pond	31,363		**	Gen. Gov.	11/1/1995	3.4W	F	
72	3	Adams Street	14,000		**	Conserv. 10-75	5/30/1975			
72	20	Swan Pond	17,500			Conserv. '80				
72	33	Swan Pond Road	43,560			Conserv. 9-84				
72	33	Near Swan Pond	209,088		**	Gen. Gov.	5/12/1971	3.4W		
72	35	Swan Pond	2,912,421			Conservation '76	2/27/1976	1.4W		
73	1	Swan Pond	1,960,200			Conservation 4-75	12/1/1971	1/2W		
73	2	Swan Pond	522,720			Conservation	2/27/1964	W		
73	3	Swan Pond	400,752			Conservation		3.4W		
73	4	Swan Pond Road	1,367,784			Conservation	8/19/1976			
73	16	Swan Pond Road	43,560	(orig. part of 72/12)		School Dept.	2/6/1959	1.4W		
74	69	Swan Pond Road	1,651,000			Gen. Gov.	12/12/1989	1/2W		
74	90	Swan Pond Road	96,268	Possible school site		Gen. Gov.	5/26/1976		F	
74	93	Shasta Drive	82,764		**	Gen. Gov.	10/19/1967	3.4W	F	
75	2	Elm Street	10,019		**	Gen. Gov.	7/20/2005	1/2W		
75	3	Elm Street	74,052	Purchase of Chap. 61A Land	**	Gen. Gov.				
75	8	Elm Street	339,768	cemetery	**	Gen. Gov.				
75	37	Elm Street	1,285,688		**	Gen. Gov.	5/26/1976		F	
75	50	Off Elm Street	3,049		**	Gen. Gov.	5/30/1975	W		
75	53	Off Biglam Road	33,977			Conservation	5/6/2002			
75	72	Elm Street	200,376	Grft		Gen. Gov.	7/20/2005	W	F	
76	17	Lynnfield Line	181,650	Purchase of Chap. 61A Land	**	Gen. Gov.	11/29/1967	1.4W	F	
77	4	Nahant Street	28,000		**	Conserv. 3-67		W	F	
77	8	Riverside Drive	12,632		**	Gen. Gov.		W	F	
77	11	Off Nahant Street	8,730		**	Conserv. 10-93		W	F	
78	6	Riverside Drive	4,792		**	Gen. Gov.		W	F	
78	10	Riverside Drive	11,761		**	Gen. Gov.		W	F	
78	17	Riverside Drive	3,712		**	Gen. Gov.		W	F	
78	19	Riverside Drive	6,976		**	Gen. Gov.		W	F	
78	19	Riverside Drive	9,148		**	Gen. Gov.	3/18/1977	3.4W	F	
78	22	Riverside Drive	8,712		**	Gen. Gov.	1/18/1995			
78	26	Riverside Drive	19,602		**	Gen. Gov.	12/24/1959	1/2W		
78	27	Lynn Street	4,356		**	Gen. Gov.	1/1/1967		F	
78	54	Lynn Street	63,598		**	Conservation 10-88		3.4W		
80	3	Swan Pond	1,840,410			Conserv. 5-71	9/1/1972	1.4W		
80	5	Adams Street	13,504		**	Gen. Gov.				
81	1	Adams Street	30,056		**	Gen. Gov.				
81	4	Adams Street	56,628		**	Conserv. '80				
81	12	Swan Pond	522,720		Grft	Conserv. '80	9/1/1972	1.4W		
81	15	Swan Pond Road	392,040		**	Gen. Gov.	6/9/1994	3.4W		
82	1	Swan Pond	74,052		**	Conserv. 10-74		W		
85	11	Off Green Meadow	346,738		Grft	Conservation	12/28/1982			
85	17	Off Green Meadow	7,500		Grft	Conservation	10/18/1982			
85	18	Middleton Town Line	3,375		**	Gen. Gov.	4/1/1996			
85	57	Gillis Drive	6,534		**	Gen. Gov.				
86	1	Middleton Town Line	10,890		Grft	Gen. Gov.	10/17/1967			

BOARD OF REGISTRARS

2018 Annual Report

The Board of Registrars and the Town Clerk's Office worked in unison to prepare for all census and election activity in 2018. Census forms, voter registrations, petitions and nomination papers were processed for various deadlines and election and town meeting activity throughout the year.

There were three elections in 2018, the May Annual Town Election (4.28%), the September State Primary (18.70%) and the November State Election (66.86%). In addition, Town Meeting activity included the Annual Town Meeting on June 4th and June 7th, and the Fall Annual Town Meeting on October 15th. Complete text of Town Meeting minutes and Election results appears in the Town Clerk's Records section of this Annual Report.

Special thanks are extended to all the Election Workers who staffed the polls throughout this very active year, as well as those who tallied write-in votes late into the evening following each election. The commitment of all the Election Workers on behalf of the Town and the election process is evident through their tireless efforts and diligence. And special thanks and appreciation must also be recognized to all of our Early Voting staff, for assisting with this process in order for our voters to participate in Early Voting for the second time since its inception in November 2016.

There are now four political "*PARTIES*" in Massachusetts: Democrat, Republican, Libertarian and Green-Rainbow. Following the November State Election, the State Secretary certified the Green-Rainbow Party based on voters choice of candidates in this party State-wide. There are also 25 political designations (whose voters may now vote in Primaries in the same manner as Unenrolled voters). Although voter enrollment increased throughout the year up to 11,236 by the November State Election, State Law requires that voters who have been "*Inactive*" for the past 2 Federal Elections or 4 years be deleted from the voting list due to inactivity, which amounted to 296 *inactive voters* deleted in North Reading. The following is a break-down of all registered voters in North Reading as of December 31st:

POLITICAL PARTIES	# Registered Voters	POLITICAL DESIGNATIONS	# Registered Voters
Democrat	2,419	United Independent	52
Republican	1,713	Conservative	9
Libertarian	48	MA Independent Party	6
Green-Rainbow	4	American Independent	5
Unenrolled	6710	Pizza Party	5
		Interdependent 3 rd Party	4
		Pirate Party	2
		Constitution Party	1
		Total # Designations	84
TOTAL	10,978		

As always, the Board of Registrars wishes to express appreciation to Carr's Hallmark Shop as a drop-off location for the Annual Town Census. Drop boxes are also located at the Town Library and Town Hall. In addition, special gratitude is also extended to *C.R. SIGNS* and owner Rick Porter, for his continued services in updating banners used for Town Meeting notification.

Respectfully submitted,

Barbara Stats, Town Clerk, MMC/CMMC

on behalf of the Board of Registrars:

Joyce Jenney, Kiely Gamelin & Gloria Mastro

DEPARTMENT OF ELDER AFFAIRS

Edith A. O'Leary Senior Center

Third Meeting House, Building on the Common, 157 Park Street, North Reading

The O'Leary Senior Center is located on the first floor of the Third Meeting House, Building on the Common. It is opened Monday-Thursday 8am-4pm and on Friday from 8am-1pm to all residents 60 years of age and older. The Department serves one quarter of the Town's population which will continue to grow according to national statistics. In 2018 our Department provided the following services: 2273 Senior Van rides, general informational services, tax assistance, fuel assistance, food stamp (SNAP) assistance, SHINE (Serving Health Needs of Everyone) assistance, health screening, health and wellness programs, cultural/social events and community education. In 2018 we provided 13,336 meals to both our homebound elders and meals served daily at the Senior Center.

Mystic Valley Elder Services (MVES) is North Reading's designated Area Agency on Aging. In FY18 we are proud to say that because of our partnership with MVES, North Reading residents received services valued at \$1,515,483. With this partnership we were able to provide Behavioral Health Services, Health Benefits Counseling, Money Management Assistance, Legal Assistance, Home Care and out of Town transportation through the TRIP Metro North program to our elder community.

In our first year of contracting with Merrimack Valley Regional Transit Authority (MVRTA) we were able to provide over 300 out of Town medical rides to various surrounding communities including the Boston hospitals.

Our Fire Safety Program (a program between Elder Affairs and the North Reading Fire Department) continues to be successful thanks to donations from Teradyne and donations from residents who were appreciative of the service from the program.

We would like to thank our "Friends" of the Council on Aging members for their continued advocacy and fundraising efforts in support of the Center and to the population we serve.

We would also like to thank our volunteers for their 3600 hours of their time to make our Senior Center a great place to visit. Special kudos to our "Senior Echoes Chorus" under the direction of Marcia Cutlip for their constant dedication in bringing music to our entire community and with the purchase of a new Yamaha piano by our "Friends", their gift of music is even more melodious.

The Department along with the Council on Aging (COA) Board will continue to work on the many challenges that face our ever growing elder population....the goal of the staff, volunteers and the COA Board is to help North Reading Elders safely age in place with dignity and independence in their homes and in the community which they help build...because there is no place like home!

Respectfully submitted,

Mary Prenney, Director

Susan Tilton, Outreach Asst.

Cindy Elmore/Al Heard, Van Drivers

Sherri Greer, Administrative Asst.

Jean Fitzgerald, Program Coordinator

Ron Visconti/Brenda Bugden Meal Mgrs.

HISTORICAL COMMISSION

The North Reading Historical Commission continued its work on improving the Damon Tavern. The commission had the ceiling of the Rufus Porter Ballroom repaired and painted. We continue to raise funds for additional repairs, including the floors.

We held a successful paint class fundraiser in the Damon Tavern Ballroom. Local artist Suzanne Korn taught students about Rufus Porter and his artwork. Porter painted the murals on the ballroom's walls nearly 200 years ago. Students painted in the room and got inspired by an important piece of North Reading's history.

The commission will host other paint classes and create more fundraisers for the upkeep and improvements of the second floor of the tavern.

The commission also hosted a holiday open house during the annual tree-lighting. We decorated the ballroom with a Christmas tree, hung wreaths and garland throughout the building and transformed the historic building into a winter wonderland. Flint Memorial Library Children's Librarian Danielle Masterson hosted a special storytime, North Reading High School's NOTEorious performed holiday classics and other tunes, Suzanne Korn gave tours of the ballroom and Bark n' Roll Canine Care sponsored face painting. The face painting was a huge hit and provided funds for the tavern. Hundreds of people passed through the doors of the tavern that day for the activities and tours.

Besides the tavern, the commission also discussed a demolition delay bylaw. Most nearby communities have this historic preservation bylaw on the books. The commission reviewed other communities' bylaws and worked on a similar measure for North Reading.

Respectfully submitted,

Chris Hayden, Chairman
Francine Coughlin, Vice Chairman
Les Masterson, Clerk
Chloe Goodell
Stone Jasie
Patricia Romeo

Center Village Historic District Commission

2018 Annual Report

The Historic District Commission met 3 times during 2018. No applications for certificates were received. At the request of the Commission, landscaping around the McLane house has been cleaned up and the broken shutters have been replaced with the required wooden, louvered shutters. Pending business is repair of water damaged area on the rear southeast corner of the Flint Library building.

Respectfully submitted,

Mabel (Happy) DiFranza, Chairman

David Ham, Vice Chairman

Mark Hall

Paul chapman

Patrick O'Rourke

William Birkmaier

LIBRARY 2018 ANNUAL REPORT

The library continued to meet the informational, educational, recreational and cultural needs of the North Reading community by providing both traditional and technological means of access to materials, programs and services. 64% of residents have an active library card.

MVLC extended their services and offerings – expanding the sharing of Overdrive eBooks and magazines. The circulation of items including physical books, magazines, DVDs, and electronic items totaled 100,759.

The library planned and hosted 354 programs offering something for everyone.

The library continued its successful author series hosting bestselling authors including Jeffery Deaver, Hank Phillippi Ryan, Owen King, Carla Neggers, Charlie Moore and Jerry Thornton.

Cultural and educational programs were offered including Lyme disease prevention, Medicare, Social Security, and Memory workshops. Hobbyists enjoyed a model airplane exhibit and ukulele lessons. Patron favorites including Cookbook Club, Morning and Evening Book Groups and Mah Jongg continue to thrive.

A new Genealogy Meet-up group run by volunteers and staff proved to be popular among residents. The weekly group utilizes resources from the local history room and the Ancestry database.

Fifteen local artists displayed their original works as part of our artist of the month series. A special thank you to artist Allen David Bunker for donating “Guide ME, Owl’s Head Light”. His beautiful 50”x 60” oil on canvas graces the main floor of the library.

The library was present in the community through participation in the Apple Festival, National Night Out, Farmer’s Market, and the annual Tree Lighting on the Common.

Several programs were held in partnership with community groups. The Garden Club combined art and flowers in their Art In Bloom display; The Historical Society presented “The B-17 Crash Declassified.”

We continued our homebound delivery service to bring library resources to patrons who are unable to visit the library in person.

Thank you to the Friends of the Library for their tireless volunteer efforts. Money raised from fundraising events and member drives enhance the library’s services. Membership topped 200 this year.

A total of 1,002 passes were borrowed through our museum pass program (sponsored by the Friends of the Library), an increase of 4 % over last year. 2018 additions include the Dreamland Wax Museum and the DeCordova Museum.

Thanks to musician Art Grossman's talent and dedication, the popular Community Coffeehouse has become a monthly destination for local musicians. The Coffeehouse, run completely by volunteers, provides an opportunity to enjoy a local evening of music and good company.

The Youth Services Summer Reading program was the library's most successful to date, breaking several records. More than 400 children and adults attended the ice cream kick-off party in June, despite incredibly hot temperatures and torrential rains. 640 children took part – a 6% increase over the previous year. Patrons read a total of 2,897 hours.

The Youth Services Department continued its year-long science, technology, engineering and math (STEM) initiative with a Coding Club, Crazy 8s Math Club, the Playful Engineers makerspace workshop and the Museum of Science visiting program. 50 people attended Astronomy Night on the town common. The night was held in conjunction with North Shore Amateur Astronomy Club and local science educator Mary Hatton.

Community partnerships continue to grow, as youth services teamed up with all five public schools, holding library card drives and visiting schools to teach classes about research. The staff continues to work closely with teachers on long-term homework projects. As a result, students see a seamless transition between their school and the library.

Thank you to the Trustees for their ongoing dedication and advocacy for the library.

Thank you to the staff and volunteers who keep the library running each and every day with professionalism and enthusiasm.

Trustees:

Kathryn Geoffrion-Scannell, Chair
Sarah Ralph, Vice-Chair
Michelle Mullet, Secretary
Marci Bailey, Friends Liaison
Sara Harrington
Mary Ann Lape
Geraldyn Vasile

Respectfully Submitted,

Sharon Kelleher
Director

NORTH READING FIRE DEPARTMENT

PERSONNEL

Donald W. Stats, Jr., Chief of Department
Barry J. Galvin, Deputy Chief
Sandy Quinlan, Administrative Assistant

PERMANENT DEPARTMENT

Group 1

Captain Eric Pepper
Firefighter Kevin Carter
Firefighter Nicholas Carney
Firefighter Brian Nash
Firefighter Tyler Samost

Group 2

Captain Matt Carroll
Firefighter Jon Burt
Firefighter Nicholas LeColst
Firefighter Cory Harris
Firefighter Adam Salemm

Group 3

Captain Joseph Marotta
Firefighter Tom Harris
Firefighter Vincent Zarella
Firefighter Sean O'Brien
Firefighter Jeff Carey

Group 4

Captain David Lee
Firefighter Michael Tannian
Firefighter Herbert Batchelder
Firefighter Christopher Hadley
Firefighter Open

CALL DEPARTMENT

Call Firefighter Brian Deshaies
Call Firefighter Jerry Ouellette
Call Firefighter Ken Robishaw

Call Firefighter James Norkum
Call Firefighter Mark Ricci
Call Firefighter Jeff Strong

I would like to publicly thank the members of this department for their dedication to the community and the courage and professionalism they display each and every time they respond to an incident no matter how large or small it may be.

The fire department responded to 2,648 calls for service.

- 40 for actual fire calls with 14 building fires
- 1,382 calls for emergency medical service
- 214 calls for hazardous condition with no fire
- 361 call for public service
- 229 good intent calls
- 368 false alarm or false calls
- 40 severe weather calls
- 9 special incident types

Fire prevention, through inspections and permitting:

- Issued 242 permits totaling \$7,675
- Open Burning Permits 358
- Conducted 243 smoke detector inspections totaling \$6,075
- Received requests of 17 fire reports
- Billed 109 master box fees and collected \$32,700

SAFE grant educators continue to provide fire and life safety education to all nursery and kindergarten students at all elementary schools and evaluate all third grade students' knowledge and retention of the programs taught in kindergarten. In addition, they work with the science teachers in seventh grade to enhance their curriculum to teach fire behavior and the methods of heat transfer. Safe educators provide training to citizens from the Massachusetts Fire Services on "Retire the Fire" with an emphasis on in-home protection.

Call department members responded to 20% of the total responses of the department for general recall. Some individual members were as high as 38% on call back. Call department members continue to supplement Advance Life Support when needed to the full time department. They continue to train monthly to keep their skills sharp and be ready to use as they respond back on incidents.

This year we responded to 1,382 calls for emergency medical service an increase from last year showing a 10% increase over 2017 and hired FF/Paramedic Adam Salemme. The department currently has 1 open position on Group 4 that will be hired shortly placing the permanent department at 22 full-time members.

The Fire Alarm division continues to monitor the fire alarm systems to ensure that it's functional and operating correctly. This year they conducted numerous fire alarm inspections for new construction projects, handled over 40 double-pole transfers as well as making significant repair and reliability improvements to the system.

In closing I would like to extend my thanks to the Town Administrator, Public Safety Director, Elder Affairs, Finance Division, Building Inspection Division, Public Works, and the Police Department with whom we work regularly in routine and emergency situations.

Respectfully submitted,

Donald W. Stats, Jr.

Donald W. Stats, Jr.
Chief of Department

**North Reading Police Department 2018 Town Report
Personnel Roster**

Administration

Michael Murphy, Chief of Police
Kevin Brennan, Administrative Lieutenant
Mark Zimmerman, Patrol Lieutenant
Thomas Romeo, Detective Lieutenant
Derek Howe, Administrative Sergeant
Laura Parow, Administrative Assistant

Sergeants

Joseph Thibodeau, Afternoon Shift
Anthony Morlani, Afternoon Shift
Thomas Encarnacao, Night Shift
Paul Dorsey, Night Shift
Michael McAuliffe, Day Shift
Kevin Donle, Day Shift

Patrol Officers

Scott Tilton	Joseph Encarnacao	Michael LeBlanc
Keith Lamont	David DiFraia	Jason Connolly
James Carcia	Sean Lawson	Michael Hennessey
Gregory Connolly	John Raso	Ryan Haggerty
Peter DiPietro	Timothy King	Michael Hanley
Joseph Aleo	Michael Marra	Adam Johnson

Detectives

Thomas Hatch	Sean O'Leary	Paul Lucci, SRO
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Reserve Patrol Officers

Michael Sorrenti
James McCormack
Jerry Berg

Drug Free Communities Grant Director

Amy Luckiewicz

Mental Health/Substance Abuse Clinician

Laura Miranda

Crossing Guards: 5

Matrons: 3

A Message from Chief Michael P. Murphy:

During 2018, several priority objectives were implemented by the North Reading Police Department to advance the overall well-being of the community. Early in the year, we conducted a review and analysis of each organizational component to make sure the Department is structured to provide the most efficient and effective coordination of police services.

In 2018, two (2) officers were sworn in as permanent Patrol Officers'. Both officers were lateral transfers from other Massachusetts police departments and had already attended a full time police academy.

- One of our primary goals in 2018 was to evaluate a civilian dispatch program. We have planned a roll out of this program sometime in early 2019. Tied to this goal is a reorganization within the Patrol Division so that we would create a position of a fulltime drug enforcement officer as well as a fulltime safety officer. These positions would utilize the additional manpower that the civilian dispatcher program would create.
- Another goal was the hiring of a fulltime Mental Health/Substance Abuse Clinician. After an extensive hiring process, Laura Miranda was hired as a fulltime Mental Health/Substance Abuse Clinician. Laura is a Licensed Mental Health Counselor (LMHC), and holds a Master of Arts in Clinical Mental Health Counseling from Lesley University as well as a Bachelor of Arts in Psychology from the University of Massachusetts, Amherst.

Laura has clinical experience working with a wide variety of ages. She gained relevant experience through individual work, as well as running mental health and substance abuse groups. Laura also has experience working in collaboration with the Department of Mental Health, community based agencies, schools, hospitals, and providers. She believes that all individuals have the right to access care that supports their mental health and or substance abuse struggles.

Laura intends to dedicate herself to the North Reading community by providing strategic support to the residents, North Reading Police Department, town human services departments, and the North Reading Community Impact team in the areas of substance abuse and mental health. She's available to support individuals, as well as families looking for help for themselves or their loved ones.

- The North Reading Police Department continues toward the goal of complete participation in the One Mind Campaign. The One Mind Campaign is a national effort to ensure successful interactions between police officers and persons affected by mental illness. In the past year, all sworn police officers attended an eight hour course on Mental Health First Aid for Public Safety. As of this writing, we've accomplished three out of the four goals required to achieve complete participation in the One Mind Campaign. Our final goal of at least 20% of the police department participating in Crisis Intervention Team training will be completed in April of 2019.

Moving forward in 2019, our department will look to hold a police entrance exam and promotional exams for Lieutenant and Sergeant positions that are anticipated with upcoming retirements. We're also planning to purchase a firearms simulator that will allow continued training to our officers in all forms of police use of force with emphasis on de-escalation skills and active violence events response. We will continue our efforts to minimize the overall and social impacts of illicit drug use by continuing to work through the North Reading Community Impact Team and the Drug Free Communities Grant Director to bring new ideas, programs and resources to assist in reducing the overall negative impact of drug addiction.

Our main priority is providing the safest environment for our residents to live in, our commuters to work in, and our visitors to stay in.

I would like to thank the citizens of North Reading for their continued support of our service and to the men and women of the North Reading Police Department, both past and present, who have dedicated themselves to maintain the safety of this Community.

Sincerely,

Chief Michael P. Murphy

Below are some of the programs our department provides to enhance the overall wellbeing of the Town of North Reading.

Community Services Division:

Car Seat Installations- One police officer is nationally certified in car seat installations. This service is provided free by appointment to all North Reading residents. Information about the program can be found on the internet at safekids.org.

CPR- Three police officers are certified CPR instructors. They also provide informational instruction to the public.

School Resource Officer:

The main purpose of the School Resource Officer program is to better coordinate efforts between the North Reading School Department and the North Reading Police Department to help provide and maintain a safe and secure environment within the schools.

The SRO's also partner with the Middlesex District Attorney's office and participate in Community Based Justice meetings. The partnerships formed with the North Reading School system has undoubtedly improved relationships and information sharing and improved communications with the youth population in North Reading. We'll continue to support our memorandum of understanding with the North Reading School Department to provide the students and staff with a safe and secure environment conducive to learning.

Accreditation Unit: The law enforcement accreditation system establishes a uniform set of “Best Practices” for police agencies that are consistent on a state wide scale, measurable and verified by an independent body as to compliance.

Within the law enforcement standards of “Best Practices” are compliance requirements dealing with life, health, safety, and high liability exposures. Every standard is intended to make an agency more professional while at the same time improving its services to the community.

The North Reading Police Department is one of eighty-two (82) Massachusetts Police Departments to be accredited by the Massachusetts Police Accreditation Commission.

Safety Officer: The Safety Officer works closely with other town offices and citizens to better understand traffic related safety issues. The Safety Officer will make recommendations to town officials and implement approved traffic mitigation plans.

Training Division: The goal of the North Reading Police Training Division is to set and enforce training standards to identify and meet the training needs and facilitate the delivery of up-to-date, state of the art training.

In order to ensure that our officers are up to date with the latest changes in criminal and procedural law, North Reading Police Officers are required to attend annual in-service training. M.G.L. chapter 41, Section 96B, requires every full-time municipal police officer to attend a prescribed course of study approved by the Municipal Police Training Committee. All personnel receive training updates on motor vehicle law, criminal law, domestic violence, CPR, AED (Automatic External Defibrillator) training (this training allows us to deploy four AED’s in cruisers), First Responder (First Aid), sexual harassment training, community policing, Use of Force and other courses as necessary.

Firearms Licensing Division: The Firearms Licensing Unit is responsible for reviewing applications and renewals, issue permits and the collection of fees of all North Reading residents who hold Firearms licenses. The Firearms Licensing Division processed 301 applications and collected \$23,550 in fees. These fees are split between the Commonwealth and the Town to cover the expenses associated with licensing.

Jail Management: During 2018, 103 people were arrested and processed in the Booking area of the North Reading Police Department. In addition to arrests, 126 criminal complaints were issued and 11 people were placed in Protective Custody.

Sex Offender Registry: The Sex Offender Registry Officer is responsible for registering Level (2) and Level (3) Sex Offenders annually. They also report bi-annually to the Sex Offender Registry Board to confirm all home and working addresses are correct.

Detective Division: The Detective Division is staffed by three fulltime Detectives and one full time School Resource Officer. The Detective Division is responsible for:

- Conducting follow-up investigations on reports initiated by the Patrol Division, Town Departments or outside police agencies;
- Conducting self-initiated investigations, resulting from intelligence gathered;
- Development and execution of arrest and search warrants;
- Participation in Law Enforcement networks such as the NEMLEC Regional Detectives and Regional Drug Task Forces;
- Performing surveillance and intelligence gathering;
- Conducting Vice and Organized Crime investigations;
- Conducting major motor vehicle crash investigations;
- Investigation of all Town vehicles crashes;
- Evidence processing, preserving, and analyzing for eventual court presentation;
- Assist in the development of techniques and procedures for effective crime scene search.
- Assist in identification and photography;
- Prepare and prosecute criminal cases;
- Handling the preliminary and follow-up investigations in all cases of actual or attempted rape or sexual assault;

Opiate Overdoses

In 2018 the North Reading Police Department saw an increase in reported drug overdoses as the department responded to (21) overall, an increase of (3) from 2017. Of note is that almost a third of the victims are females. Of the twenty one (21) overdoses, five (5) were deadly; three (3) males and two (2) females. The age range of overdoses was 29 to 58. Due to the overdose deaths of the two (2) females, a total of five (5) children are now being cared for by grandparents.

Marijuana Overdoses

This year we experienced marijuana overdoses, something rarely seen before. Of the two (2) reported incidents, both were transported to local hospitals. One (1) male and one (1) female both under the age of 20. We suspect this is due to the much more potent marijuana/THC oils and candies that are being ingested now.

Major Narcotic Investigations & Arrests

- A North Reading man was arrested after selling over two (2) pounds of marijuana to undercover detectives.
- A joint investigation involving the North Reading Detectives and the Massachusetts State Police Gang Unit in Lawrence led to the stop and seizure of a man carrying over 400 grams of fentanyl.
- North Reading Detectives assisted the FBI with intelligence which led to a large scale, multi federal agency investigation into an organized Drug Trafficking Organization in the city of Lawrence.
- A 2016 arrest by North Reading Detectives of a male subject in which eighty (80) grams of fentanyl were recovered resulted in a successful plea agreement in July of 2018. The

defendant plead guilty and received a sentence of ten (10) years in a federal prison with another eight (8) years of supervised release.

- North Reading Detectives arrested two (2) men from Boston who were intravenously using fentanyl in the CVS parking lot during business hours. Both have pled guilty to possession of fentanyl charges. One male had served nine (9) years prior for several armed robberies of Boston area pharmacies.

Significant Investigations & Arrests in 2018

- A male broke into a home during the early morning hours while the homeowner was asleep. As a result of the in-depth investigation, the male was arrested.
- A daytime break was reported to North Reading Police by a young female who was home alone. A male subject was charged in the crime.
- A female was brutally beaten by a boyfriend. A lengthy investigation ensued, warrants were obtained, and the male was arrested in Boston by North Reading Detectives. He ultimately pled guilty to all charges and is serving two and a half (2.5) years in the House of Correction.
- As Officers and Detectives were attempting to serve an arrest warrant the wanted subject was hiding in a bathroom injecting himself with fentanyl.
- As a result of a domestic incident and search warrant, a male was arrested and charged with illegal possession of a shotgun. He later pled guilty.
- There were multiple investigated reports of sexual assaults in North Reading in 2018. These cases are being prosecuted by the District Attorney's Office.
- North Reading Detectives obtained information on a past sexual assault involving a registered sex offender in the state of New Hampshire. The North Reading Police and the Middlesex District Attorney's Office is investigating.

911 Dispatch and Technology and Communications: The emergency dispatch center is manned by one sworn police officer. The officer is responsible for fielding all 911 calls, all non-emergency calls for services, all walk-in calls for service as well as dispatching officers and logging the information in the computer aided dispatch module. During 2018, the Dispatch Officer logged over 17,979 calls for service.

If anyone has an interest in learning more about these programs please visit our website www.nrp.org, find us on Facebook (www.facebook.com/NorthReadingPD), follow us on Twitter @NorthReadingPD or you can call or stop by the police station to inquire.

Calls for service 2018:**Crimes 2018:**

911 Calls: 255 Alarms: 569 Assist Citizen: 653 Assist Fire Department: 111 Assaults: 14 SRO Investigations: 22 Burglary: 26 Disabled Motor Vehicles: 189 Disturbance: 358 Domestic Disturbances: 80 Drug Overdoses: 16 Hazards: 496 Larceny: 53 Medical Aid: 639 Mental Health: 152 Missing Persons: 20 Motor Vehicle Crashes: 315 Motor Vehicle Stops: 1563 Suspicious Activity: 520 Serve Summons: 57 Threats: 9 Vandalism: 51 Welfare Checks: 174	Criminal Offenses Committed: 446 Felonies: 126 Crime Related Incidents: 109 Other Crime Related Incidents: 370 Arrests (On View): 52 Arrests (Based on Incident/Warrants): 51 Summons Arrests: 126 Arrests: 229 P/C's: 11 Juvenile Arrests: 10 Juveniles Referred (Arrests): 9 Restraining/Harassment Orders: 58
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Offenses:

Robbery: 1 Bad Checks: 1 Aggravated Assault: 11 Simple Assault: 22 Intimidation: 12 Burglary / Breaking and Entering: 6 Stolen Property Offenses: 7 Shoplifting: 3 Theft from Building: 8 Theft from Motor Vehicle: 15 All Other Larceny: 12 Motor Vehicle Theft: 3 Counterfeiting / Forgery: 3 False Pretenses / Swindle: 9	Credit Card / Automatic Teller: 4 Impersonation: 4 Identity Theft: 1 Destruction / Damage / Vandalism: 14 Drug / Narcotic Violations: 10 Weapon Law Violations: 2 Disorderly Conduct: 5 Driving Under the Influence: 14 Drunkenness: 12 Family Offenses, Nonviolent: 2 Liquor Law Violations: 4 Stolen Property Offenses: 7 All Other Offenses: 78 Town By-Law Offenses: 109
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Citizen Complaints:

A relationship of trust and confidence between the employees of the North Reading Police Department and the citizens of the community is essential to the successful accomplishment of law enforcement objectives.

It is the policy of the North Reading Police Department to:

- Investigate all complaints against the department or a member of the department, regardless of the source of such complaints, through a regulated, fair, and impartial Internal Affairs Program;
- Determine whether or not such complaints are valid; and
- Take appropriate action.

In 2018, there were no citizen complaints filed against the North Reading Police Department.

All employees of the North Reading Police Department are expected to conduct themselves, whether on or off duty, in such a manner as to reflect favorably upon themselves and the department. Any complaints against the Department should be directed in person, by phone or by mail to the Chief of Police.

Please visit our website www.nrpdp.org and check us out on Facebook and Twitter!

Building Department
Zoning, Code Enforcement, Weights & Measures
Annual Report 2018

Building Departments Mission Statement

The Building Department mission is to protect the lives and safety of the residents, visitors and businesses with implementation of proper construction methods relative to Massachusetts State Building Codes regarding all disciplines for the roughly sixty three hundred (6300) structures in Town. Building Codes and Zoning Bylaws are promulgated for the purposes of protecting the public's health, safety, and welfare. A code is a collection of requirements pertaining to a specific subject to regulate a specific practice.

These comprehensive codes establish minimum regulations for building systems using prescriptive and performance related base codes for all types of construction. This is performed through diligent work relative to application evaluations, extensive plan reviews, inspections, zoning enforcement, legal correspondence enforcement and documentation process. The work performed is a cumulative effort by the Building Department Employees.

Building Department Staff

Mr. Gerry Noel, Building Commissioner and Zoning Enforcement Officer

Mr. Albert DiSalvo, Local Building Inspector

Mrs. Kathy Morgan, Administrative Assistant

Mr. Stephen Gigante, Electrical Inspector

Mr. Dan Rooney, Assistant Electrical Inspector

Mr. Ed Cirigliano, Plumbing Inspector

Mr. Essam Kader, Assistant Plumbing Inspector

Mr. Peter Sparco, Assistant Plumbing Inspector

Mr. Leonard Rose, Sealer of Weights & Measures

Permits Issued with Estimated Valuation

25	New Homes	\$8,133,790.00
68	New commercial permits	\$6,581,532.00
448	Additions and Alterations	\$12,479,837.00
150	Pulte Condos	\$21,178,500.00
Grand Total		\$48,373,659.00

Inspections for Building Department

The Building Inspectors performed a total of 1665 inspection this incorporates Building & HVAC Inspections. This does not include emergency calls.

Wire Inspector 2018 Annual Report

The Building Department Issued 473 electrical permits.
Total value of electrical permits \$69,112.00
Total Inspections performed by the wire inspectors 1513.
This does not include emergency calls.
The wire inspector works part-time 20.5 hours a week and his assistant is on call.

Plumbing & Gas Inspector 2018 Annual Report

The Building Department Issued 378 plumbing permits.
Total value of plumbing permits \$49,359.00
Total inspections performed by plumbing inspectors 945.
This does not include emergency calls.

The Building Department Issued 250 gas permits.
Total value of gas permits \$16,344.00
Total inspections performed by gas inspectors 502.
This does not include emergency calls.
The plumbing and gas inspector is part-time and work 16 hours a week and his assistant inspectors are on call.

Building Department Functions

The Department inspects periodically existing buildings and structures and parts thereof in accordance with the Massachusetts State Building Code 780 CMR 51:00, relative to the Periodic Inspection table. The Department is responsible to ensure compliance by way of inspections for restaurants, places of assembly, schools, nursing homes, movie theaters, churches, special amusement buildings, group homes, hospitals, certain day care facilities, boarding houses, motels, Multi-family residents, facilities licensed by the Alcohol Beverage Control Commission where alcoholic beverages are served and consumed, and fire escape for means of egress. These are just some of the buildings the Building Department is required to inspect for compliance. When compliance is met, a certificate of inspection is issued and shall be displayed by the establishment.

Zoning enforcement is a large part of the Building Departments duties as the Commissioner is responsible to enforce the Towns Zoning and General bylaws. The Building Commissioner is required to review submissions of plans, specifications and/or complaints in order to determine compliance. Almost daily, issues crop up with a good amount of these potential violations being resolved within that day. But some of these violations may take weeks if not months to resolve, requiring numerous follow-up visits, calls, inspections and enforcements action up to and including court filings.

The Building Department oversees ADA compliance relative to new and preexisting buildings in Town. These regulations are enforced by the Architectural Access Board (AAB) under 521 CMR in the State of Massachusetts through the authority granted by MGL c. 22 § 13.

These regulations for which the Building Department must enforce will ensure a safe and accessible mean of passage for physically handicapped individuals.

On a daily basis the Administrative Assistant reviews files, documents, tracks all permitting, processes applications from customers, tracks fees, supports all trade disciplines and responds to community request by both phone and email. The assistant is also tasked with Public Records Request. Please be aware that this is a portion of the Assistant duties.

Sealer of Weights and Measures

The Building Department oversees weights and measures for which consumers and businesses will both benefit and can help their local weights and measures official enforce the law and help to keep a fair marketplace. The weights and measures official tests weigh scales, gasoline pumps, oil pump trucks, inspect marketed goods, etc. A metallic seal or stamp seal is usually placed on the equipment or vehicle to show that it has been inspected for accuracy and correctness.

The Sealer of Weights and Measures for the Town of North Reading inspected, sealed, and adjusted/or condemned a total of three hundred and twenty five (325) measuring units. A total of thirteen thousand, eight hundred, and ninety five dollars (\$13, 895.00) were collected for these services and turned into the Town.

2018 Achievement:

As the new Building Commissioner since April of 2018 the Department has been able to:

- Maintain the demands in this vigorous economy as it has been exceptionally busy without any major issues, other than many additional hours needed to stay current.
- The Building Department was able to ensure the successful ground breaking of the new Pulte Project.
- Oversee that the many commercial projects in Town are in compliance with Massachusetts State Building Code 780 CMR.
- Drafted new Residential and Commercial permit check list that has since decreased the amount of time it takes for the Department to review the documentation requirement for a building permit.
- Maintained full compliance with Massachusetts State regulations relative to Board of Building Regulators.
- Maintained and continue to achieve compliance with ADA/AAB 521 CMR regulations.
- Work collaboratively with the Town Planner to be certain all projects are within the Town and State Laws.
- Maintain Zoning compliance relative to the Towns Zoning and General Bylaws.
- Maintain compliance with the Towns Zoning Bylaws relative to Business Certificates.
- Inspectors for all Disciplines have maintained there CEU's to remain State Certified Inspector.
- Maintain compliance with the Massachusetts General Bylaw Chapter 98 Section 35 for Weights and Measures.

- A great deal of diligence was spent reviewing and interviewing three permitting software companies and after visiting other communities a software company was selected.
- With this selection and working with the Town Planner we were able to secure a grant to pay for the majority of the cost of the permitting software.
- Issued 20 permits for new home construction.
- Reviewed full commercial/residential plans and issued 100 permits for the Pulte project and three core building permits.
- A total of 671 building permits have been issued which is 34% more permit than the previous year. Without the Pulte project permits within the permit count, we would still be at 16% more permits than the previous year.
- Reviewed plans and issued 103 HVAC permits.
- Issued a total of 473 Electrical permits.
- Issued a total of 378 Plumbing permits.
- Issued a total of 250 Gas permits.
- Total amount of permits issued for calendar year 2018, is one thousand eight hundred and seventy five (1875) permits.

Goals and Objective for calendar year 2019

- One of my primary goals for 2019 is to have a permitting system in place that will interface with the Finance Department and give credence and accuracy for all documentation with financial stable recording system that will lend transparency not only financially but to the public as well.
- Draft a policy and procedures for the Building Department.
- Secure a full time inspector to help with the growth of the community to sustain and satisfy a quality level of service we give to residents, contractors and businesses, along with retaining the current Inspector, part time for roughly 16 hours a week. This is due to the amount of work at Pulte, the vigorous economy and the 40B project on the horizon.
- Continue to scan all plans and documentation for uploading to the new permitting system.
- Have the Building Department congruent with State and Local regulations for all disciplines, including Weights and Measures.
- Procure a management system for the Building Department for plans and documentation.
- Continue to work conflict free with the other Town Departments.
- Have a new permitting fee schedule for all disciplines. Along with reassessing and establishing new fees for failed inspections.
- Develop a process with the Building Department Assistant to maintain a consistent accurate recording system, relative to the new permitting system.
- Continue to investigate complaints, but looking to be able to investigate within a ten day period as per Zoning Bylaws. Currently, this process is stymied due to the lack of manpower.

- Maintain awareness for all applicants regarding the Building, Electrical, Gas, Plumbing and HVAC code compliance.
- Continue to maintain ADA/AAB 521 CMR compliance.
- Work with Weights and Measures to better assist them with collection of fees.
- Continue to work with the Zoning Board of Appeals for all determinations.
- Have Inspectors for all disciplines continue their CEU's for maintenance of licenses with proof of Certifications.
- Work with the Dog Officer to achieve compliance with the new general bylaws regarding Kennels.
- Continue to oversee the Pulte project and work with the Management to help lessen the demands on the Building Department.
- Continue to maintain a good working relationship with the Fire Department, relative to all life safety compliance.
- Continue to work with the Health Department relative to all issues, whether they plan review, onsite inspections and any other matters that require a collaborative resolution.
- Have been and will continue to work with Architects, Structural Engineers, Civil Engineers, Homeowners, Contractors, and Legal Counsel to achieve full compliance with all project and/or Zoning compliance.
- The Building Department will continue to work with the State of Massachusetts Board of Building Regulators, OSHA, Architectural Access Board (ADA), and Overseers of Weights and Measures.

Main Goals & Objectives for 2019

- Permitting system in place for accuracy, timeliness, proficiency, and transparency.
- To be cost effective and maximize staff efficiency.
- To create a multi-disciplinary approach to streamline the permitting process between multiple departments including finance.
- Finalize written procedures to maximize and utilize staff time.
- Increase department capabilities proportionately to the growth and need within the community.
- Implement a more modern fee schedule to increase Town revenue from community permitting needs.
- Developing a more communal relationship with other departments and design professional to help better serve needs to the Town.

With all of that conveyed I want to thank everyone for our continued success, especially those in the Building Department for their hard conscientious work.

Respectfully Submitted,

Gerry Noel-CBO
Building Commissioner

HEALTH DEPARTMENT

ANNUAL REPORT FY 2018/2019

HEALTH DEPARTMENT MISSION STATEMENT

The mission of the Health Department is to educate, promote, improve and protect the public health and well-being of the citizens of the Town of North Reading, while contributing to building a healthy community and environment in which to live. Under the Commonwealth of Massachusetts General Law and the U.S. Department of Health and Human Services Federal Public Health Laws, the Health Department is mandated under a dutiful obligation to develop and implement health policies, standards, bylaws and regulations. The Health Department is also obligated to conduct inspections and provide public health services to the community.

BOARD OF HEALTH MEMBERS

In accordance with the Commonwealth of Massachusetts General Law-M.G.L. Chapter 41, the Board of Health is comprised of three (3) appointed officials by the Board of Selectman; these positions are one year terms with one member being appointed annually. The Board of Health holds monthly meetings. Additional meetings are scheduled if required. The members consist of:

Mr. Gary Hunt, Chairman
Mrs. Pam Vath, Member
Mrs. Karin Martin, Member

BOARD OF HEALTH STAFF:

Mr. Robert F. Bracey, Director of Public Health
Mrs. Amy DiChiara, Office Manager/Administrative Assistant
Mrs. Suzanne Swansburg, Public Health Nurse
Mr. Martin Fair, Title V Plan Review Consultant
Mr. Joseph Tabbi, Food Service Consultant
Mrs. Mary Samos, Community Health Advisory Committee

PUBLIC SAFETY

Mr. Michael Murphy, Director of Public Safety

HEALTH DEPARTMENT FUNCTIONS

The Health Department enforces local, state and federal public health laws and rules and regulations daily. The Health Department promotes, educates and enforces the following: disease and injury prevention, promoting and offering immunization clinics, responding to bacterial illnesses, monitoring disease outbreaks, providing health education & prevention programs, provide health advisories, promoting health & wellness, nutrition and fitness information , tobacco control programs, environmental protection, respond to health hazards, ensuring water quality, monitoring waste disposal, investigating noise & air pollution, animal health, health monitoring, enforcement and ensuring of health and safety codes, health care access, and emergency preparedness and response.

Other public health functions include enforcement of the following local, state and federal codes, regulations and State & Federal statutes;

- Town of North Reading Board of Health Regulations:
- Town of North Reading Code of Ordinances:
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Sanitary Code(s).
- Commonwealth of Massachusetts Mandated Enforcement of Massachusetts State Statutes –Chapter 111 Public Health Laws:
- Commonwealth of Massachusetts Mandated Enforcement of other Massachusetts General Laws & Statutes:
- Commonwealth of Massachusetts State Mandated Requirements & Inspections:
- U.S. Federal Mandated Requirements, Inspections and Trainings:
- U.S. Department of Health and Human Services (HHS) and Department of Food and Drug Administration (FDA) – The 2013 Federal Food Code:
- Health Departments Other Mandated Requirements, Services & Inspections:
- FY 18/19 Permits Issued: [387](#)
 - Title V-
 - New Construction /Upgrade of systems112
 - Disposal Works Installers 27
 - Well Permits 12
 - Food Protection Program:
 - Food Service/Retail/Temporary Residential/Mobile/Church & Schools = 110
 - Community Sanitation:
 - Swimming Pools-7
 - Summer Day Camps-7
 - Tanning Salons-1
 - Environmental Health:
 - Septage Haulers-15
 - Solid Waste Haulers -1
 - Other:
 - Tobacco Establishments 14
 - Animal/Barn/Beaver Permits 22
 - Funeral Director 3

- Burial Permits 54
 - Trailer Parks 2
- FY 18/19 Permits Reviewed: [1076](#)
 - FY 18/19 Inspections: [781](#)
 - FY 18/19 Complaints: 31
 - FY 18/19 Plan Review
 - Title V 112
 - Building Department sign off 671

FY18 Accomplishments

Developed new and sustained Board of Health Community Health Program(s) which encompassed;

- Provided new public health summer interns to assist with the Town (CIT) Community Impact Team.
- Developed and Implemented new North Reading Board of Health Sub-Committee “Community Health Advisory Committee”
- Developed and Implemented new Health Department Rules and Regulations Chapter 1 “Administrative Procedure.
- Developed and Implemented new Health Department Rules and Regulations Chapter 2 ‘Food Protection”
- Developed and Implemented new Tobacco Control Regulations.
- Developed and Implemented a New Food Protection “Risk Based Inspection” Program.
- Developed and Implemented new Health Department “Mandatory Food Protection” Refresher Food Safety and Sanitation” educational training class for all food establishments in North Reading.
- Adopted new Massachusetts Department of Public Health State Sanitary Code 105 CMR 590.000 “Minimum Standards for Food Establishments” regulations.
- Adopted new US Department of Health & Human Services Food & Drug Administration 2013 Federal Food Code.
- Developed and Implemented new North Reading Title V Installers qualifying application procedure.
- Developed and Implemented new Title V installers license exam.
- Developed and Implemented new North Reading Title V Installers qualifying application procedure.
- Developed and Implemented new Title V installers license exam.
- Sustained the health department involvement with the Town (CIT) Community Impact Team.
- Sustained community Influenza clinic(s) in collaboration with Walmart Health & Wellness Program.
- Sustained community influenza clinic specific for North Reading seniors by bringing an influenza clinic to O’Leary Senior Center.
- Sustained yearly “Food Manager Certification” class(s) for the North Reading business community.
- Sustained “First Aid/Anti Choking Certification” class(s) for the North Reading business community.

- Sustained public health community educational seminar to the residents of North Reading community on Arbovirus – West Nile Virus, Eastern Equine Encephalitis, Zika viruses.
- Sustained educational seminar to the residents of North Reading community on Tick borne illness-Lyme disease.
- Sustained Health Department policy and procedure for Title V Installers.
- Sustained Health Department fee structure for community festivals and events to better assist the business community.
- Sustained new educational community information on opioids abuse and prevention.
- Sustained Public Nursing services for North Reading Home bound residents.
- Sustained new weekly Influenza information and community statistics.
- Sustained new weekly Arbovirus Mosquito Control Information and community statistics
- Sustained new informational and educational community public health department web site.
- Sustained in executing a cost savings policy to the health department.
- Sustained Board of Health policy and procedure on accountability and transparency.
- Sustained leveled public health services with resources and funds allocated to the Health Department.
- Maintained compliance with the Massachusetts Department of Environmental Protection 105 CMR 15.00 - for all On-Site Sewage Treatment and Disposal Systems, Grease Traps and Private Wells.
- Maintained compliance with the Massachusetts Department of Public Health 105 CMR 590.000 - Food Protection Program by ensuring compliance with annual food service establishment inspections, code compliance, monitoring and investigation of all food borne illness outbreaks.
- Maintain compliance with the Massachusetts Department of Public Health 105 CMR 300.00 “Reportable Diseases Isolation & Quarantine” requirements and immunization clinics and screenings. – reportable infectious and communicable disease control investigation
- Maintained compliance with the Massachusetts Department of Public Health 105 CMR 300 & 330 Division of Animals regarding the keeping of animals, rabies control, mosquito control
- Maintained compliance with the Massachusetts Department of Public Health - Community Sanitation Division for;
 - 105 CMR 410.00 Minimum Standards for Human Habitation
 - 105 CMR 430.000 Minimum Standards for Recreational Camps for Children
 - 105 CMR 435.000 Minimum Standards for Swimming Pools
 - 105 CMR 123.000 Minimum Standards Tanning Salons
 - 105 CMR 335.000 Treatment of Persons Exposed to Rabies
 - 105 CMR 460.000 Mass Regulations for Lead Poisoning Prevention Control
 - MGL Ch. 111 s 131 Investigations into Public Health nuisances (Noise, air and odor pollution)

FY19 Objectives & Goals:

The Town of North Reading Health Department will continue to work with the Board of Health, Board of Selectman, and the Town Administrator to support the 10 essential functions of public health for the betterment of the Town of North Reading, Town residents and transient residents.

- Monitor the public health status of the Town of North Reading to identify community health problems.

- Diagnose and investigate public health problems and environmental health hazards in the community.
- Inform, educate, and empower the residents of North Reading about public health issues.
- Mobilize community partnerships to identify and solve public health problems.
- Develop policies and plans that support Town residents and community health efforts.
- Enforce public health laws and regulations that protect the health and wellness and ensure safety of all Town residents and transient residents.
- Direct Town of North Reading residents to needed personal public health services and assure the provision of health care when otherwise unavailable.
- Assure a competent public health and personal healthcare workforce.
- Evaluate effectiveness, accessibility, and quality of individual and population-based health services.
- Research for new insights and innovative solutions to public health problems.

Other:

- Continue to work with the Director of Public Safety and other public safety departments.
- Continue to work with new Board of Health member
- Continue to assist and sustain the health department involvement with the Town Community Impact Team (CIT) in helping assist in public health issues such as opioid abuse, addiction and treatment services.
- Continue to develop North Reading's Board of Health Sub-Committee "Community Health Advisory Committee" and work in collaboration with other Town departments such as council on aging, community impact team, mental health clinician
- Continue to work with the business community on the new State and Federal food codes to ensure code compliance.
- Continue to assist and in working with local, state legislators, community leaders, business and public safety members on how to best analysis and educate the community on legalized marijuana.
- Maintain Community involvement with Healthy Communities Tobacco Collaborative.
- Maintain excellent community public health services.
- Maintain community involvement with the Greater Lawrence Emergency preparedness Coalition and the Greater River Valley Medical Reserve Corp
- Maintain Community involvement with Healthy Communities Tobacco Collaborative
- Maintain community awareness to increase emergency preparedness for emerging public health issues including pandemic flu, bioterrorism, natural disasters and emerging diseases.

EMERGENCY MANAGEMENT DEPARTMENT

The mission of the Emergency Management Department is to develop plans and training to deal with all likely hazards. This mission is divided into four areas: hazard mitigation, planning, incident support, and cleanup.

Hazard Mitigation. The purpose of hazard mitigation is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. This department works with Town Departments to coordinate efforts to obtain Federal & State funding for hazard mitigation projects. This year the update to the 5 year Hazard Mitigation Plan was completed and approved by the Board of Selectmen. The State has allocated one billion dollars for mitigation grants. Having an approved Hazard Mitigation Plan will make us eligible for these grants.

Planning. This department works with all Town Departments to develop emergency operational plans (EOP) for response to emergencies. EOP's are essential to maintain Town readiness for disaster response & include an analysis of risk, identifies operational assumptions & resource demands, and integrates and synchronizes efforts across all levels of government. Each Town operating department maintains EOP's for their respective area of responsibility.

Incident Support. This department works with all the Town Departments to coordinate efforts to obtain resources from neighboring communities and the Massachusetts Emergency Agency. MEMA, in turn can reach out to regional equipment caches, the National Guard, adjoining states and FEMA. We provide situational awareness reports to and receive information from MEMA. **Clean up.** After a natural disaster, such as blizzards, hurricanes, and tornadoes, a large amount of debris must be managed. A comprehensive debris management plan includes an initial damage assessment, the initial response to restore essential services, and a follow on comprehensive removal and disposal response.

Incidents. On March 13, 2018 we had a heavy snow storm that resulted in a Federal Emergency Declaration. This entitles us to receive 75% reimbursement of expenses. Mark Clark and I have worked with a FEMA representative to identify all the storm expenses. The town should receive a reimbursement of approximately \$125,000.

Volunteers. We are seeking volunteers to create a Community Emergency Response Team (CERT) to assist during emergencies. Training will be provided. One of the duties would be to staff the shelter. A properly managed shelter requires 18 personnel to manage two 12-hour shifts. A second group would assist the Emergency Management Director in the Emergency Operations Center (EOC).

Respectfully submitted,
Theophilus Kuliopulos
Emergency Management Director

NORTH READING SCHOOL COMMITTEE

OVERVIEW

The School Committee is charged with the responsibility to develop policies and a budget to support the quality of education provided to the children within the public schools of North Reading. Toward that end, the Committee remains committed to the mission of the public schools.

The North Reading Public Schools provide a safe, supportive, and contemporary learning environment where dedication to excellence, service, and life-long learning is paramount. All students are challenged to work collaboratively and to become creative and critical thinkers. Emphasis is placed on mastering core academic knowledge, developing 21st century skills, pursuing individual potential and fostering citizenship in a global society.

GOALS

The School Committee participated in a self-evaluation and identified four priority focus areas supported by goals, objectives, and strategies/actions as follows:

LEADERSHIP and GOVERNANCE

I. Goal Statement:

The North Reading School Committee demonstrates a keen understanding of the role of the School Committee and works within the law and standards for best practice, uses policy as a governance tool, and exercises due diligence in budget and finance.

II. Objective:

Develop and implement district policies and practices that provide direction and tools for administrators to implement effective programs for student achievement, promote the inclusion of all students, and provide equal access to all programs and curriculum.

III. Activities:

A. Policy:

1. Develop and approve new policies including those required by state mandates and as recommended by the Massachusetts Association of School Committees
2. Evaluate the need for policies and guidelines that govern the use of hand held devices
3. Obtain periodic reports on the adherence to “Relations with Booster and Support Organizations” and “Student Activity Accounts” policies

B. Strategic Planning:

1. Update NRPS 2021: A Plan for Strategic Continuous Improvement

2. Contribute to the annual implementation of the district's strategic plan: "NRPS 2021."
3. Continue to monitor the food services program
4. Support initiatives to enhance further the safety and security at all schools

C. Evaluation:

1. Continue with the School Committee self-assessment process; review the existing School Committee evaluation tool and make revisions as warranted
2. Ensure the proper implementation of the new educator evaluation system for all professional faculty members; receive a mid-year and year-end update on the progress to achieve this goal

D. Human Resources:

1. Support the funding to hire key academic positions with a focus on those identified in "NRPS 2021"
2. Support the funding to hire a Facilities Engineer
3. Support the funding to hire a Maintenance Mechanic
4. Support the funding to hire a Groundskeeper
5. Continue to support DESE compatible data management systems to comply with increased data reporting to Massachusetts DESE.
6. Evaluate the need for additional staffing and services districtwide (buildings and grounds, academic, support staff, etc.)
7. Support initiatives to maintain a positive school culture and climate at all schools

E. Professional Development:

1. Support and engage in relevant professional development opportunities

F. Secondary School Building Project:

1. Provide the leadership necessary to effectively and efficiently "close-out" the Secondary School Building Project

FINANCIAL AND ASSET MANAGEMENT

I. Goal Statement:

The North Reading School Committee develops and approves a clear financial plan that uses the budget document as the road map for fiscal stability, strategic planning, program continuity, and student achievement

II. Objective:

- A. Develop a long-term plan and budget that reflects "NRPS 2021" and future strategic initiatives

III. Activities:

- A. Budget:

1. Approve a Fiscal Year 2020 (FY20) budget that adequately meets district requirements for optimum student achievement
2. Continue efforts to garner support from state and local officials to achieve the funding needed to uphold the Mission and Vision of the school district; explore specific financial awards to the school district through the assistance of the state legislature delegation
3. Continue to monitor the financial impact of the unfunded mandates on North Reading Public Schools
4. Contribute to the implementation of a strategic plan for the school district: "NRPS 2021"
5. Continue to receive periodic reports on the impact of the contribution of "fees" to the annual budget offset.
6. Successfully negotiate an employment contract with the Food Services workers
7. Develop a five-year school building capital needs plan
8. Advocate for funding to support the buildings and grounds maintenance needs at all schools
9. Support the process to negotiate a new contract with the district's Food Services and Transportation providers
10. Explore the reduction of fees and tuitions assessed (e. g., athletics, kindergarten, transportation, fine arts)
11. Explore the need to form a Fine Arts Subcommittee

B. Finance Planning Team:

1. Continue to collaborate monthly with representatives of the Select Board, Finance Committee, the Town Administrator, and the town's Director of Finance

EDUCATIONAL PROGRAM

I. Goal Statement:

Enable the North Reading School District to achieve the NRPS 2021 goals and objectives leading to the realization of the district's Mission and Vision.

II. Objective:

Support the administration in its efforts to maximize the performance of each student in all academic areas.

III. Activities:

A. Advocacy:

1. Actively participate in legislative advocacy for improved support from the state and federal government
2. Prioritize funds to support curriculum, instruction, assessment, and professional development utilizing aligned instructional technology
3. Use reliable data to measure effectiveness of curriculum and instruction

4. Remain current with the alignment to the Massachusetts Curriculum Frameworks
5. Support the acquisition of the technology needed to administer standardized tests
6. Expand the foreign language curriculum at the Middle School and the High School
7. Expand STEAM (Science, Technology, Engineering, Arts, and Mathematics) course offerings at the Middle School and the High School.
8. Explore the expansion of the freshmen advisory program for students at the High School to encompass the student's complete high school experience
9. Add computer science course offerings into the curriculum.
10. Support initiatives to address the Social Emotional Learning of students

FAMILY and COMMUNITY RELATIONS

I. Goal Statement:

The North Reading School Committee will inform stakeholders and other citizens through open, transparent communication and opportunities for feedback resulting in a positive image of the school district.

II. Objective:

Foster active partnerships with parents, community organizations, and businesses which result in ongoing, productive communication and support for education.

III. Activities:

A. Media:

1. Expand the use of social media as a communication tool
2. Increase community awareness of the budget process through the use of multimedia
3. Maintain the school and district websites so as to be valuable, informational resources
4. Celebrate the achievements of the North Reading school community
5. Support the implementation and on-going utilization of the school district's mobile app
6. Support the Superintendent's goal of an annual "Parent University" program

B. Community Partnerships:

1. Strengthen existing and expand community partnerships currently in place across the District.
2. Request one presentation a year from the North Reading representative to the School Committee for the Northeast Metropolitan Regional Vocational Technical High School.
3. Schedule a mid-year update on progress toward meeting goals contained in each of the School Improvement Plans.

School Committee Membership and Special Projects:

In May 2018, Ms. Dyana Boutwell and Mr. Richard McGowan were elected to their first three-year term on the School Committee, replacing Mr. Gerald Venezia and Ms. Julie Koepke. The School Committee officers during 2018 included: Ms. Janene Imbriano, Chair; Mr. Scott Buckley, Vice-Chair; Mr. Mel Webster, Secretary; and Ms. Dyana Boutwell, Legislative Representative. Ms. Imbriano and Mr. Webster served as representatives to the Secondary School Building Committee. Ms. Boutwell and Mr. McGowan were appointed to the Policy Subcommittee; Mr. Webster and Ms. Boutwell were appointed to the Athletic Subcommittee; Ms. Imbriano and Mr. Buckley were appointed to the Finance Planning Team; Mr. Buckley was appointed to serve as the liaison to the NORCAM Board of Directors; Ms. Imbriano and Mr. McGowan were appointed to the Evaluation Subcommittee; Mr. Buckley and Mr. McGowan were appointed to the Budget and Finance Subcommittee; Mr. Buckley and Mr. McGowan were appointed to the Contracts Review Subcommittee; and Ms. Boutwell was appointed as representative to the Capital Improvement Planning Committee.

In 2018, the following North Reading High School students were elected to serve as Student Representatives to the School Committee: Michael Tyrrell (Class of 2019), Bridget Grew (Class of 2020), Elizabeth Barrett (Class of 2020), Samantha Galvin (Class of 2020), and Julia Thorstad (Class of 2021).

Town Meeting Action: At the June 2018 Town Meeting, voters approved the Fiscal Year 2019 budget of \$30,746,047 representing a 3.8% increase over the Fiscal Year 2018 appropriation.

October Town Meeting: No additional funds were requested by the North Reading School Department at the October Town Meeting.

Respectfully submitted,

Janene Imbriano, Chair
Scott Buckley, Vice-Chair
Dyana Boutwell
Richard McGowan
Mel Webster

SUPERINTENDENT OF SCHOOLS

It is my pleasure to submit this annual report to the North Reading community as your Superintendent of Schools. The Superintendent is charged with implementing the programs and policies of the North Reading School Committee. The Superintendent is also responsible for the development of the annual budget and the day-to-day leadership and management of the school district.

Staffing

The district said goodbye to the following faculty and staff members who retired in the 2017-2018 school year. The retirees include:

Karen Adams, RN	School Nurse, North Reading High School (18.5 years)
Paula Bugli	Special Education Paraprofessional, Middle School (10 years)
Joanne Coughlin	Digital Learning Specialist, Middle/High School (36 years)
Janet Deshaies	Special Education Paraprofessional, Middle School (14 years)
Chester Erler	Grade 3 Teacher, J. Turner Hood School (10 years)
Eric Forman	High School Music Teacher/Band Director (19 years)
Karen Koebbeman	Kindergarten Teacher, J. Turner Hood School (10 years)
Lorraine McBride	Kindergarten Teacher, E. Ethel Little School (18 years)
Helena Meyer	English Language Arts Teacher, Middle School (10 years)
Linda Pescione	Mathematics Teacher, Middle School (18 years)
Sandra Romanowicz	School Secretary, L.D. Batchelder School (30 years)
Jane Whitney	Special Education Teacher, High School (18 years)

We recognize and thank these individuals for the outstanding contributions each has made to our students and the North Reading Public Schools.

Student Performance

North Reading students continue to perform well on a variety of indicators. We are proud of our students' accomplishments and the recognition that they continue to receive for a job well done. Approximately 94% of the students of the Class of 2018 went on to two and four year colleges. Our students' SAT scores continue to exceed both the state and national averages as displayed below:

Subject	North Reading	Massachusetts	National
Reading and Writing	584	562	536
Mathematics	576	563	531

Again, 100% of our high school students met the MCAS graduation requirement. North Reading High School offered 17 Advanced Placement (AP) courses in English, Mathematics, Science, Social Studies, and Foreign Language. In 2017, 492 Advanced Placement examinations were administered and 71% of students scored a 3, 4, or 5.

The district administered the next-generation MCAS assessment in the spring of 2018 for grades 3-8 for Mathematics and English Language Arts. A high percentage of our students scored at Meeting Expectations or Exceeding Expectations, the highest levels of achievement, on the 2018 English Language Arts MCAS assessment in grade 4 (82%) and grade 5 (82%), and for Mathematics MCAS in grade 3 (71%) and grade 8 (74%). The district also administered legacy MCAS at grade 10 with 99% of students scoring advanced and proficient for ELA and 88% scoring advanced and proficient for Mathematics. The 2018 Science and Technology/Engineering (STE) MCAS assessment was also administered with a percentage of students scoring advanced and proficient for grade 5 (88%), grade 8 (53%), and grade 10 (89%). The J. Turner Hood School scored 68% Advanced on the grade 5 STE assessment, which was first in the State, and 91% Advanced or Proficient. The L.D. Batchelder School scored 93% Advanced and Proficient on the grade 5 STE assessment which is second in Massachusetts. We continue to focus on areas of improvement as identified through the analysis of data from these statewide assessments as well as other sources.

Our students continue to shine in so many other areas such as the visual and performing arts, athletics, academic competitions, and in co-curricular clubs and activities. These accomplishments ensure a well-rounded educational experience for our students and create long-lasting memories of friendship and success. The Performing Arts Center at North Reading Middle/High School allowed North Reading to host the Massachusetts Educational Theater Guild's 2018 High School Drama Festival in February, 2018. "Shrek, the Musical" was performed by the Masquers drama club in December, 2018; the Middle School's "Once on this Island" was performed in February, 2018, and the play "One Man, Two Guvnors" was performed in March, 2018 as well as many other special theatrical, musical, and choral events. The facility has also enabled the school district and the community to host numerous municipal and cultural events.

Budget

The School Department experienced a smooth and successful close of fiscal year 2018. As projected, personnel costs remained within budgeted ranges and the district was able to identify surplus funds in salary accounts due to attrition and turnover savings as well as special education tuitions and utility accounts as a result of conservative budgeting. These surplus funds were used to prepay special education expenses for fiscal year 2019. The School Department was able to exceed amounts forecasted during the budget season, which will help to provide some additional flexibility in fiscal year 2019. By taking a very conservative spending approach, the School Department was able to address any unforeseen costs that arose throughout the fiscal year. The School Department ended the year with \$14.76 remaining in its operating budget and carried over \$68,239.15 to pay outstanding bills it had yet to receive by the close of the fiscal year.

The expenditures for the 2017-18 school year were as follows:

Salary	\$24,541,108
Instructional Expenses	\$1,014,015
Operations and Maintenance	\$1,827,809
Transportation	\$522,843

Tuitions \$1,727,755

Total Expended \$29,633,540

The fiscal year 2019 school budget appropriation was \$30,746,047. This amount represented a 3.8% increase over the fiscal year 2018 appropriation of \$29,633,545. The budget allowed the school district to maintain the same level of services, while achieving key priorities identified in the district's strategic budget vision known as "NRPS 2021." The budget included an increase of 3.0 full-time equivalent (FTE) positions listed as priorities in "NRPS 2021" and as shown in the chart below.

Strategy	Proposal	Cost
Student Support Services	1.0 FTE School Psychologist (High School)	\$63,720
Student Support Services	1.0 FTE Elementary Team Chairperson	\$63,720
Student Support Services	0.40 FTE School Psychologist (Batchelder School)	\$25,488
Teaching & Learning	0.60 FTE Academic Teacher	\$38,232
Total	3.0 FTE	\$191,160

In achieving a balanced budget, the district's administration and the School Committee identified internal reductions in a number of areas in order to fund the addition of new positions identified above as critical positions to further enhance the overall educational experience for all students. The fiscal year 2019 budget provided the resources needed to advance the school district and its educational programs for all students and further upholds the Vision and Mission of the North Reading Public Schools.

The budget breakdowns by major expenditure were as follows:

Salary \$25,582,158
Instructional Expense \$1,070,967
Operations and Maintenance \$1,798,257
Transportation \$422,775
Tuition \$1,871,890

Total Budget \$30,746,047

The School District remains grateful to the citizens of North Reading for their continued support of public education and opportunities for all students.

This was a busy and productive year for the North Reading Public Schools and we appreciate the high level of support and involvement from parents and community members. Our collaborative relationship with town officials provides a strong foundation for future planning and success. As I have stated in the past, I am so very proud of the important work that takes place each and every day in our schools, and I thank the citizens of North Reading for their commitment to education and all other operations of the North Reading Public Schools.

Respectfully submitted,

Jon C. Bernard
Superintendent of Schools

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

IN-DISTRICT ENROLLMENT: 2018-2019

	<u>Batchelder School</u>	<u>Hood School</u>	<u>Little School</u>	<u>Elementary Total:</u>
Pre-K	0	0	56	56
K	65	62	22	149
1	71	51	52	174
2	68	53	44	165
3	77	54	54	185
4	67	66	44	177
5	84	64	51	199
<hr/>				
Total:	432	350	323	1,105

Grade	Middle School
6	183
7	159
8	198
<hr/>	
Total:	540

Grade	High School
9	171
10	192
11	201
12	184
PG	4
<hr/>	
Total:	752

Elementary	1,105
Middle School	540
High School	752
Total Enrollment:	2,397

North Reading Public Schools

TEN YEAR ENROLLMENT PROJECTIONS, 2018-19

Grade	2018-19 (Actual)	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
PreK-5	1,105	1,102	1,152	1,149	1,167	1,175	1,170	1,158	1,155	1,167	1,177
6-8	540	542	561	565	533	533	542	577	593	579	561
9-12	752	748	695	674	691	672	699	685	664	681	696
TOTAL	2,397	2,392	2,408	2,388	2,391	2,380	2,411	2,420	2,412	2,427	2,434

ACADEMIC SERVICES

The Academic Services Department of the North Reading Public Schools endeavors to engage professionals in learning communities in order to facilitate the development and continuous improvement in the areas of curriculum, instruction, assessment, professional growth and development, and technology integration.

Curriculum & Instruction

Throughout 2018 the following work was done in the areas of Curriculum and Instruction:

- Focus on the updated ELA and Literacy and Mathematics frameworks K-12. Educators worked with the essential standards in order to focus on the essentials for student mastery.
- K-8 schools continued exploring and developing RTI (Response to Intervention) models with respect to the MTSS (Multi-Tier System of Supports) model (currently being explored):
 - Title I Math Tutors at Hood, Little and Middle School.
 - Curriculum Focus on Utilizing Common Assessments to improve student achievement and instruction
- Continued implementation of the Science frameworks K-12
- Unpacked the new Social Studies/ History Frameworks K-12
- Administered Next Generation MCAS in grades 3-8
- Implemented Eureka Math (preK-5) and Big Ideas Math (6-12)
- Expanded the Robotics Curriculum/ Digital Learning Curriculum (K-12)
- Used Data to inform instruction (i-Ready, data leaders at each school)

Professional Growth and Development

North Reading Public Schools believes that high quality Professional Development is essential to improved teaching and learning. We continue to support our overarching curricular philosophies and methodologies with a renewed focus upon:

- Teaching and learning, instruction for all students, and technology integration/digital learning
- Unpacking the Massachusetts Frameworks and the development/refinement of common assessments based upon all frameworks.
- Data Informed Decision Making Training
- Educator Evaluation and using Common Assessments to measure student growth
- Personalized Professional Learning and Personalized Learning for Students

Technology and Digital Learning

The North Reading Public Schools is committed to providing a technology rich learning environment that promotes the development of skills and understandings necessary to compete in the global workforce. Educational technology assists our schools in effectively educating our

students. Supporting the instructional process with technology is critical for collecting, evaluating and utilizing information. Students need essential information literacy skills to think critically and be successful in all areas.

In an ongoing effort to create a technology rich environment and in support of our district vision and mission, the North Reading Technology Department accomplished the following:

- ✔ Continued the 1:1 initiative at the Middle School in North Reading and prepared to add grade 9 at the High School
- ✔ Expanded the use of devices at all five schools
- ✔ Increased the number of Smart Classrooms district wide - funded in part by the generous contributions of our parent groups.
- ✔ Extended professional collaboration with G Suite for Education (formerly Google Apps for Education) and exploring Chromebook devices at all levels
- ✔ Installed wireless access points and infrastructure at all three elementary schools
- ✔ Transitioned to eSTAR as the Special Education support platform district-wide
- ✔ Continued online professional development registration and record keeping with My Learning Plan

This year our Digital Learning Specialists and Director of Digital Learning continued to measure our progress in using technology to support learning by the standards set by the Massachusetts Department of Education. The following are some examples of ongoing integration projects facilitated by the Digital Learning Specialists:

- ✔ Digital Learning Trainings (Tech Buzz) were offered to faculty and staff during 2018. Participants were introduced to a variety of network and web-based tools including iPads, SmartBoards, teacher web pages, and G Suite for Education (formerly Google Apps for Education).
- ✔ Attendance by several teachers and administrators at the MASSCue and Christa McAuliffe conferences which focused on how to integrate technology into their classroom practice.
- ✔ The Hour of Code was led by our Digital Learning Team and expanded district-wide.
- ✔ North Reading participated in Future Ready Schools, the #GoOpen Summit, and MAPLE (Massachusetts Personalized Learning Edtech)

The North Reading School District continues to provide a high quality education for students. It is the role of the Assistant Superintendent to provide the leadership that enables the district to maintain this solid foundation currently in place and to expand and extend rigorous and engaging learning experiences for all students. The administration, faculty, and support staff in our schools appreciate the support of the community in our collective and continuous work towards this goal.

Respectfully submitted,

Patrick C. Daly, Ed.D.
Assistant Superintendent

PUPIL PERSONNEL SERVICES

Pupil Personnel Services is the component of the North Reading Public Schools entrusted with providing support services for students in concert with the day to day efforts of the general education staff. The department oversees the provision of the mandated services required under the IDEA, Massachusetts 603.CMR, Section 504, as well as health services, and guidance/psychological services for all students. Services in these areas must always be in compliance with state and federal laws and must be provided in the least restrictive manner.

Health, guidance and psychological services are provided to all our students as needed. These components address an array of services ranging from educational testing and evaluation, supervision of medicinal regimens, home and hospital tutoring, acute medical intervention, psychological and social skills support, to college planning and application. In conjunction with the five school nurses and the school physician, Dr. Meghan Tramontozzi, we maintain our medical policies and receive approval from the Massachusetts Department of Public Health.

The district fully complies with state and federal mandates for the provision of Special Education services to students with disabilities ages 3-22. The Special Education Department provides a range of special education services to 470 students in accordance with state and federal regulations to meet the needs of students with disabilities who are eligible for special education. The services may range from general classroom accommodations to highly specialized programs provided in settings outside of the public schools. The North Reading Public Schools provides students with full academic programs outside of their neighborhood school as appropriate. In addition, North Reading is a member of both the SEEM Collaborative and Northshore Education Consortium. These public organizations reflect partnerships between 18 northwest and north shore cities and towns and provide many of the specialized programs for this low incidence, high need population of students.

While a variety of options are available to meet children's educational needs, a goal of the district is the successful inclusion of children with disabilities in the general education classroom. Research by the National Association of Special Education Teachers and experience reveals that students of all ages benefit from socializing and learning side by side with their peers. The district strives to create safe, healthy classrooms in which all students can learn and benefit from skillful teaching, rich curriculum and engagement with their peers. Additionally, in order to meet the IEP needs of students, the schools must determine the most appropriate programming to meet their unique learning style considerations. In some instances, this may involve the need for specialized staffing. The district also continues to have a significant number of students with Autism Spectrum Disorder. As this population of students moves through the grades, staffing and programming requirements often change. Prepared with the knowledge that the community has high expectations for student learning and achievement, the department, along with the entire school district, is committed to providing high quality programs for students who necessitate a complex, multi-disciplinary approach. The district continues to support in-district programs, enhancing services to provide challenging academic settings and emotional supports and services, supporting additional therapeutic and behavioral intervention resources for those with social/emotional/behavioral needs and providing appropriate resources for students who are medically fragile. The district also continues its commitment to building capacity for all staff to meet students' needs. By utilizing professional development and in-district expert opportunities, the staff continues to receive training in improving ways to address the needs of students. Professional development workshops for teachers, service providers, and

paraprofessionals have included: IEP Development, Mindful Self-Compassion an Antidote for Stress, Mindfulness, Unpacking Landmark Strategies, and Anxiety in the Classroom to name a few.

The Pupil Personnel Services Department continues to focus on improving educational results for children with disabilities which requires a focus on ensuring that students' educational services and placements are determined on an individual basis, according to the unique needs of the child in the least restrictive environment. This means that the focus is on teaching and learning, individualized approaches, educational results, and ensuring that students with disabilities graduate from school prepared, to the appropriate extent possible, for independent living and work or continued education.

Over the course of the 2018-19 school year, the department in collaboration with building level staff and administration, continued the efforts to support specialized programming at elementary, middle, and high school levels. As a result, students continue to access their education in the least restrictive environment and the district continues its commitment to offering a continuum of programming at all levels.

The Pupil Personnel Services Department has continued the structure of two coordinators of special education, one each at the elementary and secondary levels. For the 2018-19 school year, the department added a full time elementary team chair and continued with the secondary team chair as well. This has allowed our coordinators to focus on our in district programs, with the overarching goal of providing oversight and support to our teachers, and to enhance the delivery of instruction to our students. This structure strives to put administrative special education staff closer to the schools where staff and students function as supported by current research in the field by researchers such as Scott McConnell, University of Minnesota, Brian Reichow and Mark Wolery, Vanderbilt University, and others.

Also important to note, the Pupil Personnel Services Department engaged in the process of a Mid Cycle Review with the Department of Elementary and Secondary Education in February of 2018. Results from this review highlighted increasing compliance trends across the district, and required corrective action steps were approved and subsequently implemented to achieve corrective status. The overarching goal of improving compliance with special education processes continues to be a focus of our work.

In the meantime, the day-to-day work continues with emphasis upon protecting the core and inspiring progress. By protecting the core, we seek to protect the values of the district and the people who serve the district and by inspiring progress, we continue to help the district to move forward with the latest methodologies and instructional teaching practices based on research and development to support children with disabilities and their non-disabled peers. In closing, after a long history of special education being viewed as separate from general education, the Pupil Personnel Department continually works in concert with the Superintendent, Assistant Superintendent and school administrators to work towards creating a totally unified system to benefit all students in the North Reading Public Schools.

Respectfully submitted,

Cynthia M. Conant
Director of Pupil Personnel Services

FACILITIES

The Facilities Department of the North Reading Public Schools employs 18 full time staff; 15 school based custodians, two combined maintenance staff/grounds staff and one 7-D licensed, custodian/student van driver. Two new employees have been hired to fill positions of separated staff; Nicholas Aiello and James Shiner. Sixteen year employee, Ken Kalitka, retired from the Hood School. The new High School opened in 2014 and the totally renovated Middle School opened in 2015. The entire High School/Middle School campus measures 270,000 square feet and is in full operation with common gym, kitchens, media center and performing arts center. Due to the increased size of the campus buildings and the highly technical nature of the HVAC, lighting and security controls, additional staffing needs will be considered. Service contracts with Simplex, Boston Light Source, Auto-mated Logic, Daikin and BCM Controls to assist with the HVAC operations and maintenance, security cameras, fire alarm panels, lighting controls and door fobs have been approved and are being utilized. The school department also has contracts for roofing, plumbing, electrical services and fire/burglar alarm protection. The school department was recently awarded a \$175,000 security enhancement grant from the state. New high security classroom door hardware has been installed in the Hood, Little and Batchelder Schools. Several new security cameras have been installed as well. Many new exterior doors are being installed for higher security and new security access devices have been added at the High School/Middle School Campus.

The MIIA grant program has provided numerous grants of over \$29,000 over several years to provide funds over and above the normal annual maintenance budget; some examples: roof inspections, freeze-up prevention, asbestos awareness, infrared camera to locate heat losses, a septic system preventative maintenance program, indoor air quality measurement equipment, and a grant award this year of \$4,200 for an IR scan of the Hood School roof. The MIIA Rewards incentive program continues to save the town 8% on insurance premiums. This program promotes indoor air quality monitoring, facilities inspections, roof inspections and freeze-up prevention. This MIIA program requires frequent building inspections and reporting to MIIA by the school's buildings and grounds department.

The Little School is in year eight using three very high, 96%+ efficiency, Lochinvar condensing boilers and two high rate, heating circulation pumps. A new Elastiplus, gym floor was installed this year at the Little School. Under consideration is an HVAC up-grade in C-wing to correct heating deficiencies. The Hood School had an Auto-mated Logic energy management system installed which is compatible with all the other schools. All schools are now capable of having all cooling and heating systems controlled from an external energy management computer and should result in substantial energy savings. LED lighting up-upgrades are being considered for the Hood and Little Schools. The Batchelder School is in year #13 since that building project and continues to be a well-designed and efficiently operating school. This is a LEED certified, high performance school with many technological advances, including displacement ventilation, which provides all warm or cool air from roof-top mounted equipment with no motors in any classrooms and very high efficiency, condensing boilers and chillers. The entire building project has taken almost 10 years from inception to completion and The Gilbane Building Company has built a state of the art, educational facility that should provide for superior teaching opportunities for decades.

Respectfully submitted,

Wayne V. Hardacker
Supervisor of Buildings & Grounds

L.D. BATCHELDER SCHOOL

In September 2018, the school doors opened to 432 students in kindergarten through fifth grade at the L.D. Batchelder School. The Batchelder School prides itself on its commitment to the academic and social development of every student. The core academic program is based on the standards outlined in the Massachusetts Curriculum Frameworks and Common Core Standards. It includes language arts, mathematics, history/social science, and science/technology, all taught by licensed classroom teachers. Students receive art education once per week; music and physical education classes are taught by specialists twice per week. In addition, Digital Learning once per week where teachers collaborate and promote digital literacy to engage student learning. The curriculum includes research, digital citizenship, and computer programming. We are proud of the climate and experience we provide our students to learn and develop at the L.D. Batchelder School.

Our collaborative faculty and staff continue to work together in the best interest of our students and community. Through our inclusionary practices and our focus on student success, we are able to challenge all students. As a result, the faculty and staff celebrated the recognition from the state as a “School of Recognition” for High Achievement and Exceeding Targets as result of the students’ hard work on the 2018 MCAS state assessment. In addition, we are proud to report that the state accountability report indicated that the L.D. Batchelder School achieved an accountability percentile ranking of 98. Furthermore, we are happy to report that, according to the most recent report from the Massachusetts Department of Elementary and Secondary Education (DESE) 93 percent of the L.D. Batchelder Elementary School students scored “Advanced” or “Proficient” on the most recent statewide science standards-based assessment. Out of 847 schools in Massachusetts, our school ranked No. 2 in the state for Grade 5 students scoring “Advanced,” with 65 percent of students reaching this category. Together the faculty and staff work hard to provide the learning environment, and student supports, to improve teaching and learning at the Batchelder School.

As part of our character development curriculum, the L.D. Batchelder School implemented the “Spotlight Program.” The light shines on the following character traits: Effort/Perseverance, Respect, Citizenship, and Leadership. As members of the school community are recognized for demonstrating character; we celebrate during a whole school assembly once a month. The program has afforded the entire school community an opportunity to pause and celebrate the wonderful things students do on a daily basis and, at the same time, inspire others. Through the grade level and classroom discussions we continue to focus on the healthy development of self-confidence to ensure all individuals feel safe to explore and learn at the L.D. Batchelder School.

The Parents' Organization

This year, the Batchelder Parents' Organization supported grade level field trips and funded several enrichment programs. The Parents' Organization supports our efforts to enrich the curriculum for all students at the Batchelder School. Our enrichment committee works tirelessly with our classroom teachers to plan quality events and secure financial grants whenever possible.

In addition to the enrichment support provided by the Batchelder Parents' Organization, the school benefits from their generous support to procure technology upgrades and other wish list items. Our students benefit greatly from the fundraising and continued support of the BPO!!

As Principal, I am continually impressed by the amount of time and support given to maintain the L.D. Batchelder School students' success by various groups. Volunteers work in our classrooms to support student learning. The Parents' Organization supports the efforts of the Batchelder School faculty and students, and helps bridge the necessary working relationship of the school, families, and the community.

To the faculty and staff, the children, the parents, and the community, thank you.

Respectfully submitted,

Sean T. Killeen, Principal
L.D. Batchelder School

J. TURNER HOOD SCHOOL

As Principal of the J. Turner Hood School, I am happy to report on our curriculum initiatives, programs, and staffing. I am thankful for continued community support and I am proud of the many accomplishments of our students and staff.

The current enrollment of the J. Turner Hood School is 357 students. The physical plant houses three grade one classes, three grade two classes, three grade three classes, three grade four classrooms as well as three classes of grade five and one language-based classroom. We host two kindergarten classes. We also have two specialized classrooms for students with communication needs as well as three classrooms from the SEEM Collaborative. We opened the 2018 school year by defining our school goals and discussing our collaborative efforts to enhance student learning.

The shared goals for the J. Turner Hood School are focused in the following domains:

- Teaching & Learning
- Family & Community Engagement
- Professional Culture
- Management & Operations

As a faculty, we believe that “Hand in Hand Together We Can.” We believe that we can accomplish many goals if all the members of the J. Turner Hood School community remain cognizant of our theme and continue to work collaboratively in order to benefit our students.

Our Parents’ Association has worked collaboratively with the school to improve the student learning environment in many ways this year. Throughout this fall, parents have become involved in our school community by volunteering in classrooms and offering their support to teachers. We welcomed this parental support and we’re very thankful to accept it! Throughout the fall of 2018, we were excited to work with the Parents’ Association and community to make this the best place for children – a place where we focus on children, we focus on learning, and we work together in a supportive relationship. We are so appreciative of our school-parent relationships.

With a commitment to professional growth, teachers continue to meet weekly in grade level groups in what we call Collaboration Sessions. During these sessions, teachers plan together and share successful ideas and strategies. Teachers and therapists work together to share work samples, discuss common assessments, and share their ways of thinking and expertise in order to best meet the needs of all students. Furthermore, the teaching faculty of the J. Turner Hood Elementary School continues to be actively engaged in the study of effective learning and teaching practices as a collective unit. Our Learning Communities are small groups of faculty and/or staff members who meet on a regular basis in order to identify new programs or topics to investigate, gather research and studies on new approaches, or implement and study the effectiveness of new practices and share these results with other faculty in the school. J. Turner Hood teachers benefit from Learning Communities as they enable them to integrate new learning into their classroom practices, reduce professional and social isolation, address specific and

relevant concerns and allow for in-depth learning over a period of time. The benefits for schools include improving student performance, tying professional development to student achievement and school reform, and improving teacher job satisfaction.

The J. T. Hood School Council continues to meet monthly in order to review the goals set for the J. T. Hood School. As previously noted, our first goal is to improve teaching and learning. In order to do this we must focus on our best practices to support student learning that we are all striving to attain. In our meetings we strategize ways to meet our goals throughout the school year, responding to community needs, student needs and district initiatives.

Open communication between and among our students, parents, and staff is of the highest priority. The district's Blackboard Connect system keeps our families informed in case of emergencies and informs parents of any non-emergency news or updates. In an effort to "go green" 100 percent of communications from my office go home electronically. Furthermore, the school website serves as a portal for communication between the school and all stakeholders.

I am proud to share that, with the joint efforts of my staff, parents and community members, the J. Turner Hood School is a lively, engaging, warm and welcoming place to learn. I am thankful to the many parents and community members who have given of themselves to support and join us in this positive force for the benefit of the children. At the Hood School, we will continue to have a great school year, and we will look forward to the days to come with creative energy and a strong commitment to our students.

Respectfully submitted,

Glen S. McKay, Principal
J. Turner Hood School

E. ETHEL LITTLE SCHOOL

The 2018-2019 school year began with approximately 53 faculty/staff and 323 children, preschool to grade five. The E. E. Little School is home to the district-wide integrated pre-kindergarten program. This year, the RISE I program (formerly located at the Hood School), moved to the Little School. Enrollments for kindergarten were lower than expected and as a result, only one combined classroom of kindergarteners was housed here. Enrollments continue to fluctuate from year to year, and this year we were able to offer three sections of first grade, two sections of second and fourth grade; and three sections of third and fifth grade. Currently, only our second grade classrooms (22 students) exceed the School Committee's target class size of 20. We are happy to report that, according to the Massachusetts Department of Elementary and Secondary Education (DESE) (2018), 100% of the faculty are fully licensed and "highly qualified."

During the summer months, the custodial crew and painters worked diligently to prepare the school for the September opening. During the summer, Camp Triumph occupied five classrooms in the early childhood wing. Also during the summer, we were pleased to have had an update to our bell system and a new state-of-the-art gym floor installed.

Over the past few years, we have seen multiple changes to our elementary curriculum (teaching and learning). We are in the third year of full implementation of the Eureka math program. Teachers are reporting positive results as the children are exposed to consistent vocabulary/processes from year to year. Teachers are now familiar with the re-aligned science standards. We continue to have success with KnowAtom (grades 3-5) and FOSS Science (grades 1 and 2). Our teachers recently spent an afternoon of professional development reviewing the re-alignment of the newly adopted social studies standards. A shared file of materials has been created for teachers from across the district to use as they plan for the changes to the curriculum. We have begun to use Empowering Writers as a tool in our writing toolbox. The teachers have completed two professional development workshops and are reporting positive student results. We continue to implement a tiered intervention model of support for students in grades K-2 for ELA. It is our hope to expand the RTI model to grades 3-5 but this will be dependent on an increase in staffing. After years of a departmentalized fourth grade, we made the decision (based on data) to self-contain these classrooms and provide a co-teaching opportunity in one of the homerooms (with two teachers and a paraprofessional).

Throughout the year, our students participate in a wide variety of educational activities. These include: The annual National Geographic Bee (January), the annual Science Fair (May), the RMLD poster contest (Oct/Nov), Garden Club poetry contests, etc. As a school, we recognize that fostering creativity helps children to develop mentally, socially, and emotionally. The Little School takes great pride in our music and art programs. Each year, our students have the opportunity to perform multiple times at school-based and district-wide concerts (holiday concert, All-Town Band and Chorus, etc.) and their art work is displayed at multiple shows across town (at the NRHS art show and during Academic Night at the Little School). Our physical education program continues to expand and to promote the importance of a healthy lifestyle (physically, socially, and emotionally). Our annual Family Fitness Night in March was once again, a huge success (sold out to families).

The Little School administration, data specialist, and staff have just completed the process of reviewing the results of the state standardized testing for grades 3, 4, and 5 (Next Generation MCAS 2.0) in order to identify strengths/weaknesses in our instructional program. In the spring of 2018, both grades 4 and 5 completed the computer-based version of the test. Grade 3 is scheduled to begin online testing in 2019.

Our third year of digital learning continues to offer unique opportunities for students to be fully engaged in their learning. We continue to experience an increased use of technology by staff and students. We received a new iPad cart this summer to replace the iPads that could no longer be updated with the most current apps. Personalized learning is taking place in classrooms as children use Chromebooks to practice skills, conduct research, and demonstrate learning. All classrooms have SMART technology installed and operating (we are replacing projectors as needed and as the budget allows). The school shares multiple iPad and Chromebook carts. The digital learning specialist and paraprofessional have been wonderful collaborators with the classroom teachers. In December, all students and teaching staff participated in the “Hour of Code.” This global event is designed as a one-hour introduction to computer science, designed to demystify code and show that anybody can learn the basics. We have incorporated keyboarding into each digital learning block for children in grades 3-5. The Little School’s Makerspace (The Little “Lab”-oratory) is in its third year and it continues to grow in use and materials. The Makerspace “STEAM” Team (comprised of the digital learning specialist, paraprofessional and art teacher) collaborate and develop challenging activities for students at all grade levels. Classroom makerspaces are allowing additional time for students to analyze, create, and problem solve. The use of Twitter as a means of communication has increased.

The Little School’s generous spirit is evident in its community service involvement. In addition to the annual food basket donation to the NR Food Pantry, the staff and students participate monthly in charitable gift-giving (Coats for Kids, Toys for Tots, Muscular Dystrophy, MSPCA, etc.)

The Little School recognizes the importance of fostering a love of reading in our students. The Reading Incentive Committee plans events for the fall and late winter, including events where families and students are encouraged to read together. In March 2018, in conjunction with “Read Across America Day” and Dr. Seuss’ birthday, the entire school participated in a week of activities which included makerspace and Dr. Seuss-related challenges at all grade levels. November (2018) is Family Literacy Month. The Little School students, families, and staff participated in the “Read to Feed” program through Heifer International. The students (and their families) were very enthusiastic participants and the money raised provided much-needed livestock and farm animals to families in need around the world.

The involvement of parents is key to the success of our schools. Our PTO and School Council continue to have a significant parent representation. The PTO has an ongoing focus of providing enrichment and field trip opportunities and fundraises throughout the year to support those efforts. We recognize the hard work of these parents and are so appreciative of all they do to provide for the students of the Little School.

The staff continues to develop professionally through district-offered presentations and independently through local colleges/area collaboratives. The large majority of classroom teachers have been SEI (Sheltered English Immersion) certified. The Little School will focus its efforts in 2018-2019 on Social Emotional Learning (which will include a PBIS implementation during the spring of 2019). The Little School continues to have a strong presence on the district's PAUSE/Health Wellness Committee.

This year, we were honored to be named one of 52 "Schools of Recognition" in Massachusetts for high achievement on the MCAS and most recently learned that we are under consideration to be nominated as a National Blue Ribbon School, having been identified as an "Exemplary High Performing School." More information will follow in 2019.

The work continues at the Little School and we are proud of our accomplishments during 2018.

Respectfully submitted,

Christine A. Molle, Principal
E. Ethel Little School

NORTH READING MIDDLE SCHOOL

The faculty, staff, and administration of North Reading Middle School believe that all middle school students are capable of learning and achieving at high levels. We are a school based on the pursuit of excellence. We align our goals and objectives for continuous improvement with the district and with the criteria set forth by *Breaking Ranks in the Middle*. We are very proud to present some of our accomplishments as part of this annual report.

As of January 2019, student enrollment at the Middle School for the 2018-2019 school year was 540 students, which was comprised of 183 students in grade six, 159 students in grade seven, and 198 students in grade eight.

Our four major curriculum content area teachers have been hard at work this year. The math department analyzed the spring 2018 MCAS data to help guide their instruction. The English Language Arts (ELA) department also analyzed the data from the 2018 MCAS test and used this data to inform their instructional practice. The Social Studies department has been busy discussing the new Social Studies standards to be implemented in September of 2019. The Science Department analyzed the 2018 Grade 8 MCAS scores looking for areas of improvement. They have fully implemented the new science standards into grades 6, 7, and 8 and are preparing their grade 8 students for the first year of a newly designed science MCAS based on the new science standards.

In October, the Middle School implemented year 3 of the Massachusetts Tiered System of Support (MTSS). The purpose of MTSS is to help all students reach their potential. Through state and diagnostic testing analysis as well as teacher recommendation, we identified students at each grade level who we felt would benefit from additional math, ELA, study skills and or organizational instruction. In the months of October, November and December we held 10 MTSS intervention sessions. We will offer 10 more MTSS intervention sessions starting in January through early April.

Our after-school activities continue to offer students opportunities outside of the classroom to enrich their learning experience. Some of the clubs we are offering this year are: video production, robotics, writing, art, drama, newspaper, memory book, geography, student council, peer leaders, Early Act, debate and book club. In January of 2019 we held our 25th annual Geography Bee. I am pleased to report that this year's winner was eighth grader Christian DeCosta. This is Christian's second year in a row winning the Geography Bee.

In the area of Fine Arts, our band and chorus also continue to grow. Mr. Owens has done a fantastic job in his first year as our new band director. We have been able to enjoy several performances already this year including a Veteran's Day Assembly as well as a Holiday Concert. In February of 2019 our Drama Club will present *The Addams Family*.

Overall, it has already been a busy year at the Middle School. We will continue to set ambitious goals and let our mission statement guide our decision making.

The Mission of the North Reading Middle School is to create a safe, supportive and challenging academic environment for all students to develop the knowledge, skills and attitudes necessary for success in a rapidly changing world.

Respectfully submitted,

Catherine O'Connell, Ed.D. Principal
North Reading Middle School

NORTH READING HIGH SCHOOL

The students at North Reading High School continued to provide valuable contributions to the North Reading community through service projects and volunteer participation in 2018. Students baked apple pies and participated in the annual “Apple Festival,” and spearheaded food pantry collections where students collected over 5000 food items. Members of the Interact Club volunteered their time to rake leaves for North Reading’s elderly residents, and students volunteered at the annual “Frosty Fair,” and assisted the Chamber of Commerce in their Tree Lighting Ceremony. Students worked with the North Reading Fire Department to organize gifts for Toys for Tots, and assisted with the Flint Memorial Library Book Sale, and the Community Choral concert. The Student Council again sponsored a “Kids’ Night Out” where parents could drop off their children at the High School and enjoy a parents’ evening out. These volunteer activities and programs, among others, contribute to the community service component of our students’ education as well as to their personal growth, while encouraging them to give back and provide valuable contributions to the North Reading community.

The Guidance Department at North Reading High School hosted its sixteenth annual “College Fair” for students and parents. Over eighty colleges and universities from the New England region and beyond were present at the High School to speak with students and parents about their respective academic institutions.

Students also continue to score well on the Massachusetts Comprehensive Assessment System (MCAS) exam. North Reading High School students’ MCAS performance ratings continue to meet the standards as established by the Massachusetts Department of Education, an accomplishment of which the school and community can be very proud. MCAS results for the students in the Class of 2020, received in the fall of 2018, indicate that North Reading students continue to achieve at a high level on the MCAS examination in English, Mathematics, and Biology. Forty-nine students from the Class of 2019, as determined by the 2017 MCAS examination, are eligible for the John and Abigail Adams Scholarship.

Two Hundred and fourteen students in the Class of 2018 received their diplomas. The total percentage of students in the Class of 2018 choosing to further their education at two-year and four-year institutions was ninety-three percent.

Specific departmental highlights for North Reading High School in 2018 are as follows:

English

- Students continue to participate in and score well on the Advanced Placement English Literature and Composition and Advanced Placement English Language and Composition tests.
- All teachers continue to assist students in English classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. Spring MCAS results placed 99% of the students at the Advanced or Proficient level. The overall SAT score for English continues to be above both state and national averages, though the department is continuing its work on strategies to increase student achievement across all levels.

- Forty grade nine students had stories selected from over 13,500 entries for publication in *Stranger Sagas – Massachusetts Stories*. This book will be published and released and copies will be sent to The Library of Congress.
- The Academic Decathlon continues to run with a department member as the advisor. The Academic Decathlon State Qualifier Honors Team won medals in 8 out of 10 events.
- The department continues to revise more effective and efficient common assessments in both reading and writing and are tracking and analyzing data from these assessments.

Mathematics

- Students continue to participate in and score very well on the Advanced Placement Calculus AB and BC examinations and AP Statistics examinations.
- The Computer Programming course continues to be popular and there is interest in an additional AP level course in Computer Science Principles. AP Computer Programming is running separately from Computer Programming in 2018-2019.
- All teachers continue to assist students in Mathematics classes in preparing for the MCAS examination and SAT and ACT tests as appropriate. A course is offered for Standardized Test Preparation. This is a popular course and testing scores for MCAS continue to improve. Spring 2018 MCAS results placed 87% of the students in the Class of 2020 at the Advanced or Proficient level.
- Massachusetts Curriculum Frameworks standards are now implemented within all classes in the Mathematics Department. Online resources: Big Ideas is being used as an online resource for Algebra 1, Geometry, and Algebra 2; WebAssign is being used for Pre-Calculus.

Science and Technology

- The Science Department welcomed two new teachers this year specializing in the fields of physics and engineering.
- The Science Department was well represented at the first North Reading STEAM night. AP Biology students presented Bacterial Transformation and Gel Electrophoresis; AP Physics presented motion sensors and 3D printing; the EcoTeam shared information on palm-oil friendly candy and reusable bags; and the Genetics students explained the inheritance behind the traits of their fast plants.
- MCAS Biology scores continue to show success with 90% of students earning scores in the Advanced and Proficient categories.
- The World of Science Club has continued hosting a successful “lunch with a scientist” series. Each month the students of the club host a speaker of a science profession. This series is open to all students in the school and has had upwards of 80+ students thus far at each of the presentations. The club had students participating in the Women in Science, MIT Science Olympiad Invitational, and Science Olympiad competitions this year.

Social Studies

- Department members continue to implement an instructional practice that emphasizes student inquiry. Such an approach encourages work on a variety of North Reading Academic and Civic Expectations, including critical reading, effective writing, speaking, and research.
- Members of the high school Social Studies Department were involved in the rewriting of the state standards for social studies, and the department has begun the process of preparing to re-write its curriculum to align with the new state standards.

- Teachers are involved in the Debate Club, Mock Trial, Model United Nations and various other clubs and activities that promote both active higher order thinking and civic participation at the High School.

World Languages

- The department has begun transition to our new name, which reflects our alignment with the ACTFL National Standards for World Language Readiness.
- World Language teachers are fully implementing technology and are putting more emphasis on performance-based assessments of students' recorded speech. Teachers work collaboratively with the Digital Learning Team to keep up-to-date on best practices with the technology available to us.
- A committee of community members, administrators and teachers met to form a policy for awarding the Seal of Biliteracy. Graduates of the Class of 2019 will be eligible for this award.
- New French textbooks have been implemented in both the Middle and High Schools.
- Field trips, International trips and exchanges are taking place and a Spanish-speaking immersion international trip is in the planning stages for 2021.
- Students have started an International Club. Guest speakers have presented programs about immigration and Chinese New Year. The club meets regularly to celebrate and discuss culture and international issues.
- The World Languages Department continues to collaborate to enrich the teaching of culture. Most Spanish classes contributed to making a traditional "Day of the Dead Alter" which was constructed and displayed for the entire school community to view in the Media Center.

Digital Learning and Entrepreneurship

- High School Business students were introduced to the DECA business program.
- Following the successful implementation of a Robotics course, a donation from the Chamber of Commerce will provide a robotics building table to the department.
- Google's Applied Digital Skills curriculum has been implemented in Freshmen Seminar.
- Students successfully took part in a performance task in which they use Microsoft Excel in a real-life budgeting situation by researching a career, education, and a monthly budget.

Library/Media

- The Media Center schedule was revised to include days intended for quiet study, small group study, and Maker activities. This enables the space to meet the needs of more students by allowing for varying levels of activity.
- North Reading High School students took advantage of a wide variety of downloadable digital resources available from the Boston Public Library, including eBooks, Audiobooks, movies, and music.
- The district's Library/Media services were well represented at "Parent University 2018" with a Digital Learning Paraprofessional representing the elementary schools, the high school Library/Media Specialist representing the Middle and High schools, and the Youth Services Librarian from the Flint Memorial Library representing the public library.
- A total of 340 new items were added to the Media Center's collection.
- The high school Library/Media Specialist received a "Super Librarian" award from the Massachusetts School Library Association for school library program excellence.

Performing Arts

- Notorious performed in New England Vocals, the National High School A Capella Competition Varsity Vocals in Danvers, Student Recognition Awards Night, Manchester Essex A Cappella night, the Hamilton-Wenham A Cappella Festival, and Music in the Parks where they won second prize.
- “One Man Two Guvnors” was entered into the Massachusetts Educational Theatre Guild at Chelmsford, and participated in the state finals.
- Band, Jazz Band and Chorus performed in the All Town Concerts with elementary and middle school students; at Music in the Parks, where they won second place; and at their annual Spring Concert.
- Masquers presented four “sold out” performances of *Shrek* in December.
- The Music Department welcomed their new Band Director and teacher, Mr. Ben Owens.

Visual Arts

- A dynamic collection of six art entries were submitted to the Sixth Congressional District Art Show and Competition hosted by Montserrat College. Nadia Rawle was awarded “Honorable Mention,” and Nessren Ourdyl was awarded “Best of School.”
- Multiple student works were submitted in the Scholastic Art & Writing Awards: Brett Clark received Honorable Mention in this national contest.
- Students continue to display and curate artwork in Main Street, the Media Center, and academic spaces throughout the school, including a gallery exhibition space in the Business Office.
- In May, the annual North Reading District Wide Art Exhibition was on display for two weeks in the High School’s “Main Street” space.

Physical Education/Health Education

- Middle/High School teachers continue to work collaboratively to share space by creating schedules for use of the main and auxiliary gyms as well as the Fitness Center.
- The Fitness Center continues to be a popular spot for students before, during, and after school. YouTube videos allow the school community to learn about the use of the cardio and strength machines. Several staff members make use of the center during lunch. Release forms are needed for all students.
- Students in grades 9-12 elect physical education as a required course at North Reading High School. The Administration, along with the North Reading School Committee, has created a practice which allows students in grades eleven and twelve to “opt out” of physical education by participating in sports, using the Fitness Center, or other approved outside physical activity.
- Students in Health Education classes continue to develop skills which will assist them in living healthy lives outside of high school.

Special Education

- Certified Special Education Teachers and paraprofessionals service and support students in the inclusion and small group settings as prescribed on the Individual Education Programs. Services are provided as supports to assist students’ access to the curriculum in all settings. Inclusion classes are offered in every major content area, as well as in various electives. General and special education teachers and paraprofessionals work together to meet students’ individual needs in the least restrictive environment.

- A program exists to service high functioning students on the Autism Spectrum. This program includes a full time Board Certified Behavioral Specialist (BCBA), designated paraprofessionals, and all necessary therapeutic and professional consults.
- The North Reading Transition Academy services young adults with learning delays who have been awarded a Certificate of Attainment. This program provides community, vocational, social and life skills activities to generalize students' abilities and to aid in the transition to adult living.

Guidance Department

- The Guidance Counselors assisted the members of the Class of 2018 with submitting over 1,450 applications to over 300 different post-secondary institutions.
- In August of 2018, the annual two day "Common Application Boot Camp" was hosted by the Guidance Department. Seventy members of the Class of 2019 attended this program.
- Members of the Guidance Department offered a course as part of the district's inaugural "Parent University 2018."
- School counseling staff assisted with the district's viewing of the documentary *Angst*.

Respectfully submitted,

Anthony J. Loprete, Principal
North Reading High School

NORTH READING HIGH SCHOOL CLASS OF 2018

Colin Frederick Adams*†	Alec Richard DeGregorio	Morgan Rose Lally*†
Brett Christian Allan*†	Joseph Camillo Desiderio Jr.	Megan Haley Landers*†
Madelyn Rose Alter	Vincenzo Camillo Desiderio	Mark Joseph Lauziere
Eva Altvater	Haley Michele Diamond	Tyler Ton Lee
Jacob Michael Ancri	Katelyn Marie DiChiara	Ashley Ann Lehane*†
Noah Edward Aran*†	Andrew Carl DiPietro*†	Abigail Milliena Leighton*†
Nicholas Paul Arena	Justin Michael DiPlatzi	Danielle Rose Lento
Colleen Ann Arington	Abigail Grace D'Orlando*†	Katie Lauren Lonsdale*†
Christopher Arnold*†	Jake Edward Doucette*†	Michael Anthony Luciano*†
Gillian Violet Audier†	Matheus Barreto Dovale	Courtney Rose Luker
Ashley Morgan Bage-Hoff	Tara Alexa Driver	Juliana Marie MacAdams
Sheila Marie Barrett*†	Ryan Michael Edison	Christopher James MacInnis
Samuel John Barrette*†	Georgie Ana Elliott	Owen Timothy Maxwell
Jenna Marie Barrows*†	Olivia Anne Esposito*†	Margaret Rose McCarthy*†
Antonio Bautista-Foti	Grace Michael Exum	Abriana Marie McCollim
Lionel Kenneth Beane III*†	Kevin John Farrelly	Jillian Grace McCullough*†
Jake Philip Bedell	Bianca Elise Ferraguto*†	Bridget Kathleen McDonough
Joshua Jonathan Bedell	Jack Austin Fitzgerald*†	Ian Richardson McGowan*
Colin James Boucher	Colin Winslow Flagg	Colin Baldwin McKinney
Emma Virginia Bowers*†	Jennifer Kayleigh Flett	Isabella Rose Mejia*†
Kirsten Danielle Bradley*	Jenna Theresa Forcellese	Cassandra Marie Mirasolo*†
Ian Gabriel Brannonier	Veronika Casey Fortin	Abigail Kathleen Moline*†
Nicholas Michael Bridges*†	Rachel Elizabeth Foster*†	Taylor Patricia Moore*†
Chantelle Kelsey Brogan	Felicia Marie Frammartino	Lucas John Moreton
Jillian Taylor Brooks*†	Matthew Kenneth Freedman	Jack Moscrip
Kevin Martin Brown*†	Alexa Natalie Galuppo*†	Brian Wheelock Murphy
Michael James Brown*†	Caitlyn Nicole Galvin*†	Garrett John Murphy*
Riley Angela Brunner*†	Isabella Giacalone*†	Kevin Joseph Murphy*†
Barbara Gillian Burke*†	Deandrea Davena Gibbs	Maxwell Wheelock Murphy
Morgan Elizabeth Burke	Jared Tayag Gonzales*†	McKayla Eileen Murphy*†
Alexandria Shay Burnett	Randal Thomas Gould	Samantha Adeline Murphy
Anna Nicole Buscemi*	Connor John Gover*†	Matthew John Mutti
Sarah Emily O'Donnell Bustin*†	Victoria Yvonne Grasso*†	Juliette Jane Nadeau*†
Kyle Robert Bythrow	Meghan Palmer Griffin*†	Gina Massoud Anwar Narouz
Tia Marie Campagna*†	Meredith Cronan Griffin*†	Anthony Sergio Nasta*†
Giavanna Deanna Capone*†	Molly Xiu Griffin*†	Emily Ann Nearing*†
Rudy Frederick Carlson	Lauren Rose Gulbicki*†	Jad Mohsen Noureddine
Nicholas Philip Carpenter*†	Allison Ellen Hastings*†	Samantha Marie Noyes*
Sophia Marie Casciano*†	Molly Haynes*†	Margaret Jeanne O'Donnell*†
Nicholas Catino	Amy Christine Heffernan*†	Tarik Ourdy†
Iris Chen*†	Courtney Bridget Hennessey*†	Danielle Marie Paglucca
Amanda Renee Cohen	Taylor Kathryn Hennessey	Abigail Elizabeth Paine*†
Alexandra Lea Colella*	Rachel Hayes Hill*†	Sofia Anna Paone*†
Richard Neil Colorusso*†	Justin Luu Hong*†	Thomas Patrick Patch
Lauren Olivia Comeau*†	David Luke Hudson*	Timothy Robert Peach*†
Kyle Girard Conley	Amanda Idiana Imbriano	Guiliana Pisapia Peppe*†
Rachel Nicole Conley	Jake Anthony Indelicato	Caitlin Elizabeth Perkins†
Nico Daniel Costa*†	Laura Elizabeth Ines*	Juliana Marie Piscatelli*†
Alyssa Katherine Costantino	Jake Matthew Intravaia	Nicholas Robert Piscatelli*†
Joseph Giovanni Costantino	Makenzie May Iriana	Nicholas James Powell*†
Julia Rose Costantino	Matthew Ryan Jaroncyk*†	Kayla May Prusik*†
Dennis Patrick Cotter	Anna Caroline Jones*†	Courtney Mary Puglia
Andrew Francis Crotty*	Jerlin Jose Kaithamattam*†	Ryan Joseph Quaglieri
Tyler Christopher Cullen	Rachel Maureen Kane*†	Joshua Antonio Rameriz
Justin Martin Danis	Kasey Marie Kavanaugh	Christian Michael Randazzo*†
Jackson Thomas DeAngelo	Zoe Helen Kennedy*†	Aldine Elaine Raso*†
Matthew Joseph DeBenedetto*†	Allyson Rae Kirby*†	Samuel John Regan†
Owen Nathaniel DeCleene*†	Ashley Dorothy Anne Kor	Derek Jared Reilly†

Burke Donald Riesenber
 Noel Charles Riley*†
 Cheyenne Rose Robertson
 Stone McQueen Robertson
 Emily Catherine Roesch
 Marisa Michele Sabbia*†
 Paige Alexandra Sampson
 Timothy Joseph Sanger
 Jonathan Ignazio Santoro
 Gregory Sawyer
 Patrick Thomas Scanlon*†
 Xavier William Scribner*†
 Wuyue Shang*†
 Anthony Joseph Shea
 Mason Philip Siciliano
 Christina Marie Simblaris*†
 Caden Paul Smith*
 Haley Ford Spellenberg*†
 Kayla Ford Spellenberg*
 Mary Isabelle Sprinkle*†
 Monika Sasheva Stantcheva*†
 Lauren Patrice Stead
 Samantha Leslie Sturdevant
 Daniel William Sweeney*
 Adam Jacob Syer
 Liam Michael Tannian
 Julia Rose Tatone*†

Jordan Elise Thibedeau
 Isabel Anna Thorstad*†
 Mason Richard Tidd*†
 Eric James Tully
 Seren Nichole Ventullo*†
 Karlie Ann Vesey*†
 Marco Elio Vittozzi
 Joseph James Wallace
 Alex Davis Wallner
 Emilie Camille Warren*†
 Hugo William Wiberg IV
 Christopher John Wildman*†
 Aleksa Rose Wilk*†

†Member of National Honor Society

*Graduating with Honors

NORTH READING
DOLLARS FOR SCHOLARS SCHOLARSHIPS
Class of 2018

Noah Aran
Samuel Barrette
Emma Bowers
Kirsten Bradley
Sarah Bustin
Lauren Comeau
Matthew DeBenedetto
Owen DeCleene
Andrew DiPietro
Jake Doucette
Bianca Ferraguto
Alexa Galuppo
Caitlyn Galvin
Victoria Grasso
Meredith Griffin
Lauren Gulbicki
Jerlin Kaithamattam
Morgan Lally
Abigail Leighton
Danielle Lento
Katie Lonsdale
Margaret McCarthy
Isabella Mejia
Cassandra Mirasolo
Emily Nearing
Margaret O'Donnell
Tarik Ourdyl
Abigail Paine
Aldine Raso
Jonathan Santoro
Wuyue Shang
Monika Stantcheva
Julia Tatone

CLASS OF 2018 SCHOLARSHIPS

Barbara E. Aylward Memorial Scholarship
 James R. Aylward Memorial Scholarship
 Arthur A. Barresi Memorial Scholarship
 L.D. Batchelder School Scholarships

Joseph R. Bernard Memorial Scholarship
 BIN/BIZ Builders Scholarship
 Kristin M. Callahan Memorial Scholarship
 Chartwells Nutrition Services Scholarship
 Eleanor C. Dell Scholarship Fund
 Larry Dysart North Reading Girls' Youth Basketball Scholarship
 Elks National Foundation Most Valuable Student Scholarship
 Fitzgerald Prize for Community Service in Memory of

Kalie and Roy Fitzgerald
 Betzy Govoni Memorial Book Award
 Stephen Gregory Scholarship
 James Gregory Hannon Scholarship
 Edith F. Holt Scholarship
 Robert Hunt Memorial Scholarship
 Ipswich River Community Chorus Scholarships

David Jamieson Memorial Scholarship
 Frederick A. Keyes Memorial Scholarships

E. Ethel Little School Scholarships

Anthony J. Loprete Jr. Memorial Scholarship
 Martin's Pond Community Pride Scholarships

Massachusetts Elks Scholarships, Inc. Major Project

Mighty Meredith Project Scholarship
 Walter Miller Scholarship
 Michael J. Mitton Memorial Scholarship
 Moynihan Lumber Scholarship
 North Reading Education Association Scholarship
 North Reading Girls' Softball League Scholarships

North Reading High School Boys' Lacrosse Boosters Scholarship
 North Reading High School Hockey Boosters Scholarship
 North Reading High School Parents' Association Scholarship
 North Reading Historical & Antiquarian Society Scholarship

Samantha Noyes
 Antonio Bautista-Foti
 Abigail Moline
 Alexa Galuppo
 Justin Hong
 Xavier Scribner
 Emily Nearing
 Caitlyn Galvin
 Ian Branconnier
 Margaret O'Donnell
 Taylor Moore
 Noel Riley

Samuel Barrette
 Lauren Gulbicki
 Kyle Bythrow
 Tia Campagna
 Rudy Carlson
 Michael Brown
 Madelyn Alter
 Sarah Bustin
 Sophia Casciano
 Justin Hong
 Julia Tatone
 Jenna Barrows
 Patrick Scanlon
 Michael Luciano
 Kaitlyn DiChiara
 Juliana MacAdams
 Alex Wallner
 Olivia Esposito
 Aleksa Wilk
 Jerlin Kaithamattam
 Michael Luciano
 Meredith Griffin
 Monika Stantcheva
 Abigail D'Orlando
 Tara Driver
 Caitlyn Galvin
 Christina Simblaris
 Patrick Scanlon
 Patrick Scanlon
 Emma Bowers
 Jake Doucette

North Reading Little League Scholarship-Phil Dardeno President's Award

North Reading Little League -Harold B. Reynolds Memorial Scholarship

North Reading Lodge of Masons Scholarship

North Reading Music Boosters Scholarships

North Reading Police Association Criminal Justice Scholarship

North Reading Town Republican Committee Scholarship

North Reading Women of the Moose Scholarship

North Reading Youth Football & Cheerleading League Scholarships

North Reading Youth Hockey Scholarship

North Reading Youth Soccer Board of Directors' Scholarships

North Reading Youth Soccer Scholarships in Memory of Janet Connolly O'Neill

North Reading Youth Soccer Scholarships

Frank L. Prusik Memorial Scholarship

Robert Ramsdell Boys' Youth Basketball Scholarship

Edward A. Sapienza Scholarship

Bonnie Gay Simes Memorial Scholarship

Richard K. Smith Scholarship

James R. Stewart, III Memorial Scholarship

Turilli-Bourne Scholarship Trust Fund

Sara Valenti Memorial Scholarship

Sponsored by North Reading Lacrosse Boosters

Sara Valenti Memorial Scholarship

Sponsored by North Reading Hockey Boosters

The Todd Verdonck Memorial Scholarship

Sponsored by the Diamond Club

Wakefield Lodge of Elks Robert Burk Scholarship Committee Award

Wakefield Lodge of Elks Outstanding Member Award

Wakefield Lodge of Elks Keith Rhodes Exalted Ruler Award

The Ward Face Scholarship in Memory of Steven Harold Face

Wayne & Catherine Welsh Memorial Scholarship

Derek Reilly

Jake Doucette

Meghan Griffin

Allison Hastings

Abigail Moline

Emily Nearing

Wuyue (Michelle) Shang

Jerlin Kaithamattam

Hugo Wiberg IV

Cassandra Mirasolo

Nicholas Arena

Veronika Fortin

Patrick Scanlon

Abigail Leighton

Juliette Nadeau

Jenna Barrows

Nicholas Carpenter

Kirsten Bradley

Nicholas Catino

Lauren Comeau

Jerlin Kaithamattam

Burke Riesenber

Karlise Vesey

Kayla Prusik

Timothy Peach

Jackson Deangelo

Emily Nearing

Owen DeCleene

Sarah Bustin

Sheila Barret

Patrick Scanlon

Kevin Murphy

Marco Vittozzi

Jerlin Kaithamattam

Maureen E. Longo

Cassandra Mirasolo

Noel Riley

Nicholas Carpenter

Jake Doucette

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

100 Hemlock Road - Wakefield, Massachusetts 01880-3597

ANNUAL REPORT 2018

OUTSTANDING STUDENT AWARD

Mary Fung from Stoneham a student in the HVAC/R program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

***NATIONAL TECHNICAL HONOR SOCIETY**

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in April. At the ceremony, 2 Seniors and 57 Juniors were inducted. There are a total of 59 Technical Honor Society members for the 2017-2018 school year.

***NATIONAL HONOR SOCIETY**

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in April. At the ceremony 17 Juniors and 11 sophomores were inducted for the 2017-2018 school year bringing the total membership to 28.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 86 deserving students at the annual Senior Recognition Night. A total of \$40,225.00 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

SCHOOL WIDE PROFESSIONAL DEVELOPMENT 17-18

The goal of professional development is to:

- Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.

The activities that met these goals during the 2017-2018 school year included:

First Day Back Professional Development Day (August 28, 2017):

Included training on observation and evaluation, school culture and team building through One School – One Book activities and book discussion. In addition, training was held on Special and General Education Laws, Civil Rights, and Discipline.

Second Day Back Professional Development Day (August 28, 2017)

Included training trauma sensitive schools and SEL learning, Google Classroom implementation, and Five Year NEASC visitation planning and team construction.

New Teacher and Second and Third Year Teacher Monthly Professional Development Meetings

Teacher training included Creating a Classroom Culture, Goal Setting, Well-Structured Lessons, Meeting Diverse Student Needs, Adjustment of Practice, Sharing Conclusions with Students, Two-way Communication, Student Motivation and Self-Assessment.

Student Safety Concerns (November 13, 2017)

The school resource officer worked in conjunction with the Deans and the Administration to host Alice training to the entire staff and students.

Professional Development Day – Meeting Diverse Needs (January 16, 2017)

Teachers had the opportunity to choose from a variety of sessions centered on differentiation in both the shop and academic settings during seven hours of professional development time.

2017 SUMMER TRANSITION PROGRAM:

The Summer Transition and Enrichment Program at Northeast Metropolitan Regional Vocational School is a two-week program that ran from Monday July 9th until Friday July, 19th. This program was conducted as a transitional experience for students entering grade 9 in August 2017. This year, due to a decrease in grant funding available the program was conducted in 2-4 day sessions. This transition opportunity providing mathematics, English language arts, and career and technical introductory activities is funded by the federal Title 1, and Carl D. Perkins grants. The students are provided with busing to and from school, and a mid-morning snack. These services, as well as the program itself are run at no cost for the students or parents/ guardians. The students are divided into ten groups of no more than ten students. These groups spend one half of the morning split between mathematics and English Language Arts. The other half of the morning is spent in a career and technical mini exploratory exercise.

Funding for this program was provided through Title 1, and the Carl D. Perkins Occupational Education Act Federal grants.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and Guidance Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking).

The Career Counselor and Small Business Coordinator provide career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management, anxiety, and non-traditional support groups are examples of groups that have been offered.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselor work to connect students and families with community based mental health services as needed. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community. Arbour Counseling Services in Woburn provides individual therapy services at Northeast for students referred by their School Adjustment Counselors.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twelve hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The Northeast Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The Northeast Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

The After School Help Program is one of educational assistance provided to students having difficulty with one or more academic subjects by academic and vocational teachers. This free assistance is offered every Wednesday in the library from 2:45-3:25. Water and snacks are provided as well as free transportation home.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on identifying the signs of depression and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents and guardians are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department held a FASFA night for parents to offer free support with financial aid specialists. A college planning night was held for sophomore, junior and senior parents. Career Plans are sent home annually for parent

review. Language development is communicated for Limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2018:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These funds were utilized to support professional development in supervision.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to supplement local and state funds in providing services to students with disabilities. This funding source provides professional development for teachers of students with disabilities in addition to providing extended school day and extended school year (summer) learning opportunities for this targeted population.

Special Education: Program Improvement Grant Fund Code: 274

The purpose of this state-funded grant program is to support professional development activities that will improve the quality of the services provided by the special education staff. During school year 2016-17 the focus of this funding was to research the positive placement data for students with disabilities over the past three years. This data will be used to determine best practices in the career pathways to assist our graduates from this targeted population secure high paying, highly skilled positions that are in high demand either after high school or upon completion of post-secondary education.

Title I, Part A, Fund Code: 305:

Title I, the Elementary and Secondary Education Act, provides school district with funding to increase student achievement. The district utilizes these funds to support extended school day and extended school year (summer) learning opportunities for all students. The incoming grade 9 summer orientation program is one of the primary programs funded Title I. Professional development, targeting increasing student achievement, is also funded through Title I.

Perkins Act Allocation Grant Program – Secondary, Fund Code: 400

The Carl D. Perkins Occupational Education Act provides funding to assist school districts in improving secondary career and technical programs. The district utilizes this funding source primarily to secure supplies, technology and equipment to guarantee that state-of-the-art conditions are being replicated in each career pathway. In FY2018 Perkins funding was used to support staff salaries and supplies in the newly instituted Robotics and Automation Technology pathway. Perkins funding was also utilized to purchase a new van for the Dental Assisting program. This van is a necessary expense to transport students and teachers to work-based internships for the program.

Massachusetts Capital Skills Grant:

This competitive grant brought in \$500,000 to the district. These funds were used to purchase equipment and

supplies for the aforementioned Robotics and Automation technology program. Three robots, 3-D printers, laptop computers are some of the larger purchases made possible by these funds. Supplies, such as tools and software were also purchased with Capital Skills Funds.

Credit for Life Grant:

The \$5,000 awarded to District through this grant was used to purchase supplies for the Business Technology Career Pathway. The students in this department researched and developed presentations on the positive and negative uses of credit that consumers need to know. Stations were set up in the cafeteria and the entire grade 11 population of the school attended the presentations and visited each of the 10 stations where lessons were demonstrated.

Cummings Foundation Grant:

This grant allowed the district to conduct Saturday sessions for students from the district non-vocational high schools. The pathways of: Automotive Technology, Cosmetology, Drafting and Design, Design and Visual, Metal Fabrication and Plumbing were made available to this population. This program was conducted over twelve weeks during February, March and April.

SUMMER PROGRAMS

Northeast Metro Tech Summer School Program enjoyed another successful campaign since its inception in 1988. The Northeast Summer School serviced high school students, from a number of surrounding communities, in six different academic areas including, Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued with its Basic Welding certification program. This program was not only extremely successful, but gives both students and adults, from our surrounding communities, an opportunity to explore and possibly begin new careers.

The Northeast Summer School program launched an on-line credit recovery program in 2014. In 2018, with the exception of a chemistry class with lab, all other courses were run through our on-line credit recovery program with our credit recovery specialist instructor, and meet all Massachusetts DESE curriculum frameworks.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. Emphasis is on our new technology, upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs in the medical field, new culinary classes, continuing education in all construction related courses, computer and CAD classes, photography and many other enrichment courses.

2018 GRADUATES

The 2017-18 school year represents the Forty Sixth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 287 students. Breakdown of graduates' status after graduation is as follows:

Attending 4-year college	92	Employed	95
Attending 2-year college	60	Entering Military Service	6
Apprentice school	6	Other	28

SPECIAL EDUCATION ENROLLMENT

Special Education enrollment for the 2017-18 school year continued to represent approximately one quarter share of the total school enrollment with students. The 278 Special Education students represent 23% of the school population. Additionally, 93 students were eligible for services under section 504 of the Rehabilitation Act.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 10, 2018 the following members were elected as Officers of the Northeast District School Committee:

Chairman	Deborah P. Davis, of Woburn
Vice Chairman	Judith M. Dymont, of North Reading
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

CONCLUSION

As Northeast celebrates its forty-seventh year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum in both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State's grade 9 – 12 Dropout rate reports which indicates Northeast significantly lower at 0.6% versus the State rate of 2.0%. Recent graduate follow up data indicates that 98% of students from the Class of 2017 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2015*).

In fact, Northeast currently employs 30 alumni at the school, including the Superintendent-Director. Alumni's stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2017 achieved a 99.7% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented North Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,
Judith Dymont, Committee Vice Chairman
Northeast School Committee
North Reading Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13	S.Y. 13-14	S.Y. 14-15	S.Y. 15-16	S.Y. 16-17
Chelsea	221	203	198	206	190	195	199	204	199	208	218	239
Malden	215	238	234	222	216	215	198	194	189	170	165	150
Melrose	56	64	64	48	45	62	61	67	74	62	60	42
North Reading	28	40	38	37	37	36	35	32	27	34	37	33
Reading	19	26	26	26	28	23	16	19	17	17	16	20
Revere	241	242	238	244	238	234	225	223	224	216	234	250
Saugus	146	137	138	161	174	191	204	200	190	199	187	215
Stoneham	34	46	44	46	52	54	59	69	73	71	62	59
Wakefield	59	65	61	84	91	98	79	70	68	64	63	68
Winchester	7	9	9	7	11	13	15	14	11	9	13	8
Winthrop	41	45	44	55	65	58	60	65	62	68	60	47
Woburn	99	97	97	70	59	55	65	83	98	115	114	105
TOTALS: NON	1166	1212	1191	1206	1206	1234	1216	1240	1232	1235	1229	1236
DISTRICT	43	47	53	39	42	31	35	28	29	32	30	10
GRAND	1209	1259	1244	1245	1248	1265	1251	1268	1261	1267	1259	1246
TOTAL:												

SPECIAL

NEEDS												
ENROLLMENT	287	320	342	333	323	330	331	326	313	317	314	278
% SPECIAL												
NEEDS												
ENROLLMENT	24%	26%	27%	27%	26%	26%	26%	26%	26%	27%	23%	23%

PUBLIC WORKS DEPARTMENT

The following represents the Public Works activities accomplished during the calendar year 2018.

ADMINISTRATION

Administration provides managerial and clerical support to the department. The staff coordinates department functions in conjunction with policy, procedures and strategic goals developed by the Board of Selectmen and the Town Administrator. The Public Works is commissioned to provide services related to fleet maintenance, cemetery, public grounds, public buildings, engineering, solid waste collection, tree services, highway maintenance, snow and ice removal, storm water and water services.

ENGINEERING DIVISION

The Engineering division performed project management and construction inspection on the Haverhill Street sidewalk project that was completed this summer. The Haverhill Street sidewalk runs from North Street to just past Foley Drive. This filled the last gap in sidewalk along Haverhill Street. The project was 100% funded through the MassDOT Complete Streets Funding Program.

STORM WATER & DRAINAGE

The Federal MS4 Notice of Intent was submitted to the EPA in October of this year and the Town is currently in full compliance. All Town catch basins were cleaned and inspected. There was a large amount of rain this fall and an unusually high groundwater that exacerbated a number of drainage issues throughout town. The Engineering and Highway Divisions addressed these issues and continue to improve our storm water management infrastructure.

STREET & ROAD MAINTENANCE

The Town repaved approximately 3.5 miles of road this year as well as continued to maintain and repair all other roads as well as sidewalks in town.

The following streets were milled & overlaid:

- Freedom Drive – Winter Street to Cul-de-Sac
- Liberty Lane – Freedom Drive to Cul-de-Sac
- Patriot Way – Freedom Drive to Spruce Road
- Eagle Drive – Ridgeway Road to Spruce Road

The following streets were rehabilitated with the hot-in-place process followed by an overlay:

- Park Street – Main Street to Wilmington Town Line
- Haverhill Street – North Street to Andover Town Line

GIS DEPARTMENT

The GIS department which falls under the Engineering Division was created this year and a GIS Coordinator was hired in August. Previously all GIS work was done by consultants. The Town's GIS program has applications across all town departments, including DPW, Police, Fire, Parks and Recreation, etc. The GIS Coordinator works to update the constantly changing web maps and layers along with data collection. The development of an internal GIS program this year was a valuable addition to the DPW and will surely assist the department in providing a superior level of service to town residents.

CEMETERY

There were 67 interments in 2018. In addition, there were 71 grave sites sold and 32 foundations installed for stone monuments. Expansion plans for the cemetery continues.

SNOW AND ICE

During the year 2018 a total of 77.25 inches of snow fell. Over the last 12 years snowfall in North Reading has averaged 63.6 inches per year.

TREES

Tree care, trimming and removal of high risk public trees continued throughout the year. The DPW received numerous requests for tree service that were addressed by the Engineering Division and the Highway Division.

FACILITIES DIVISION

The Facilities Division is managed by the Building Superintendent and assisted by a Maintenance Technician. The Facilities Division provides care and oversight to a number of buildings, including the Public Safety Building, Damon Tavern, Senior Center, Flint Memorial Library, Town Hall and the Department of Public Works Facilities. This Division is responsible for the management of the town's municipal buildings maintenance program, Facilities Capital Improvement Projects, maintenance information systems, service contracts, vendor performance, and the procurement of services and supplies.

Maintenance Program

Throughout the year periodic inspections and maintenance occur on elevators, HVAC equipment, generators, septic systems, fire suppression & alarm systems, security & door systems, emergency lighting, roof systems, back flow devices, plumbing, and electrical systems. The division received multiple MIIA rewards for participation in roof

maintenance, freeze protection, floor drain maintenance and building inspection programs.

Energy Efficiency

The division continues to utilize grants and energy rebates. The DPW Garage, Fire Apparatus Room, Library Activity room and the Town Common holiday lighting all received RMLD rebates for LED replacement. The division continues to install water conservation devices throughout Town Buildings and received rebates on various HVAC equipment & controls. The division received a total of \$8,600 in MIIA grant funds to purchase a thermal imaging camera and install a boiler failure alert system on the Town Hall boiler.

Building Improvements

Upgrades to the Public Safety building and Library sewer pumps were completed. The installation of a clean air exhaust system is underway at the DPW Garage. The Town Hall meeting room received HVAC upgrades and the Library Activity room restrooms received new water closets, sinks and a fresh coat of paint. Several projects are in process including the DPW flat roof replacement, replacement of various Police Station cell block water closets and renovations to the Fire Station bunk room.

Security

A number of DPW facilities received upgraded security equipment this year. The division received \$9,000 in MIIA grant funds for the installation of security cameras at the DPW complex and the Department was provided additional funding for security at the October Town Meeting. Security policies & equipment are continuously viewed and updated in all Town Buildings in collaboration with the DPW Administration, Department Administrators and Public Safety Departments.

SOLID WASTE

North Reading continues to provide residential curbside trash and recycling on a weekly basis. The Town held its annual Special Waste Collection for propane tanks, tires, car batteries, fluorescent bulbs, mercury thermometers in June and its annual Household Hazardous Waste Collection Day in October. The Town held a curbside metal collection event in May, and a rigid plastic collection and paper shredding event in June. Additionally, curbside yard waste collection was conducted twice in the fall and twice in the spring. Total solid waste collection for 2018 was 4,429 tons and total recycling collection was 1,349 tons

WATER

The Water Department supplied 602 million gallons of water in 2018, averaging 1.65 million gallons per day. The day of maximum water consumption in 2018 was on June

24th when 2.16 million gallons were used. The Water Division continued to upgrade the distribution system throughout Town and responded to numerous water service and distribution system emergency repairs.

FROM THE DIRECTOR

I wish to take this opportunity to thank the employees of the North Reading Department of Public Works for their commitment to maintaining the Town's infrastructure and serving the town's residents. I am continually impressed with the dedication of the Department's employees and with the professionalism they show while performing their duties. They 'answer the call' at all hours of the day and night, weekends and holidays, and the most difficult tasks they perform are often done in the worst of conditions. As a new Director here, I am happy to report that the current staff of the Department of Public Works are some of the most competent, professional and hard-working individuals I have ever had the privilege to direct. I am excited to continue the positive development of the Department and look forward to serving the Town's residents in the future.

Respectfully submitted,
Patrick L. Bower, P.E.
Director of Public Works

Recycling Committee
2018 Annual Report

North Reading's Recycling Program realized a savings of more than \$80,000 in avoided tip fees in FY18 and maintained a recycling rate of more than 23 percent.

Since FY06, North Reading has avoided \$1,152,671 in tip fees at the Covanta incinerator, an average of \$88,667.

The recycling totals do not include the scrap metal collected at the Spindler DPW Complex, the yard waste collected at the curb or at the Compost Center, or the textiles, books and other materials collected in the various bins around the town.

In June during the Special Collection day, over 100 households participated. At the October Household Hazardous Waste day many residents continued dropping off hazardous items keeping them out of the trash and environment.

The Recycling Committee is looking for new members to increase and support the Recycling efforts of the town.

FY16 - FY17- FY18 (in tons)

	FY16	FY17	FY18
Commingled	627.45	624.44	552.21
Paper	710.11	743.70	666.94
Schools	29.12	20.91	18.72
Trash	4255.51	4464.28	4086.49

Meg Robertson, Chairwoman
Matthew Libby
Bruce McArdle
Edward McGrath (Resigned)
John Rogers
Joseph Veno

ZONING BOARD OF APPEALS 2018 ANNUAL REPORT

The Zoning Board of Appeals consists of three regular members and three associate Members, appointed by the Board of Selectmen. Members meet-monthly to hear requests for variances, special permits and appeals of the decision of the Building Inspector or CPC. This year the Board had 21 hearings:

10 variances – 2 for maximum height, 6 for insufficient setbacks, 2 for lot area, inadequate frontage.

9 Special Permits – 5 home occupations, 3 chickens, 1 for a towing business

2 - Appeals

The decisions of the Board help regulate and/or grant relief from the zoning bylaws and protect the small town character of North Reading.

Respectfully submitted,

Paul O’Leary, Chairman
James Demetri, Member
Joseph Keyes, Member
Jennifer Platt, Associate
Matt D’Angelo, Associate
William Bellavance, Associate

COMMUNITY PLANNING COMMISSION

2018 ANNUAL REPORT

The Community Planning Commission (“CPC”) is constituted under Chapter 41 of the Massachusetts General Laws (“The Subdivision Control Law”) and consists of five members elected to three-year terms of office. Vacancies are filled by the Community Planning Commission and the Select Board acting jointly to appoint a replacement until the next election. In 2018, the Community Planning Commission consisted of:

Warren Pearce, Chair
William Bellavance, Vice Chair
Jonathan Cody, Clerk
Ryan Carroll, Member
Christopher B. Hayden, Member

The Community Planning Commission staff consists of Danielle McKnight, AICP, Town Planner/Community Planning Administrator and Debra Savarese, Administrative Assistant.

The Community Planning Commission (CPC) is constituted under Chapter 41 of Massachusetts General laws and consists of five elected members. The Community Planning Department acts as the administration for the CPC, providing technical assistance and plan review. It is also responsible for the following duties:

- Subdivision Control: All division of property into lots must be reviewed and approved by CPC.
- Site Plan Review Special Permits: All construction of new commercial or industrial buildings, certain multi-family buildings or sites, and changes of use within existing buildings, must be reviewed and approved by CPC through a Special Permit granting process.
- Other Special Permits: The CPC is the Special Permit Granting Authority for Open Space Residential Development, Planned Unit Development, Multi-Family, Drive-Through, Wireless Communication Facilities and Floodplain Special Permit applications.
- Economic Development: The CPC supports economic development in the town by providing staff support to the Economic Development Committee, supporting and helping to drive the town’s economic development strategy, focusing planning efforts on vacant and underutilized properties, pursuing grant programs to support economic development, and providing constructive review of new proposals and timely processing of applications.
- Long-Range Planning: the CPC is responsible for updates to the town’s master plan, as needed, and other long-term planning projects, including corridor studies and district revitalization plans.
- Zoning Bylaw: The CPC’s responsibilities include proposals to amend the Town’s zoning bylaw in support of zoning that enhances the town’s character, protects natural resources, and supports the local business climate.

- **Regional Planning:** The CPC contributes to and helps shape the regional planning efforts of the Metropolitan Area Planning Council (MAPC), and specifically the North Suburban Planning Council, of which the department head is a co-chair.
- **Grants:** The CPC applies for and administers grants as needed to accomplish the above, at times in collaboration with other town departments.

Objectives:

- To offer efficient, timely and thorough review of projects under CPC jurisdiction, in order to achieve the best possible projects in the interest of the Town.
- To offer the most expeditious permitting process possible by chairing the development Review Team Committee meetings to allow department feedback prior to submittal of large or complex projects.
- To be responsible and responsive to town officials and departments, state agencies, residents and the general public while complying with statutory requirements and limitations.
- To offer assistance and information to developers, the public and residents throughout the permitting construction processes for new project.
- To draft and support passage of new zoning bylaws to further the interests of the Town.
- To pursue grant opportunities to further planning, community and economic development goals of the Town, in collaboration with other Town departments where appropriate.
- To provide administrative support to the EDC.
- To consider strategies for beautification, including streetscape improvements.
- To assess the need and plan for a variety of housing types in town, including new affordable housing, with the support of the Regional Housing Services Office.
- To continue supporting the town administration in its exploration of transportation improvements, and to promote economic development.
- To initiate long-term planning for the Town, promoting

CPC projects in 2018:

- Completed the town's first affordable Housing Production Plan, including a section focusing on the housing needs of seniors. This project was funded by a \$15,000 technical assistance grant from the MA Department of Housing and Community Development's PATH program.
- Worked with DPW on the completion of a sidewalk along Haverhill Street, creating pedestrian connections to the Hood School, North Street and the Town Center, as well as the purchase of radar speed readers for the Police Department. This work was funded by a \$385,000 Complete Streets grant and the CPC's Community Development Fund.
- Secured an IT Community Compact grant for \$85,075 to purchase and support new electronic permitting software for the Town's development-related departments. The purpose of this new program is to expedite and facilitate permitting, allowing for faster service and greater transparency for the public, as well as more efficient coordination among development staff.
- Represented North Reading in the Metro North Regional Housing Services Office, which assists with compliance/monitoring of existing units, support of the Housing Production

Plan, and assistance with planning for new affordable units.

- Funded by a Community Compact grant, the CPC initiated work with MAPC on studying the feasibility of a Park & Ride location to support bringing North Reading residents to and from commuter rail stations in neighboring communities. This work is underway and will be completed in June 2019.
- Initiated a community Master Plan update, supported by a \$25,000 technical assistance grant from MAPC. This work continues and expands upon the efforts of the 2016 Short-term Economic Development Strategy for Route 28/Main Street, the 2016 Mass Downtowns Initiative streetscape improvement plan for Main Street, among other plans completed in recent years. Work on the plan is underway and is expected to be completed in early FY20.

PERMITTING ACTIVITY:

Subdivision Control

In fulfilling its responsibilities under Chapter 41 of the Massachusetts General Laws, the Community Planning Commission issued approvals for the following subdivisions:

35 Cedar Street	2 lot (1 existing)
Mallard Lane	2 lots (1 existing)

Subdivisions Previously Approved & Under Construction or Requiring Follow-Up Activity

The following subdivisions were approved by the Community Planning Commission prior to 2018 and remain under construction:

Bradford Pond Estates	27 lots
Charles St./Deerfield Place	10 lots
Dogwood Lane	5 lots
Eaton Circle	7 lots, 1 existing
318 Haverhill Street/Long Hill Lane	3 lots (1 existing)
Nichols Street	5 lots
Shay Lane	9 lots

Approval Not Required Activity:

Four Approval Not Required (“Form A”) plans were submitted to the Community Planning Commission. All were endorsed.

3 Spring Lane
318 Haverhill Street
189-193 Park Street
21 Wadsworth Road

Site Plan Review Activity:

The following is a list of the Site Plan Review Special Permits and Special Permit Modifications that were issued in 2018 by the Community Planning Commission:

25 Concord Street
104 Lowell Road
197 Main Street
265-271 Main Street
291 Main Street

Minor Modifications:

The following is a list of the Minor Modification approvals that were issued in 2018 by the Community Planning Commission

66 Concord Street	237 Main Street
9 Cottage Street	4 Mid Iron Drive
104 Lowell Road	174 Park Street
3 Main Street	400 Riverpark Drive
35-37 Main Street	The Greens
43 Main Street	

Assistance to Other Town Boards

The Community Planning Commission and its staff rendered assistance and made recommendations on numerous requests from other Town Boards, Commissions and Departments throughout the year. In addition, the Community Planning Administrator works closely with other departments by providing long-range planning as requested.

Community Planning Commission Meetings

Community Planning Commission meetings are open to the public. All are welcome and encouraged to attend. Meetings are held Tuesday evenings at 7:30 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

The Community Planning Commission gratefully acknowledges the hard work of its staff as well as the staff of other Town Departments, and all other Boards and Commissions whose assistance was invaluable during the year.

Respectfully submitted,

Warren Pearce, Jr., Chair
William Bellavance, Jr. Vice Chair
Christopher B. Hayden, Member
Ryan Carroll, Member

<p style="text-align: center;">ECONOMIC DEVELOPMENT COMMITTEE 2018 ANNUAL REPORT</p>

The Economic Development Committee (“EDC”) is jointly appointed by the Select Board and Community Planning Commission and consists of seven voting members appointed to three-year terms of office after an initial appointment of staggered terms. The Economic Development Committee presently consists of:

Peter Beal, Chair
Sean Delaney, Vice Chair
Michael Prisco, Clerk
Joseph Lauria,
David Ferreira
David O’Neil
William Bellavance, Jr.

Associate (non-voting members) also serve three-year terms. Currently, the EDC has the following associate members: Christopher B. Hayden, Pat Lee, Lara Mattolo, and Tom Ollila.

The EDC is supported administratively by the Community Planning Department: Danielle McKnight, Town Planner/Community Planning Administrator, and Debra Savarese, Administrative Assistant.

Objectives:

The purposes of the Committee are to advise the Select Board, CPC, and the Town Administrator (TA) on matters of policy related but not limited to:

- Develop an Economic Development Strategy consistent with the town’s Community Development/Master Plan and Objectives established periodically by the Select Board;
- Develop plans for the reuse of major commercial parcels acquired or accessible to the Town. *i.e. recent acquisition, sale and ongoing redevelopment of portions of the former JT Berry property on Lowell Road;*
- Develop “local Tax Incentive Program” to stimulate redevelopment on underutilized or abandoned commercial property (Primarily Concord Street and Route 28);
- Within the Economic Development Strategy, work with staff to obtain additional grants for State and Federal economic development;
- Establish an Aesthetics/Beautification Program for Select Board and CPC approval and implementation;
- Advise the Select Board, CPC, and any other Town departments or officials as appropriate, on matters related to economic development in the community;
- Establish and maintain an ongoing dialogue with business owners and owners of major properties on a proactive basis to understand how the Town can work with them to achieve their plans;
- In order to achieve the above, review options to funding economic development activities in cooperation with other civic organizations;
- Work with State Legislators to identify available Economic Development funds that could be used to upgrade and expand the Town’s infrastructure;
- Establish and maintain a working relationship with utilities serving the community, including electric, gas, internet access, cable TV, or others.

EDC projects in 2018:

- The focus of the EDC in 2018 was exploration of incentives to attract new business to the Town, including support for wastewater initiatives to support commercial areas of the Town, and investigation of options for tax incentives.
- The EDC continues working with real estate brokerage firm TR Advisors on the disposition of the remaining 102 Lowell Road property in 2018.

ECONOMIC DEVELOPMENT COMMITTEE MEETINGS

Economic Development Committee meetings are open to the public and are held the third Tuesday evening of each month from 6:00-8:00 p.m. in the Town Hall, 235 North Street (Murphy Center), unless otherwise posted. Requests for agenda time may be made through the Community Planning Department.

Respectfully submitted,

Peter Beal, Chair
Sean Delaney, Vice Chair
William Bellavance, Jr.
Michael Prisco, Clerk
Joseph Lauria
David Ferriera
David O'Neil

The Commission on Disabilities

The North Reading Commission on Disabilities (NRCD) is an appointed citizen group. The NRCD mission is to work as a liaison with town business and community organizations, town government and committees and citizens to improve the North Reading community for individuals with disabilities, living and working here. The NRCD can be used as a resource for compliance with the Americans with Disabilities Act (ADA) and the Mass. Arch Access Board. We would like to thank and recognize the former Building Inspector, Jim DeCola, who served as the town liaison to the committee for all his years of service.

The Commission is always looking for new members who have a disability, a family member or anyone which has an interest in improving access in North Reading.

North Reading Commission on Disabilities Members

Norma Pierce

Meg Robertson

George Russo

Mike Scannell

Joseph Veno

CONSERVATION COMMISSION

2018 ANNUAL REPORT

Administration of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw is the primary function of the Conservation Commission. The Commission is required to review any work within one hundred feet of a wetland, or two hundred feet from a perennial stream or river, such as the Ipswich River, the Skug River, Martins Brook, and Rapier Brook. The Commissions permitting activities involve new home construction and subdivisions, additions to existing homes; installation of swimming pools, septic system repairs, wetland violations and enforcement, and other property improvements and landscaping alterations. During 2018 the Commission reviewed 37 Notice of Intent applications, 8 Requests for Determination of Applicability, 23 requests for Certificates of Compliance and 1 Enforcement Action. Each action or filing requires at least one site visit by the Commission and its Agent, at least one public hearing, and the issuance of a permit with restrictive conditions or a negative decision.

The Commission oversees and protects Town owned Conservation Land and if sufficient funds exist the Commission may purchase property. The Commission encourages gifts and donations of land to the Town for conservation purposes. Currently, approximately 140 parcels containing over 550 acres are under the controlled supervision of the Commission. Lands owned by the Commission include Ives Memorial Park, land along the Ipswich River and numerous large and small parcels throughout the Town. Maps are available at Town Hall. These lands are set aside to preserve their function to protect our watershed resources.

The North Reading Conservation Commission is comprised of five voting members who are appointed by the Selectboard. The Commission may also have any number of non-voting associate members appointed. Recently, the Commission appointed 2 new voting members and 3 associate members to fill vacancies. Residents of North Reading are encouraged to accept associate member appointments both to learn more about the Town's wetlands and

water resources and to become an active member of the community. The Commission provides educational opportunities for its new members. The Commission meets monthly at the Town office on North Street. Site visits and inspections are made for each agenda item prior to the meetings.

The Commission shares office space with the Community Planning Commission in Room 9 at the Town Hall. The Commission has a part-time agent, Leah Basbanes, and a part-time administrative assistant, Christine Doolin. Leah is available to meet with residents and real estate developers to help interpret the applicability of the Massachusetts Wetlands Protection Act and the North Reading General Wetlands Protection Bylaw. Leah and Christine are also available to help with permit applications and to schedule agenda time at Commission meetings.

The Commission members are unpaid volunteers who give of their time and effort to benefit the Town of North Reading. The Commission endeavors to work in cooperation with residents, applicants, other town boards, local state and federal agencies for the protection of our natural resources. The services of the Commission members and its staff are recognized and greatly appreciated by the Town of North Reading.

Respectfully Submitted,
North Reading Conservation Commission

Lori Mitchener, Chair
Tim Allen, Vice Chair
Martin Weiss, Member
Melissa Campbell, Member
Randy Mason, Member

Tomas Sanchez, Associate
Lauren Beshara, Associate
John Lape, Associate

**2018 Annual Report of
The Martin's Pond Reclamation Study Committee
and The Martin's Pond Association**

Members: As of December 31, the town-appointed Martin's Pond Reclamation Study Committee (MPRSC) members were: George Cangiano, Jr.-Chair, Lori Lynes-Vice Chair, Kathryn Geoffrion Scannell-Secretary, Janet Nicosia, Larry Soucie, and Joel Spruance. The Martin's Pond Association (MPA) has no official appointed committee.

Liaisons: Our Board of Selectmen liaison is Michael Prisco. The Neighborhood Watch program works in cooperation with Lieutenant Kevin Brennan, Detective Tom Romeo and others of the North Reading Police.

Affiliations:

- Membership with the Massachusetts Congress of Lake and Pond Associations (MA COLAP)
- Members/supporters of the Ipswich River Watershed Association (IRWA) - both financially and by our environmental work.

Environmental Issues at Martin's Pond:

- Invasive plants remain a concern. We continue to monitor and will consider treatment options in 2019.

Flooding Issues:

- Water levels are monitored automatically and visually. Alerts are sent to MPRSC members and Town Engineer.
- Beaver trapping continues as needed under emergency permitting and in-season trapping when beaver dams are causing flooding upstream. Volunteers regularly kayak down Martin's Brook to search for beaver activity. MPRSC members Lori and Larry regularly scout the area.

Crime Watch Group:

- We still maintain a list-serve for crime related issues/

MPA Events/Fundraisers:

- A Community Band Concert was held at Clarke Park on August 9.
- The 21st Annual Children's Fishing Derby was held in collaboration with Wildside Bass Club and Mass Bass Federation on Saturday, June 23rd.
- The Martin's Pond Pride Scholarship was awarded again in 2018. It is as a neighbor-to-neighbor scholarship and all funds were private donations from the community. This year we were able to award 3 scholarships to the winning scholars: 1st prize to Alex Wallner for \$500 and two additional awards of \$400 each to Katelyn DiChiara and Juliana MacAdams.

Social Media:

- The www.martinspond.org website remains as a resource for information, although not currently updated. Copies of all the reports and studies mentioned above can be accessed through our website.
- Our Facebook page continues to be a popular site and has a lively discussion forum and many wildlife photos.

To learn more about the Martins Pond Reclamation Study Committee and the Martins Pond Association, visit our website: www.martinspond.org and “like” us on Facebook.

Respectfully submitted,
K. A. Geoffrion Scannell

Parks and Recreation Department 2018 Annual Report

The Parks and Recreation Department is committed to providing the best recreational programming and park facilities for North Reading residents. Our department maintains *Benevento Memorial Park* (baseball fields, restrooms and concession/storage facility), *Chestnut Street Complex* (soccer fields, basketball court and Kid Spot playground, concession/storage facility); *Clarke Park at Martin's Pond* (boat dock, sand volleyball court, basketball court, playground, sheltered picnic area, bathroom/storage facilities); *Arthur J. Kenney Field* (synthetic turf field and track, press box, concession/bathroom facilities); *Ipswich River Park* (soccer fields, baseball field, softball field, tennis courts, basketball courts, street hockey rink, skate park, horseshoe pits, gazebo picnic area, pavilion picnic area concession/storage facility, bathroom facilities, park maintenance building and Recreation center); *Rita J. Mullin Softball Field*; *Town Hall Softball Field*; *North Parish Park*; and we assist the school department with maintenance on fields that youth sports actively participate.

The Parks Department works continuously with the maintenance care of all sports fields, open field areas, playgrounds and many facilities offered within each park. Our parks host Relay for Life, Softball tournaments, Turkey Trot Road Race, Youth Soccer tournaments, Summer Concert/BBQ series, 4th of July events, National Night Out, Town Day, Youth Football Superbowl, Police Fun Day, and a Farmer's Market. Each year the Parks Department organizes hundreds of field and park permits including Adult, Youth, Club, School and private rentals and fundraisers. We look forward to adding "**The Wall that Heals**" a Vietnam Veteran Memorial Wall to Ipswich River Parks hosting honor. "**The Wall that Heals**" will be present at Ipswich River Park on Thursday, August 15th through Sunday, August 18th, 2019.

The Arthur J. Kenney Turf Field received a much needed upgrade with the installation of the state-of-the-art Concession/Bathroom facility. This facility includes a spacious concession with 3 bay sinks, hot and cold water and hand washing stations. Also added due to the generosity of the Booster clubs and Leagues was a fully functional ice machine. We will continue to add efficient equipment through donations. The bathrooms are spacious, have baby changing stations, energy efficient water and lighting fixtures along with private stalls and fully functional soap and hand drying mechanisms.

Ipswich River Park soccer fields went through a restoration due to the diligent efforts of the Parks Department. The plan to shut down a field and sections of others and address the soil issues was of great success. The times allowed to rest and absorb the nutrients needed saved money since other options were to re-sod which is very expensive.

The Recreation Department continues with rising registration numbers each summer and we have expanded our annual special events. We were able to keep our summer playground program prices affordable and accessible to all. This past year we have started to welcome students with aids in the summer day program with great success. We strive to continue with good options to assist families find fun, safe programs and camps for kids of all interests to attend over the summer months. We also offer to award scholarships to several families in need each year to attend our programs.

We continue to enjoy introducing our new families to town by delivering "North Reading Welcomes" totes with information on Parks and Recreation, town celebrations, local businesses and general community information.

Our Department and The Friends of North Reading Parks and Recreation (a 501(c)3 charitable organization) annually host the following fundraising events; Disney Character Breakfasts, Wine & Food Social and our 6-week summer Concert/Barbeque Series. These fundraising events assist with improvements to our park and our recreational programming.

All revenues are generated through rentals, user fees, vending, fundraising and program fees are used for salaries, employee benefits, administrative, equipment maintenance, park upgrades and recreational program development. Programs and events are self-supporting. Our Department works as an Enterprise and must proactively collect revenues and cautiously expend. Prices are reviewed and set to maintain a responsible budget and encourage participation. We offer many payment options including cash, check and credit cards. Our website and Facebook allow us to be current in our day to day operations.

We wish to thank the numerous corporate sponsors, donators, town departments and volunteers for supporting us because we couldn't do what we do without you.

Respectfully,

Staff

Maureen Stevens, Operations Director/Department Head

Lynne Clemens, Recreation Director

Marty Tilton, Parks Director

Committee

Ronald Kern, Chairperson

Billie Luker, Vice-Chairperson

Rita Mullin, Clerk

**The Hillview Commission
2018
Annual Report**

State of the Enterprise

The Hillview Enterprise remains healthy and as always is weather dependent. Golf revenue for the fiscal year ending June 30, 2018 increased from the previous year, but still just under the 2016 totals.

We are in the twenty first year of our course improvement plan with a goal to improve play and course safety. We remain cognizant of the necessity to improve facilities and continue marketability.

Management

Karen Moberg continued as our Operations Manager after taking over for Fiona Maxwell in 2017. Karen is presently responsible for the day to day operations of the Enterprise. Karen has really settled into her role and has made a significant effort to reorganize the office and filing systems.

The day to day operations of the Golf Course and Function Hall remain contracted out to G.F.M.I., Inc. and Group One Entertainment, LLC., Mr. Nick Yebba. The management contract was put out to bid and was awarded to GFMI in February 2018. GFMI continues to provide monthly revenue reports to the Commission during golf season.

Communication continues to be excellent between the Commissioners, Town Administrator, Town Finance Director, Board of Selectman and other Town Committees.

Golf Course

The golf course remains the main source of revenue for the Enterprise. To assure revenues will meet the needs of the Enterprise we have continued to invest in equipment, capital improvements. Extensive tree work continues annually. Addressing tree issues is imperative in being a good neighbor, and for the safety of our patrons.

The GFMI Management Team: Mr. Steve Murphy, President and Mr. Chris Carter, Treasurer, Golf Director, Mr. Dick Baker, and staff continue to do an outstanding job of managing the golf course and keeping the grounds in pristine shape. Superintendent, Mr. Matt Grady left GFMI and was replaced by Colin Smethurst. Colin has been a wonderful addition to the GFMI team and we are grateful to GFMI for their efforts in making the Hillview Golf Course one of the best in the area.

Function Hall

Mr. Nick Yebba, Group One Entertainment, LLC., is manager in charge of functions for the Hillview Country Club and all operations of the function hall management.

Building Improvements

The Commission continues to make building improvements a priority. The age of the function hall does cause the need for frequent repair and maintenance. The Commission has overseen extensive repairs to the roof to combat frequent leaking. This has been an ongoing concern and is showing signs of improvement. Roof work will continue to be a top priority for building maintenance.

Commission Membership

The Commission members are appointed by the Board of Selectmen on a staggered three year term.

Acknowledgments

We are also indebted to citizen volunteers, town officials, town employees and the individual efforts of the Commissioners to assure that the operation of the Hillview Enterprise continues to be run efficiently.

G.F.M.I. has planted trees in honor of past employees who have passed away.

We are pleased again to report the Hillview Enterprise again remains viable with the ability to meet all of its financial, contractual and community obligations.

Respectfully submitted,

Mr. George Stack, Chairman
Mr. Fran Hachey, Vice Chairman
Mr. Peter Hemme, Treasurer
Mr. Chuck Carucci
Mr. Louis DiFronzo
Mr. Dan Doherty
Mr. Bill King



COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
WARRANT FOR ANNUAL TOWN ELECTION
MAY 8, 2018



SS.

To either of the Constables of the TOWN of NORTH READING –
GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Elections to vote at:

PRECINCT 1 – St. Theresa’s Church Parish Hall, 51 Winter Street

PRECINCT 2 – St. Theresa’s Church Parish Hall, 51 Winter Street

PRECINCT 3 – St. Theresa’s Church Parish Hall, 51 Winter Street

PRECINCT 4 – St. Theresa’s Church Parish Hall, 51 Winter Street

on **TUESDAY**, the **EIGHTH DAY** of **MAY, 2018** from **7:00 am to 8:00 pm** for the following purpose:

To cast their votes in the Annual Town Election for the election of candidates for the following offices:

SELECTMAN – Two for Three Years

MODERATOR – One for One Year

SCHOOL COMMITTEE – Two for Three Years

COMMUNITY PLANNING COMMISSION – Two for Three Years

HOUSING AUTHORITY -- One for Five Years

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this **TWENTY-THIRD** day of **APRIL, 2018**.

/s/ Michael A. Prisco, Chairman
/s/ Kathryn M. Manupelli, Vice-Chair
/s/ Andrew J. Schultz
/s/ Robert J. Mauceri
/s/ Stephen J. O’Leary

SELECTMEN OF NORTH READING

Warrant to be posted in at least (7) places in the Town by the Constable.

ATTEST: /s/ John J. Firriello, Constable Dated: April 23, 2018

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 15 days before the **ANNUAL TOWN ELECTION** to vote on **TUESDAY, MAY 8, 2018**, by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1	–	North Reading Gas & Service 1 Washington Street B.C. Construction Co., Inc. 3 Washington Street
Precinct #2	–	Carr's Stationers 271 Main Street Town Hall 235 North Street
Precinct #3	–	Reading Lumber Co. 110 Main Street Eastgate Liquors 12 Main Street
Precinct #4	–	U. S. Post Office 174 Park Street Ryers Store 162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: April 24, 2018

NORTH READING ANNUAL TOWN ELECTION

MAY 8, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SELECTMAN					
<i>for Three Years</i>					
<i>Vote for not more than TWO</i>					
Blanks	51	36	38	61	186
Kathryn M. Manupelli	96	45	91	111	343
Stephen J. O'Leary	116	63	99	124	402
Write-Ins [others]	3	2	6	4	15
TOTALS	266	146	234	300	946
Proof					946
MODERATOR					
<i>for One Year</i>					
<i>Vote for not more than ONE</i>					
Blanks	28	16	20	18	82
John J. Murphy	104	57	97	132	390
Write-Ins [others]	1	0	0	0	1
TOTALS	133	73	117	150	473
Proof					473
SCHOOL COMMITTEE					
<i>for Three Years</i>					
<i>Vote for not more than TWO</i>					
Blanks	115	63	101	126	405
Richard F. McGowan	96	56	97	114	363
"Declared Write-in":					0
Dyana Boutwell	50	25	35	54	164
Write-Ins [others]	5	2	1	6	14
TOTALS	266	146	234	300	946
Proof					946
COMMUNITY PLANNING					
<i>for Three Years</i>					
<i>Vote for not more than TWO</i>					
Blanks	127	76	126	156	485
William C. Bellavance, Jr.	107	63	96	128	394
"Declared Write-in":					0
Ryan Carroll	28	5	10	15	58
Write-Ins [others]	4	2	2	1	9
TOTALS	266	146	234	300	946
Proof					946
HOUSING AUTHORITY					
<i>for Five Years</i>					
<i>Vote for not more than ONE</i>					
Blanks	17	9	9	20	55
Charles Carucci	115	63	108	129	415
Write-Ins [others]	1	1	0	1	3
TOTALS	133	73	117	150	473
Proof					473
Total Voter Enrollment -- 11,041					
Voter participation and percentage: 473 -- 04.28%					

Warrant Opening and Closing

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL TOWN MEETING
JUNE 4, 2018
7:00 P.M.**

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the FOURTH DAY OF JUNE, 2018, at seven o'clock** in the evening, then and there to act on the following articles:--

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this seventh day of May in the year of our Lord two thousand and eighteen.

BOARD OF SELECTMEN

Michael A. Prisco, Chairman
Kathryn M. Manupelli, Vice Chairman
Andrew J. Schultz, Clerk
Stephen J. O'Leary
Robert J. Mauceri

A True Copy: Attest
John J. Firriello, Constable

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE

I have notified and warned the inhabitants of the Town of North Reading 24
days before the **ANNUAL TOWN MEETING** on **MONDAY, JUNE 4, 2018**, by
posting the Warrant in the following eight (8) places of the Town:

- Precinct #1 - North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street
- Precinct #2 - Carr's Stationers
271 Main Street
Town Hall
235 North Street
- Precinct #3 - Reading Lumber Co.
110 Main Street, North Reading
Eastgate Liquors
12 Main Street, North Reading
- Precinct #4 - U. S. Post Office
174 Park Street, North Reading
Ryers Store
162 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable

Date: May 11, 2018

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
ANNUAL TOWN MEETING
JUNE 4, 2018
7:00 P.M.**

The Annual Town Meeting was called to order on June 4, 2018 at 7:18 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Officer Michael Hanley and Fire Captain David Lee. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Elizabeth Rourke, Finance Director; Darren Klein, Town Counsel (*freedom of the floor*); Janet Murphy and Carol Ducrow, Clerk's Staff (*freedom of the floor*); Maureen Doherty, North Reading Transcript; Harold Miller, School Department (*freedom of the floor*); Allison Kane, School PAC Manager (*freedom of the floor*); Jon Bernard, School Superintendent; Michael Connelly, School Finance Director; Michael Murphy, Police Chief; Matthew Cooper, NR IT; Maryann Mackay, Treasurer/Collector; Mark Clark, Water Superintendent; Debbie Carbone, Assessing Manager; Danielle McKnight, Town Planner; Gerald Noel, Building Inspector; Amy Luckiewicz, CIT; Jennifer Ford, Youth Services; Maureen Stevens, Parks/Rec Operations Director; Jon Klipfel, Town Engineer; Rob Carbone and Jason Smith, NORCAM. [A.Schultz]. **UNANIMOUS**

Tellers appointed by the Moderator were Sean Delaney, Edward McGrath and Laurie Capazutto.

The Moderator recognized and thanked the following student volunteers who would be providing the wireless microphones to persons speaking during the meeting: Maddie Koury, Brandon DeClenne, Jake Stats and Zack Stats.

The *Pledge of Allegiance to the Flag* was led by Selectboard Chairman M.Prisco.

Selectman M.Prisco recognized recent past elected officials who did not seek re-election to their current seats for their participation and contributions to their board/committee and the Town: Gerald Venezia, School Committee, Secondary School Building Committee and Board of Selectmen; Julie Koepke, School Committee; Joseph Veno, Community Planning Commission, Housing Authority and Board of Selectmen. They were recognized by the Town Meeting with applause for their service to the community.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [K.Manupelli] **UNANIMOUS**

Article 1 FY2018 Budget Amendment

To see if the Town will vote to amend the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, including the funding of the first year of certain collective bargaining agreements, and appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds, or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article to provide supplemental funding for department budgets for FY2018, including potentially funding the first year of certain collective bargaining agreements. A request for funds will be available for town meeting, if necessary.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 1 -- AMEND FY2018 BUDGET

I move to amend Line 106 Parks and Recreation Expenses in the FY2018 Omnibus Budget voted under Article 15 of the June 5, 2017 Town Meeting by appropriating \$8,582.63 to be funded with Parks and Recreation Retained Earnings. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 1: **UNANIMOUS**

.Article 2 Fund FY2018 Snow and Ice Deficit

To see if the Town will vote to transfer from any available source of funds, or appropriate and transfer from unexpended warrant articles of previous years a sum of money to fund a deficit in the FY2018 Snow and Ice Budget; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides funds necessary for the Snow and Ice Budget that is in deficit for fiscal year ending June 30, 2018.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 2 -- FUND FY2018 SNOW AND ICE DEFICIT

I move to transfer from Free Cash the sum of \$48,000 to fund a deficit in the FY2018 Snow and Ice Budget; as specified in Article 2 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 2: **UNANIMOUS**

Article 3 FY2018 Appropriate Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The use of this fund includes funding capital purchases in order to reduce the need for borrowing for certain projects. The current balance in the account is \$1,310,414. An estimated amount is to be added to the Fund from various sources under this article.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 3 -- FY2018 APPROPRIATE FUNDS TO CAPITAL IMPROVEMENT STABILIZATION FUND

I move to transfer from Free Cash the sum of \$850,000 and transfer from Sale of Town Owned Land the sum of \$250,000 for a total of \$1,100,000 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; as specified in Article 3 as printed in the warrant.
[K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 3: **CARRIED**

Article 4 FY2018 Transfer Funds to Water Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, FY2018 Water Department retained earnings or appropriate by transfer from any available source of funds a sum of money to be added to the Water Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Water Stabilization Fund is used to fund water enterprise capital projects and other water enterprise related purposes. It is proposed an amount be transferred from Water Retained Earnings into the Water Stabilization Fund. The present balance in the Fund is \$890,461.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 4 -- FY2018 TRANSFER FUNDS TO WATER STABILIZATION FUND

I move to transfer from the FY 2018 Water Department Retained Earnings the sum of \$1,101,902 to be added to the Water Stabilization Fund; as specified in Article 4 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 4: **CARRIED**

Article 5 FY2018 Appropriate Money to Stabilization Fund

To see if the Town will vote to transfer a sum of money from the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$2,272,154.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 5 -- FY2018 APPROPRIATE MONEY TO STABILIZATION FUND

I move to pass over article 5 as printed in the warrant.

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Voice vote on motion under Article 5: **UNANIMOUS**

Article 6 FY2018 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will transfer surplus funds, if any, to supplement a reserve account to pay for future health costs for retirees. It is anticipated that transfers into this account will continue in upcoming fiscal years. The current balance in this account is \$914,524.

Recommendations...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 6 -- FY2018 TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to transfer from Pensions and Benefits (Line 30) in the FY 2018 Operating Budget voted under Article 15 of the June 5, 2017 Town Meeting the sum of \$250,000 to be added to Other Post Employment Benefits Liability Trust Fund, established under Article 36 of the June 3, 2013 Town Meeting, as specified in Article 6 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 6: **UNANIMOUS**

Article 7 FY2018 Transfer Funds to Solid Waste Stabilization Fund
To see if the Town will vote to transfer a sum of money from the FY2018 Operating Budget voted under Article 15 of the June 5, 2017 Annual Town Meeting, or appropriate by transfer from any available source of funds a sum of money to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 3, 2006 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to transfer surplus funds, if any, from funding sources including Trash Receipts to be used to offset future Solid Waste costs. The current balance in this account is \$125,565

Recommendations...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 7 -- FY2018 TRANSFER FUNDS TO SOLID WASTE STABILIZATION FUND

I move to transfer from Solid Waste Management (Line 50) in the FY 2018 Operating Budget voted under Article 15 of the June 5, 2017 Town Meeting the sum of \$12,000.00 to be added to the Solid Waste Stabilization Fund established under Article 23 of the April 2006 Town Meeting; as specified in Article 7 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on motion under Article 7: **UNANIMOUS**

Article 8 Select Town Officers
To choose all necessary Town officers not elected by ballot, and determine what instructions shall be given to them.

Sponsor: Board of Selectmen

Description...

This is a customary article required by law which provides for the selection of officers not otherwise specified within the Annual Town Election Ballot, the General By-laws or the Charter.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

ARTICLE 8 -- SELECT TOWN OFFICERS

I move to authorize the Board of Selectmen to choose all necessary Town Officers not elected by ballot and to determine what instructions shall be given. [A.Schultz]

Board of Selectmen recommends.

Finance Committee stated that no action was required of them.

*Voice vote on motion under Article 8: **UNANIMOUS***

Article 9 Hear and Act on Reports of Town Officers and Committees
To hear and act upon the reports of Town Officers and Committees.

Sponsor: Board of Selectmen

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

ARTICLE 9 -- HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to accept the printed Town Report for the year 2017 as the report of Town Officers and Committees and to hear other reports as may be presented at this meeting. [A.Schultz]

Board of Selectmen recommends.

Finance Committee Chair Abby Hurlbut stated that the Committee continues to be concerned about providing level services with escalating salaries and health care costs being the key budget-drivers, making it impossible for them to be able to recommend all the budget requests from each department. She stated that it was an eventful year, with several projects coming to fruition, in particular the successful water agreement with Andover and the selling of the J.T. Berry property, with a cautious reminder that the sale-generated revenue being a one-time event with the increased tax revenues not fully-realized for 3-4 years. The Stabilization Fund, which is at 4% net revenue, is recommended to be at a 5% level for the financial health of the Town and to protect against future emergencies. On behalf of the Committee she thanked the numerous municipal officials and employees for their work and many contributions for the budget process and the Town.

Mel Webster spoke on behalf of the Athletic Fields Committee to announce that the snackshack/restroom facility at the Turf Field has been completed on time and under budget, and thanked all parties involved.

Ed McGrath reviewed the dramatically changing status of the recycling program due to a rippling effect from China's regulations, and the impact on the increasing cost and decrease in revenues under local recycling programs. He further reminded Town Meeting of proper recycling protocol in order to help contain costs, further stating that recycling will likely cost the Town between \$60K and \$75K in FY2019.

Finance Director Elizabeth Rourke spoke on the appropriate use and restrictions of proceeds from the sale of Town-owned land in light of the recent sale of the J.T. Berry property. She stated that such proceeds have a restricted application for capital items with a life-span greater than 5-years and debt service incurred from the purchase of the property, but are not available for use as Free Cash.

Don Kelliher, Chair of the Capital Improvement Planning Committee reviewed the vetting process used by the Committee to determine which projects they will recommend. He stated that the submitted Capital projects requested totaled \$2.3 ml this year, of which the Committee recommended projects totaling \$1.6 ml; he reviewed some of the major items, and stated that they would all be presented under Article 15 for further discussion.

Town Administrator M.Gilleberto welcomed new Department Heads and new staff to the Town Meeting, including Provisional Fire Chief Donald Stats, Building Inspector Gerald Noel, Engineer Jon Klipfel, and Youth Services Director Jennifer Ford. He further extended special thanks and appreciation to Acting DPW Director/Water Superintendent Mark Clark for all his time and effort on behalf of the Town in his joint capacity. The Town Meeting acknowledged these officials with applause.

Board of Selectmen recommends.
Finance Committee recommends.

*Voice vote on motion under Article 9: **UNANIMOUS***

Article 10 Authorize Director of Public Works to Accept Easements

To see if the Town will vote to authorize the Director of Public Works to accept, on behalf of the Town, easements in perpetuity from owners of record in cases where such easements are deemed necessary or desirable for the installation and maintenance of drainage and water mains, or for other construction, which easements are in the interests of public health, welfare, safety, or convenience to the motoring public; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article is presented annually to allow the Director of Public Works to accept easements for the construction and maintenance of water mains, drainage and other purposes.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 10 -- AUTHORIZE DIRECTOR OF PUBLIC WORKS TO ACCEPT EASEMENTS

I move to authorize the Director of the Department of Public Works to accept easements on behalf of the Town as specified in Article 10, as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.
Finance Committee recommends.

*Voice vote on the motion under Article 10: **UNANIMOUS***

Article 11 Authorize Treasurer to Enter into Compensating Balance Agreements

To see if the Town will vote to authorize its Treasurer/Collector to enter into a compensating balance agreement or agreements for FY2019 pursuant to MGL Chapter 44, Section 53F; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is a customary article which allows the Treasurer to enter into compensating balance agreements with banks through which a portion of the interest earnings of deposits are retained by the bank in exchange for services.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 11 -- AUTHORIZE TREASURER TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

I move to authorize the Treasurer to enter into compensating balance agreements as specified in Article 11 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.
Finance Committee recommends.

*Voice vote on the motion under Article 11: **UNANIMOUS***

Article 12 Authorize Chapter 90 Highway Construction

To see if the Town will accept and expend such sum or sums of money that may be available under the provisions of Massachusetts General Laws, Chapter 90, Section 34, Clause 2(a) or other state roadway reimbursement programs and to authorize the Board of Selectmen to enter into a contract with the Massachusetts Department of Transportation Highway Division for the construction, reconstruction or maintenance of roadways in Town; or what it will do in relation thereto.

Sponsor: Department of Public Works

Description...

This article authorizes the use of Chapter 90 State Highway Aid for road and highway improvements. The Town anticipates receiving \$514,688 in Fiscal Year 2019 Chapter 90 Funding for local projects.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 12 -- AUTHORIZE CHAPTER 90 HIGHWAY CONSTRUCTION FUNDS

I move to appropriate such sum as may be allotted from the Chapter 90 Apportionment or other state roadway reimbursement programs for the purpose of constructing, reconstructing or maintaining roadways within the Town of North Reading, as specified in Article 12 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 12: **UNANIMOUS***

Article 13 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the end of fiscal year 2017. The requested amount for prior year bills will be available at Town Meeting. A 4/5 vote is required for approval of this article.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 13 -- PRIOR YEAR BILLS

I move to transfer from FY2018 Omnibus Line 47 DPW snow and ice expenses the sum of \$1,360.00 to pay bills of the prior year; to transfer from FY2018 Omnibus Line 96 Water Enterprise expenses the sum of \$576.00 to pay bills of the prior year; and to transfer from FY2018 Omnibus Line 30 Pensions and Benefits expenses the sum of \$7,067.00 to pay bills of the prior year as specified in Article 13 as printed in the warrant. [A.Schultz] [Requires 4/5 vote]

Board of Selectmen recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 13: **UNANIMOUS***

Article 14 FY 2019 Operating Budget

To see if the Town will vote to fix the compensation of all elected officers, provide for a reserve fund, and allocate sums of money to defray charges and expenses of the Town, including or relating to, but not limited to:

- Town Boards,
- Town Departments,
- Town Committees,
- Debt and the interest thereon, and
- Wages and Salaries
- Employee Benefits

for the fiscal year ending June 30, 2019 to appropriate the funds required for the aforementioned purposes and/or to fund the first year of certain collective bargaining agreements; and to raise these funds by taxation as authorized by MGL Ch. 59, by transferring unexpended funds remaining in accounts established by Warrant Articles of previous Town Meetings or any other available source of funds; or what it will do in relation thereto.

Description...

This Article is the annual operating budget of General Government, including potentially funding the first year of certain collective bargaining agreements, and the School Department. It sets forth appropriations of funds to pay for all the normal costs of providing governmental services to the community for the period of July 1, 2018 to June 30, 2019. The budget is voted in two (2) motions; one for appropriations requiring a majority vote and a second for appropriations requiring a 2/3rd vote.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 14 -- FY2019 OPERATING BUDGET -- Motion #1

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended" in the Line Items 1 through 112 excluding Line 99 (Debt Service), including the transfer of other funds, all as set forth in the Budget Detail dated June 4, 2018 as printed in the warrant with the following changes due to a technological malfunction:

Salary Pool Supplement – Compensation Change to be changed from \$232,966 to \$217,966;

Line 16 Salary Pool Supplement to be changed from \$247,966 to \$232,966;

Summary – General Government to be changed from \$27,094,571 to \$27,079,572; and

Total Budget to be changed from \$72,805,966 to \$72,790,966

totaling \$64,899,774.00,

and further that the lines for department salaries and expenses shall be considered a single appropriation for each department, except for Line 98 which shall be for purposes of paying assessments to Northeast Metropolitan Regional Vocational High School and Essex North Shore Agricultural and Technical High School. [A.Schultz]

Town Administrator M.Gilleberto was granted a 15-minute leave of the meeting for the purpose of a presentation. He reviewed FY2019 budget goals, fixed costs, breakdown of revenues, the Town-School allocation split, the FY2019 revenue plan; key revenue adjustments, key expenditure drivers, current cash reserves and recommended budgets.

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.
School Committee recommends.

Mr. Moderator: I move to amend article 14, sections 36 and 37, by eliminating salaries and expenses as printed in the warrant. *[E.J. Frammartino]*

The Moderator explained that the amendment as written would essentially eliminate funding for the entire salary and expense portions under the Police Department budget; when asked if Mr. Frammartino wished to make an adjustment to his written amendment to be more specific as to his intentions, which he had indicated were directed to "Dispatch," he declined to do so.

Board of Selectmen do not recommend the amendment as submitted.
Finance Committee unanimously oppose the amendment as submitted.

Voice vote on the motion to amend Article 14 – Motion #1 by eliminating Line Items 36 and 37 in their entirety: *Voice vote on the amendment: FAILED.*

Mr. Moderator: I move to amend Article 14 – FY 2019 Operating Budget by amending Public Safety Administration line 34 Salaries from \$30,000 to \$0 and Police Department line 36 Salaries from \$3,725,785 to \$3,715,785 and have the total Public Safety Administration, Police Department, General Government and Total Budget appropriations reflect the changes. *[S.O'Leary]*

Town Administrator M.Gilleberto requested and was granted 15-minutes to address the need for this new position. He reviewed the organizational structure of the Town under the Charter showing the four major divisions of government, the goals of the of public safety director position, the future potential structure of dispatch positions under this scenario, and what type of implementation options were considered to staff this position. He reviewed the specific challenges to be addressed under the Public Safety Division due to new changes in leadership under this area, with the goal to provide a more cohesive structure under this division to benefit all departments; and further that the new position would allow the Town Administrator to dedicate more resources to non-public safety issues.

S.O'Leary stated that he does not question the department, and his amendment is not a reflection on the person who currently holds this position or of his abilities, but he strongly disagrees with the way this position was created and the necessity for it. He understands the current challenges in this division, but feels these should be handled by the Town Administrator and not through an additional layer of senior management; he disagreed with how the new position of Public Safety Director was introduced mid-year into an already-approved budget rather than through the proper budgeting process. He further stated his concerns regarding the new salary level of this position as related to other communities of a similar size as North Reading that do not have such a position; that the increase will benefit the person's retirement benefit by approximately \$21,000 - \$24,000 annually; and further that the salary for such a position in a

nearby city with a population of approximately 60,000 is far lower at \$190,000 than that of this Public Safety Director at \$205,000. *[Mr. O'Leary was granted a three-minute leave of the meeting to continue his presentation.]* He concluded by stating that all the new department heads under this division should be allowed to run their own departments given the many years of experience and expertise that each of them have in their respective fields.

A lengthy and strongly-opinionated discussion ensued with pro and con arguments on this position from officials and Town Meeting voters. Selectmen Schultz, Prisco, Manupelli and others stressed the need, citing the increased oversight that would be required through the Public Safety Division as the Poulte development gets underway; the growing population; the rising opioid epidemic; the transition of department heads in this Division; the relief this position would provide to the Town Administrator in his oversight of public safety matters; and stating that the need and necessity for the position can always be re-evaluated or eliminated in a future budget. Town Counsel D.Klein also confirmed that should the amendment to eliminate this position pass, it only removes the appropriations from the specified line items, however the funding for the position could still be obtained from another source.

Others stated that the new position is not needed given the level of expertise of the Department Heads under this Division; that they each have been hired to run their departments and should be given the opportunity to do so; that the creation of a Public Safety Director position requires additional overtime costs to the Police Department budget to compensate for some of the Police Chief's duties when he is addressing other matters as Public Safety Director; and further that once a position is created, it is not so easily dissolved.

Move the question. *[K.Geoffrion-Scannell]* **Carried.**

Board of Selectmen oppose the amendment by a 4-1 vote.
Finance Committee unanimously oppose the amendment.

A request was made for a paper ballot and 43 voters were recognized by the Moderator as standing in support of the request.

The paper balloting process was explained and conducted by the Town Clerk. At the conclusion of the paper balloting process, the Moderator called the Meeting to order and announced the vote on the amendment:

With 170 voters confirmed to be checked in to the Town Meeting and 164 ballots cast, the results of the paper ballot vote was:

YES – 76 (in support of the amendment)

NO – 88 (not in support of the amendment)

Paper ballot vote on the amendment under Article 14 to eliminate the Public Safety Director position: **Amendment FAILED.**

Voice vote on main Motion #1 under Article 14 as presented: **CARRIED.**

ARTICLE 14 -- FY2018 OPERATING BUDGET – Motion #2

I move to raise and appropriate and transfer the sums set forth in the column headed "Selectmen Recommended Line 99 (Debt Service) in the amount of \$7,891,192 including the transfer of other funds, all as set forth in the Budget Detail dated June 4, 2018 printed in the warrant. [A.Schultz] [Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee recommends.

*Voice vote on Motion #2 under Article 14: **UNANIMOUS***

Mr. Moderator: Motion to reconsider vote on Article 14. [S.Delaney]

Voice vote on the motion to reconsider Article 14: Failed.

Article 15 FY 2019 Capital Expenditures

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from available funds or borrow pursuant to any applicable enabling authority, a sum of money for the purchase of items of a capital nature including, but not limited to, the possible projects and funding sources set forth below, and further to authorize the Town Administrator to sell or trade-in items rendered surplus by such purchases; or what it will do in relation thereto.

PROJECT	DEPARTMENT	COST	SOURCE of FUNDS
Replacement of INET	IT Department	\$350,000	Bond
Computer Devices 1:1	Schools	\$ 60,000	Free Cash
NPDES Stormwater Compliance	DPW – Engineering	\$ 30,000	Capital Improv. Stabilization
DPW Garage Exhaust Removal System	DPW – Town Buildings	\$ 50,000	Free Cash
Computer Replacement Plan	IT Department	\$ 35,000	Capital Improv. Stabilization
Sidewalk Machine	DPW–Highway Machine	\$ 97,750	Capital Improv. Stabilization
Replace Car 1	Fire	\$ 44,085	Capital Improv. Stabilization
Little School Gym Floor Replacement	Schools	\$ 40,000	Free Cash
Town Roads	DPW – Engineering	\$300,000	Bond
Public Safety Bldg Foundation Repairs	DPW – Town Buildings	\$ 67,200	Capital Improv. Stabilization
Multi Function Activity Vehicle	Schools	\$ 35,000	Capital Improv. Stabilization
Technology Instructional Equipment	Schools	\$ 45,000	Free Cash
DPW Building Roof Replacement	DPW – Town Buildings	\$228,120	Bond
Wheeled Loader	DPW – Highway	\$185,000	Bond
Water Main Rehab and Replacement	Water	\$300,000	Water Enterprise Bond
Water Distribution System Upgrades	Water	\$150,000	Water Enterprise Bond
Recreation Center Paving/IRP Walkways	Recreation	\$ 57,400	Parks / Rec Enterprise Fund

Sponsor: Board of Selectmen

Description...

This article, required by the Town Charter, annually funds the purchase and replacement of capital equipment for various Town Departments including the School Department as recommended by the Capital Improvement Planning Committee.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 15 -- CAPITAL

I move to appropriate amounts to purchase items of a Capital nature as specified in Article 15 as printed in the warrant and recommended by the Capital Improvement Planning Committee, and furthermore, in all instances where "Bond" is listed as the Source of Funds said borrowing will be pursuant to MGL Chapter 44, Section 7(1) or any other enabling authority, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said specified sums and issue bonds and notes therefor; and further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. [K.Manupelli] [Requires 2/3 vote]

Board of Selectmen recommends.

Finance Committee recommends.

School Committee recommends.

Voice vote on the motion under Article 15: **UNANIMOUS**

Article 16 Rescind Authorization to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or to take any other action relative thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 16 -- RESCIND AUTHORIZATION TO BORROW

I move to pass over article 16 as printed in the warrant. [K.Manupelli]

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Voice vote on motion to pass over Article 16: **UNANIMOUS**

Article 17 Reappropriate Previously Approved Funding for Water Distribution and Supply Infrastructure

To see if the Town will vote to amend the votes taken pursuant to Article 14 of the June 5, 2017 Spring Annual Town Meeting and Article 12 of the October 2, 2017 Fall Annual Town Meeting, by changing the purpose of the borrowing authorized by said votes to also include authorization to borrow funds for the purpose of designing and constructing water system improvements in North Reading and Andover to facilitate interconnection with the Andover water system, including but not limited to the development of design plans for the project, the preparation of bid documents, the oversight of permitting and actual construction of such improvements, and everything incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would change the purpose of previously authorized borrowing to construct a potable water supply interconnection with the Massachusetts Water Resources Authority by authorizing the funds to be used for other water supply purposes.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 17 -- REAPPROPRIATE PREVIOUSLY APPROVED FUNDING FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE

I move to pass over article 17 as printed in the warrant. [S.O'Leary]

Board of Selectmen unanimously recommends passing over.

Finance Committee unanimously recommends passing over.

Voice vote on motion to pass over Article 17. UNANIMOUS

Article 18 Appropriate Funds for Water Distribution and Supply Infrastructure

To see if the Town will vote to raise by taxation and appropriate, appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from available funds, and/or borrow a sum of money to supplement amounts appropriated pursuant to Article 14 of the June 5, 2017 Spring Annual Town Meeting and Article 12 of the October 2, 2017 Fall Annual Town Meeting or the purpose of construction associated with a long-term potable water supply solution for the Town, including but not limited to the development of design plans for the project, the preparation of bid documents, the oversight of permitting, actual construction of such improvements, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow a sum or sums of money pursuant to Massachusetts General Laws Chapter 44

Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, as amended, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or what it will do in relation thereto .

Sponsor: Board of Selectmen

Description...

This article would authorize additional funds, if necessary, for costs associated with a long-term potable water supply solution.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 18 -- APPROPRIATE FUNDS FOR WATER DISTRIBUTION AND SUPPLY INFRASTRUCTURE

I move that the Town appropriate the total sum of three million dollars (\$3,000,000) for water distribution and supply infrastructure construction and costs related thereto as specified in Article 18 of the Warrant; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to MGL Chapter 44 Sections 7 or 8, or any other enabling authority, and to issue bonds and notes of the Town therefor; while the bonds issued hereunder shall be general obligation bonds of the Town, it is anticipated that this borrowing shall be repaid from the Water Enterprise Fund; further, that the Board of Selectmen is authorized to pursue federal, state, or other grant funding, the proceeds of which may be allocated towards said projects; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and further to authorize the Board of Selectmen to take any other action necessary to carry out this project. [S.O'Leary] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Selectman S.O'Leary informed the Town Meeting that the Board signed the IMA Water Agreement with Andover at their meeting earlier this evening; he reviewed some history and what next steps will be required depending on which path the Town takes; that this article will allow the Town to pursue a path with either Andover or the MWRA.

*Voice vote on motion under Article 18: **UNANIMOUS***

Article 19 Fund Retirement Obligations

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds a sum of money for the purpose of funding FY 2019 retirement obligations; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article will provide funding for obligations in the anticipated amount of \$180,000 owed to municipal and school employees who are retiring during FY2019. The Town has established a Retirement Trust Fund for this purpose, but due to past early retirements, the Fund is insufficient to meet the obligations. Therefore, additional funding is needed.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 19 -- FUND RETIREMENT OBLIGATIONS

I move to raise and appropriate the sum of \$180,000 for the purpose of funding FY2019 retirement obligations for Town employees, as specified in Article 19 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on motion under Article 19: **UNANIMOUS**

Article 20 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate or appropriate by transfer from available funds, a sum of money to the Other Post Employment Benefits Liability Trust Fund established under Article 19 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article supplements a reserve account to pay for future health costs for retirees. The current balance in this account is \$914,528.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 20 -- TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to raise and appropriate the sum of \$300,000 for the purpose of funding the Other Post Employment Benefits Liability Trust Fund, established under Article 36 of the June 3, 2013 Town Meeting, as specified in Article 20 as printed in the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 20. **UNANIMOUS**

Article 21 Fund Assessment Field Review

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to be spent by the Board of Assessors for professional services and other related expenses in connection with a field review of real estate property in the Town as part of an appraisal software conversion; or what it will do in relation thereto.

Sponsor: Board of Assessors

Description...

The Bureau of Local Assessment of the state Department of Revenue requires all communities that convert their real estate property data to conduct a field review of the data that has been converted. The field review is conducted by driving to each property and comparing the old property record card to the new property record card. The process is in place to ensure that taxpayers' property data has been converted accurately. This article would provide funding to engage a firm to complete this process.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 21 -- FUND ASSESSMENT FIELD REVIEW

I move to transfer from the Overlay Reserve the sum of \$40,000 to fund an assessment field review; as specified in Article 21 of the warrant. [S.O'Leary]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 21: **UNANIMOUS**

Article 22 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 22 -- APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to transfer from Overlay Reserve the sum of \$75,000 for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc., concerning the Secondary School Building Project, and all costs incidental and related thereto; as specified in Article 22 as printed in the warrant. [S.O'Leary]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Voice vote on the motion under Article 22: Motion CARRIED

Article 23 Modify Senior Tax Work-Off Program Rebate

To see if the Town will vote, pursuant to the provisions of G.L. c.59, §5K, which the Town previously accepted under Article 5 of the April 3, 2000 Annual Town Meeting, thereby creating a so-called Senior Tax Work-off Program whereby the Board of Selectmen was authorized to establish a program to allow persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of such person, to allow the Board to adjust the exemption authorized by the statute by allowing a maximum reduction of the real property tax bill up to a sum certain to be based on 100 volunteer service hours in a given tax year and that the Board of Selectmen shall be authorized to promulgate regulations to implement the Senior Tax Work-off Program subject to and in accordance with the limitations imposed by G.L. c.59, §5K, including making any of the optional adjustments authorized by G.L. 59, §5K as it may be amended from time to time; and that such regulations shall be adopted at an open meeting for which notice of such action was properly provided under the Open Meeting Law, and any regulations promulgated by the Board of Selectmen shall be posted in the offices of the Board of Selectmen, Town Clerk and Board of Assessors, and on the Town's website; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to modify the existing program by raising the amount of the rebate and increasing the number of hours worked by participants in the program. A dollar amount will be available at Town Meeting.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 23 -- MODIFY SENIOR TAX WORK-OFF PROGRAM REBATE

I move that the Town vote pursuant to the provisions of General Laws Chapter 59, Section 5K, which the Town previously accepted under Article 5 of the April 3, 2000 Annual Town Meeting, to allow the Board of Selectmen to adjust the exemption authorized by the statute by allowing a maximum reduction of the real property tax bill up to \$750 to be based on up to 100 volunteer service hours in a given tax year; as specified in Article 23 as printed in the warrant. [R.Mauceri]

Board of Selectmen recommends.

Finance Committee recommends.

Voice vote on the motion under Article 23: **UNANIMOUS**

Article 24 Establish Stabilization Fund for Participating Funding Agreement

To see if the Town will vote to accept the provisions of M.G.L. Chapter 40, Section 5B, for the purpose of creating a Special Purpose Stabilization Fund; such fund to be used for the future payment of costs associated with the Town's share of health insurance costs; and further, to see what sums the Town will vote to appropriate, and also to raise, borrow pursuant to any applicable statute, or transfer from available funds to be placed in said special purpose stabilization fund; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to create a fund into which money may be transferred to pay for the Town's portion of future employee health insurance costs.

Recommendations...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 24 -- ESTABLISH FUND FOR PARTICIPATING FUNDING AGREEMENT

I move to create a Special Purpose Stabilization Fund, as provide for under M.G.L. Chapter 40, Section 5B, for the future payment of the Town's health insurance costs, as specified in Article 24 of the warrant.

[R.Mauceri] [Requires 2/3 vote]

Board of Selectmen unanimously recommends.

Finance Committee recommends.

Town Administrator M.Gillberto gave an overview on the purpose for setting up the fund, as well as the program cost savings, but noted that no money would be added to the fund at this time.

Voice vote on the motion under Article 24: **UNANIMOUS**

Article 25 Amend Code of North Reading and Act on 102-104 Lowell Road Regulatory Inspections Revolving Fund

To see if the Town will vote pursuant to the provisions of General Laws, Chapter 44, Section 53E½, as most recently amended, to amend the Code of North Reading General By-Laws, Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts, by adding to the end of the list of Revolving Funds a new Revolving Fund Account entitled "102-104 Lowell Road Regulatory Inspections" as follows:

PROGRAM or PURPOSE	DEPARTMENT RECEIPTS	REPRESENTATIVE or BOARD AUTHORIZED TO SPEND
102-104 Lowell Road Regulatory Inspections	Received in connection with redevelopment of 102 and 104 Lowell Road	Town Administrator or Designee

or what it will do in relation thereto

Sponsor: Board of Selectmen

Description...

This article seeks to amend the General Bylaws by creating a new revolving fund to pay for inspections associated with the development of 102-104 Lowell Road. Permit fees associated with the development would be deposited into this fund.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**ARTICLE 25 -- AMEND CODE OF NORTH READING AND ACT ON
102-104 LOWELL ROAD REGULATORY INSPECTIONS
REVOLVING FUND**

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to establish a revolving fund for payment of inspectional services in the development of 102-104 Lowell Road and to amend the General Bylaws, Chapter 66 – Finance, Article 1 Revolving Funds, Section 66-1 Establishment of Revolving Accounts by adding said Revolving Fund to the end of the list; as specified in Article 25 in the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends.

Finance Committee recommends.

R.Mauceri explained that the purpose of the revolving fund is to allow the collected permit fees applied to cover the inspectional services that will be required under this project.

*Voice vote on the motion under Article 25: **Motion CARRIED.***

Article 26 Establish Revolving Fund Expenditure Limits

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to establish Fiscal Year 2019 limitations on expenditures from the revolving funds established by the Code of North Reading General By-Laws, Chapter 66 – Finance, Article 1, Revolving Funds, § 66-1, Establishment of Revolving Accounts, with such limitations to remain applicable from fiscal year to fiscal year until such time as amended by Town Meeting prior to July 1 for the ensuing fiscal year, and with the spending limits for the revolving fund proposed under Article 25 shown in bold, italic text, all as follows:

Program or Purpose	FY Spending Limit
Conservation (Wetland Protection)	\$100,000
Damon Tavern (Maintenance and Repair of Damon Tavern)	\$78,000
Rain Barrel (purchasing additional rain barrels and related costs)	\$5,000
Recycling Promotion (meeting the expenses of recycling programs)	\$5,000
Department of Elder Affairs (providing assistance for the operation of elderly related programs)	\$12,000
Emergency Management "All Hazards" (meeting the expenses related to assisting in the cleanup of spills of hazardous materials)	\$15,000
Youth Services (meeting the expenses of the Youth Services Department's salaries and/or expenses)	\$80,000
Library Activity Room (upkeep and maintenance of the library building)	\$15,000
Board of Health Clinic (meet expenses for routine immunization and emergency dispensing clinics)	\$25,000
102-104 Lowell Road Regulatory Inspections (safety inspections for development and construction at 102-104 Lowell Road)	\$450,000

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would authorize limitations on expenditures for each fund which would remain in place unless amended by a future Town Meeting, eliminating the need to reauthorize each fiscal year.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 26 -- ESTABLISH REVOLVING FUND EXPEDITURE LIMITS

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to establish expenditure limits on Revolving Funds established by the Code of North Reading General Bylaws, Chapter 66 – Finance, Article 1, Revolving Funds, Section 66-1 Establishment of Revolving Accounts to remain applicable from fiscal year to fiscal year until such time as amended by Town Meeting; as specified in Article 26 of the warrant. [R.Mauceri]

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

R.Mauceri explained that a recent change in the law allows for revolving fund expenditure limits to remain constant from year-to-year unless amended and voted at a future Town Meeting, thus eliminating the need to reauthorize each fund every fiscal year.

Voice vote on the motion under Article 26: UNANIMOUS

**Article 27 Home Rule Petition - Charter Amendment –
Change Title of Board of Selectmen**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act amending the Charter of the Town of North Reading to change the title of the Board of Selectmen to the Select Board by replacing references to the “Board of Selectmen” with “Select Board” and “Selectman” with “Select Board Member”, and clarifying that the “Select Board” shall, except as otherwise provided in said Charter, have all the powers and duties of a board of selectmen for purposes of the General Laws provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to petition the General Court to amend the Town Charter by changing the words “Board of Selectmen” to “Select Board” and “Selectman” with “Select Board Member.”

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

**ARTICLE 27 -- HOME RULE PETITION – CHARTER AMENDMENT –
CHANGE TITLE OF BOARD OF SELECTMEN**

I move that the Town authorize the Board of Selectmen to petition the General Court for a special act amending the Town Charter to change the title of Board of Selectmen to Select Board by replacing references to the “Board of Selectmen” with “Select Board” and “Selectman” with “Select Board Member” by replacing references to “Selectman” with “Select Board Member”, provided however, that the General Court shall be authorized to make ministerial, clerical, and editorial changes of form only to said bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve such amendments as are within the public purpose of this petition; as specified in Article 27 of the warrant. *[M.Prisco]*

Board of Selectmen recommends by 3-2 vote.

Finance Committee stated that no action was required of them.

There was discussion regarding the new titles providing neutrality and inclusiveness towards all genders to both encourage a wider level of government participation and more appropriately reflect the composition of the Board, as many communities have already done; while other views expressed differed and maintained that following a current trend is not enough reason to make such changes.

Voice vote on the motion to amend the Charter under Article 27:

Motion CARRIED

**Article 28 Amend Code – General Bylaws –
Change Title of Board of Selectmen**

To see if the Town will vote to amend the Code of the Town of North Reading, General Bylaws, to replace references to the (1) "Board of Selectmen" with "Select Board", all as set forth below, with such amendments to take effect upon the effective date of the home rule petition authorized in Article 27:

- (1) Delete the words "Board of Selectmen" in each place in which they appear, and insert in place thereof the words, "Select Board",
- (2) Delete the word "Selectmen" in each place where it appears by itself (i.e., not following the words "board of"), including, but not limited to, in the title of Sections 5-1 and 5-7 and in the text of Sections 1-7, 5-2, 5-26, 23-6 through 23-9, 128-2, 152-5, 152-6, and 152-7, and insert in place thereof the words "Select Board";
- (3) Insert the following new sentence at the conclusion of Section 5-1, "The Select Board shall have all the powers and duties of a Board of Selectmen for purposes of the General Laws except as may otherwise be provided by the Town Charter,";

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to amend the General Bylaws by changing the words "Board of Selectmen" to "Select Board" and "Selectman" with "Select Board Member" for consistency with changes to the Town Charter under Article 27.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

**ARTICLE 28 -- AMEND CODE – GENERAL BYLAWS –
CHANGE TITLE OF BOARD OF SELECTMEN**

I move to amend the Code of North Reading General Bylaws by replacing references to the "Board of Selectmen" with "Select Board" and "Selectman" with "Select Board Member"; as specified in Article 28 in the warrant. *[M.Prisco]*

Board of Selectmen recommends by 3-2 vote.
Finance Committee stated that no action was required of them.

*Voice vote on the motion under Article 28: **UNANIMOUS***

Article 29 Amend Code – Zoning Bylaws –

Change Titles of Board of Selectmen and Selectmen

To see if the Town will vote to amend the Code of the Town of North Reading, Zoning Bylaws, to replace all references to the (1) "Board of Selectmen" with "Select Board", and (2) "Selectmen" with "Select Board"; all as set forth below, with such amendments to take effect upon the effective date of the home rule petition authorized in Article 27:

- (1) Delete the words "Board of Selectmen" in each place in which they appear, and insert in place thereof the words, "Select Board", and
- (2) Delete the word "Selectmen" in each place where it appears by itself (i.e., not following the words "board of ") and insert in place thereof the words "Select Board";

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to amend the Zoning Bylaws by changing the words "Board of Selectmen" to "Select Board" for consistency with changes to the Town Charter and the General Bylaws under Articles 27 and 28.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

**ARTICLE 29 -- AMEND CODE – ZONING BYLAWS –
CHANGE TITLE OF BOARD OF SELECTMEN**

I move to amend the Code of North Reading Zoning Bylaws by replacing references to the "Board of Selectmen" with "Select Board" and "Selectman" with "Select Board Member"; as specified in Article 29 in the warrant. *[M.Prisco]*

[Requires 2/3 vote]

Board of Selectmen recommends.
Finance Committee stated that no action was required of them.
Community Planning Commission recommends.

Voice vote on the motion under Article 29:

Carried by 2/3 majority as declared by the Moderator

Mr. Moderator: I move to adjourn to Thursday, June 7th, 2018 at 7:00 p.m.
Daniel H. Shay Auditorium, North Reading High School, Park Street. *[M.Prisco]*

*Voice vote on the motion to adjourn to June 7th: Motion **CARRIED**.*

The meeting adjourned at 11:05 pm. There were 175 voters in attendance.

Checkers for the evening were: Patricia Fillmore, Anne Casey, Jean Fitzgerald, Nancy Brown, Dolores Parks, Dorothy Hartery and Rose Vitale. Assistant Town Clerk Janet Murphy and Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; PAC Facilities by Manager Allison Kane; Custodial services by Harold Miller.

A true record. Attest:
Barbara Stats, Town Clerk

Articles 25, 28 and 29 were approved by Assistant Attorney General Nicole B. Caprioli on September 21, 2018; notice of the approval was published in the North Reading Transcript on September 27, 2018 and October 4, 2018

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
Annual Town Meeting
North Reading High School PAC
Adjourned Session – June 7, 2018
7:00 PM**

The adjourned session of the Annual Town Meeting was called to order on June 7, 2018 at 7:05 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Lieutenant Thomas Romeo and Fire Captain David Lee. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Elizabeth Rourke, Finance Director; Darren Klein, Town Counsel (*freedom of the floor*); Janet Murphy and Carol Ducrow, Clerk's Staff (*freedom of the floor*); Maureen Doherty, North Reading Transcript; Allison Kane, School PAC Manager (*freedom of the floor*); Michael Murphy, Police Chief; Mark Clark, Acting DPW Director; Matthew Cooper, IT Director; Danielle McKnight, Town Planner; Gerald Noel, Building Inspector; Maureen Stevens, Parks/Rec Operations Director; Jon Klipfel, Town Engineer; Robert Collins, HR Director; Rob Carbone and Jason Smith, NORCAM; and Maddie Koury and Stewart Garniss, NRHS Students. [A.Schultz] **UNANIMOUS**

The Teller appointed for this session by the Moderator was Sean Delaney.

The Moderator recognized and thanked the following student volunteers who would be providing wireless microphones to persons speaking during the meeting: Maddie Koury, Stewart Garniss.

The *Pledge of Allegiance to the Flag* was led by Selectboard Chairman M. Prisco.

Town Administrator M.Gilleberto stated that he would excuse himself from the Town Meeting for the next two articles so that the Meeting can freely discuss those articles regarding changing the title of the position of "Town Administrator" to "Town Manager".

**Article 30 Home Rule Petition - Charter Amendment –
Change Title of Town Administrator**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act amending the Charter of the Town of North Reading to change the title of the "Town Administrator" to "Town Manager" in each place in which it appears in said Charter; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to petition the General Court to amend the Town Charter by changing the words "Town Administrator" to "Town Manager."

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

ARTICLE 30 -- HOME RULE PETITION -- CHARTER AMENDMENT -- CHANGE TITLE OF TOWN ADMINISTRATOR

I move that the Town authorize the Board of Selectmen to petition the General Court for a special act amending the Town Charter to change the title of Town Administrator to Town Manager by replacing references to the "Town Administrator" with "Town Manager", provided however, that the General Court shall be authorized to make ministerial, clerical, and editorial changes of form only to said bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve such amendments as are within the public purpose of this petition; as specified in Article 30 of the warrant. [M.Prisco]

Board of Selectmen recommends by 3-2

Finance Committee stated that there was no action required of them.

M.Prisco spoke on the article stating that the title of Town Manager more clearly reflects the duties and responsibilities of the current position; that it is not a substantive change but rather only a change in title as the Town Administrator's duties are managerial and not administrative. Town Counsel D.Klein further stated that the authority for any Town Administrator or Town Manager comes directly from their local Charter and by-laws, and is not by virtue of their title; that the title change would not reflect any change to the power or authority under the current position as established under the Charter; and that the term Town Manager more closely reflects the duties of the position as established under the Town Charter and as reflected in many communities throughout Massachusetts.

S.O'Leary stated he was one of the two dissenting votes on the Board. He does not feel it necessary to make such a change; that the Town Charter is very clear on the Town Administrator's authority and clearly provides that the Town Administrator has all the authority customarily associated with Town Managers; that it is not necessary to make any changes as it will not change the power or authority currently accorded to the position of Town Administrator.

In response to an inquiry regarding the Charter amendment process, Town Counsel D.Klein stated that in addition to a forming a Charter Commission, the Town may use this special legislative process to effect such changes.

Hand count on the motion to amend the Charter under Article 30:

YES -- 22 NO -- 31 **Motion FAILED.**

**Article 31 Amend Code – General Bylaws –
Change Title of Town Administrator**

To see if the Town will vote to amend the Code of the Town of North Reading, General Bylaws, to replace references to the "Town Administrator" with "Town Manager" in each place in which it appears in such bylaws, all as set forth below, with such amendments to take effect upon the effective date of the home rule petition authorized in Article 30, or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to amend the General Bylaws by changing the words "Town Administrator" to "Town Manager" for consistency with changes to the Town Charter under Article 30.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

**ARTICLE 31 -- AMEND CODE – GENERAL BYLAWS –
CHANGE TITLE OF TOWN ADMINISTRATOR**

I move to amend the Code of North Reading General Bylaws by replacing references to the "Town Administrator" with "Town Manager," as specified in Article 31 in the warrant. *[M.Prisco]*

Board of Selectmen recommends by 3-2 vote,
Finance Committee stated that there was no action required of them.

Selectman S.O'Leary questioned the inconsistency of acting on this motion given the failure of the previous motion to make such a change in the Charter, and whether a motion to pass over Article 31 would be more appropriate. M.Prisco withdrew his previous motion with no objection from the Town Meeting and presented a motion to pass over.

I move to pass over Article 31. *[M.Prisco]*

Board of Selectmen recommend passing over.
Finance Committee stated that there was no action required of them.

Voice vote on the motion to pass over Article 31: UNANIMOUS

Article 32 Home Rule Petition - Charter Amendment -Town Meeting Dates

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act amending the Charter of the Town of North Reading to authorize the first session of the spring Annual Town Meeting to be held on any date in June not in conflict with a religious or legal holiday to consider and adopt an

annual operating and capital budget, and to act on other financial matters, as well as to consider and act upon such other business as may properly come before the meeting; and the first session of the fall Annual Town Meeting to be held on any date in October, not in conflict with a religious or legal holiday to consider and act on matters of planning, zoning, subdivision control, building codes, and all other matters of a by-law nature, as well as to consider and act upon such other business as may properly come before the meeting, including financial matters; and that the dates for the June and October Annual town meetings shall be set by the Selectmen at a public hearing held annually during a regularly scheduled meeting of the board to be held before March 31st; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks to petition the General Court to amend the Town Charter by allowing the Board of Selectmen to choose any date in June or October, not in conflict with a religious or legal holiday, to hold Town Meeting, rather than the current restriction to the first available Monday of these months.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 32 -- HOME RULE PETITION – CHARTER AMENDMENT – TOWN MEETING DATES

I move that the Town authorize the Board of Selectmen to petition the General Court for a special act amending the Town Charter to authorize the first session of the spring Annual Town Meeting to be held on any date in June not in conflict with a religious or legal holiday to consider and adopt an annual operating and capital budget, and to act on other financial matters, as well as to consider and act upon such other business as may properly come before the meeting; and the first session of the fall Annual Town Meeting to be held on any date in October, not in conflict with a religious or legal holiday to consider and act on matters of planning, zoning, subdivision control, building codes, and all other matters of a by-law nature, as well as to consider and act upon such other business as may properly come before the meeting, including financial matters; and that the dates for the June and October Annual town meetings shall be set by the Selectmen at a public hearing held annually during a regularly scheduled meeting of the board to be held before March 31st, provided however, that the General Court shall be authorized to make ministerial, clerical, and editorial changes of form only to said

bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and to authorize the Board of Selectmen to approve such amendments as are within the public purpose of this petition; as specified in Article 32 of the warrant. *[M.Prisco]*

Board of Selectmen recommends.
Finance Committee recommends.

M.Prisco explained that the goal of this article was to provide a greater level of flexibility in setting the Town Meeting dates where conflicts with legal and religious holidays have occurred in recent years, as well as to provide an optimal date when final budget numbers may be available from the State. The process will still require a public hearing with the opportunity for open public participation prior to setting any dates, to review and avoid any potential conflicts.

S.O'Leary also stated his agreement with this change in order for the Town to have a more conclusive idea on what revenues would be available from the State to better project decisions to be made at the Town Meeting without the need to call a future Special Town Meeting, or to re-establish or amend any actions at a later October Town Meeting, as well as to avoid conflicts with the observance of more known religious holidays, especially in October.

In response to various inquiries regarding the amendment process, further explanations were offered by M.Webster and M.Prisco that there is ample opportunity through public hearings and regular committee meetings for public participate in the process before matters come before Town Meeting, including explanations regarding such changes and open discussions. It was further stated by S.O'Leary that open Town Meeting also provides such an opportunity and it is a personal choice if voters choose not to attend which could be for many reasons such as scheduling conflicts or relying on their public officials to make the right decisions; that we should recognize, appreciate and welcome those who do participate in the Town Meeting process and not be critical of those who do not, as under our Open Town Meeting form of government the opportunity exists for all registered voters to attend.

Voice vote on the motion to amend the Charter under Article 32:
Motion CARRIED

**Article 33 Amend Code – General Bylaws –
Section 172-4 Admission; Quorum**

To see if the Town will vote to amend the Code of the Town of North Reading, General Bylaws, Chapter 172-4 Admission; Quorum by deleting Section 172-4 in its entirety and inserting in place thereof the following:

“§ 172-4 Admission; Quorum. The Board of Registrars shall appoint tellers who shall permit only registered voters to enter upon the floor of the meeting place of any Town Meeting. Any number of registered voters present shall constitute a quorum sufficient for any session of an Annual Town Meeting. One hundred fifty (150) registered voters shall constitute a quorum sufficient to conduct business at any session of a Special Town Meeting.”; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would remove the quorum requirement for any session of any Annual Town Meetings but leave in place the requirement of 150 voters for all sessions of any Special Town Meetings.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 33 -- AMEND CODE – GENERAL BYLAWS –
SECTION 172-4 ADMISSION: QUORUM**

I move to amend the Code of North Reading General Bylaws, Chapter 172-4 Admission: Quorum by deleting in its entirety and replacing with new text; as specified in Article 33 in the warrant. *[M.Prisco]*

Board of Selectmen recommends.

Finance Committee stated that no action was required of them.

Voice vote on the motion under Article 33: UNANIMOUS

**Article 34 Amend Code – General By-Laws – Section 158-9 Snow
Removal on Streets and Sidewalks**

To see if the Town will vote to amend or delete Chapter 158-9 of the Code of North Reading, Snow Removal on Streets and Sidewalks; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would authorize the existing General Bylaw to be amended or deleted.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 34 -- AMEND CODE – GENERAL BY-LAWS – SNOW REMOVAL
ON STREETS AND SIDEWALKS**

I move to pass over Article 34 as printed in the warrant. *[A.Schultz]*

Board of Selectmen recommends passing over.

Finance Committee recommends passing over.

Voice vote on the motion to pass over Article 34: UNANIMOUS

Article 35 Amend Code – General By-Laws – Add New Section: Kennels

To see if the Town will vote to amend the Code of North Reading General By-laws Chapter 23 – Animals, by adding a new section §23-13 – “Kennels” as follows; and to amend the list of fines under Chapter 1, General Provisions § 1-5B(3), Violations and Penalties, to include those specified under §23-13; or what it will do in relation thereto:

§23-13. Kennels

- A. The term “kennel” shall include all those as specified and defined under MGL c. 140, §136A.
- B. The provisions of all sections of MGL c. 140, §§ 137A through 137D shall apply to kennels established under this by-law.
- C. Kennels shall be allowed only to the extent permitted in accordance with §200-35 of the North Reading Zoning By-laws.
- D. Kennel licenses shall be issued annually by the Town Clerk’s Office after proof has been provided to the Town Clerk’s office that said kennel has passed an annual inspection by an animal control officer in accordance with the provisions of MGL c. 140, §137A.
- E. The licensing fee for each kennel shall be in accordance with the Town Clerk’s fee schedule established under authority of MGL c. 40, §22F.
- F. Licensing period; application for and issuance of license.
 - (1) The licensing period for each kennel shall be from January 1 through December 31.
 - (2) The application and issuance of a kennel license shall be required annually by January 31 or within thirty (30) days of the inspection by the animal control officer, whichever is later.
- G. Enforcement; violations and penalties.
 - (1) This by-law shall be enforceable through the non-criminal disposition process provided for under §1-5 of these by-laws. The penalty for violation shall be: first offense: warning; second offense: one hundred dollars (\$100.); third offense: two hundred dollars (\$200.). Each day or portion thereof during which a violation continues shall constitute a separate offense.
 - (2) Failure to apply for and obtain an annual kennel license following a third offense shall result in suspension of the operation of the kennel until said kennel license has been obtained.

- H. This by-law shall be enforced by the Police Chief or his designee, or the Zoning Enforcement Officer.
- I. The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof.

Sponsor: Board of Selectmen

Description...

This article would amend the General Bylaws by adding a process for the licensing of Kennels in North Reading in accordance with State Law but only as permitted under the Town Zoning Bylaws.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 35 -- AMEND CODE -- GENERAL BY-LAWS --
ADD NEW SECTION: KENNELS**

I move to amend the Code of North Reading General By-laws Chapter 1, General Provisions §1-5B(3), Violations and Penalties, and Chapter 23 – Animals, by adding a new section §23-13 – “Kennels” as printed in the warrant with the following change:

In §23-13.C. -- omit the words “§200-35 of” so that §23-13.C. will read as follows:

“C. Kennels shall be allowed only to the extent permitted in accordance with the North Reading Zoning By-laws.”

as specified in Article 35 of the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends.

Finance Committee stated that no action was required of them.

Selectman Mauceri turned the presentation under Article 35 over to Town Clerk B.Stats who explained that currently there is no provision under the Town’s by-laws regarding kennel licensing or compliance enforcement with either Town by-laws or State law. This by-law would provide such measures, and would be enforceable by the Police Department, as well as the Building Inspector. It would ensure the protection of the animals in the care of such facilities through an annual inspection; compliance through the special permitting process regarding the location, type of kennel facility and number of kennels allowed in an approved facility; provide the customers with the knowledge that the facility they have entrusted with their pets is in compliance with State law and local by-laws; as well as provide assurance to residents and the community that any such facility has been properly vetted and approved.

*Voice vote on the motion under Article 35: **UNANIMOUS***

Article 36 Application of Bond Premium

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would permit the Town to apply any future bond premium on any previously authorized borrowing authorization to be used to pay project costs for their respective project and reduce the amount of the borrowing authority, accordingly.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 36 -- APPLICATION OF BOND PREMIUM

I move that the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied; as specified in Article 36 in the warrant. *[R.Mauceri]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

*Voice vote on the motion under Article 36: **Motion CARRIED.***

Article 37 Establish Regional School District Stabilization Fund

To see if the Town will vote pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws to approve the creation of a stabilization fund by the Northeast Metropolitan Regional Vocational Technical School District, consistent with the August 10, 2017 vote of the Northeast Metropolitan Regional Vocational Technical School District Committee on to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law and further to set up an operational line item to be created to transfer available monies into said Stabilization Fund; or take any other action relative thereto.

Sponsor: Board of Selectmen

Description...

This article would authorize the District to establish a stabilization fund.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 37 -- ESTABLISH REGIONAL SCHOOL DISTRICT STABILIZATION FUND

I move that the Town vote pursuant to Section 16G ½ of Chapter 71 of the Massachusetts General Laws to approve the creation of a stabilization fund by the Northeast Metropolitan Regional Vocational Technical School District consistent with August 10, 2017 vote of the Northeast Metropolitan Regional Vocational Technical School District Committee to establish a stabilization fund; as specified in Article 37 in the warrant. *[K.Manupelli]*

Board of Selectmen unanimously recommends.

Finance Committee unanimously recommends.

Selectwoman K.Manupelli stated that this Article has been presented at the request of the Northeast Metropolitan Regional Vocational Technical School to all of their participating communities. There would be no additional assessment or funding obligations; the vote under this Article allows the Voke School to allocate a portion of the annual assessment from each of their participating communities into this fund for future use; that approval by all member communities is required to establish this fund. Town Counsel D.Klein further stated that any additional funding requested at a later date would require a vote of Town Meeting.

*Voice vote on the motion under Article 37: **UNANIMOUS***

Article 38 Approval of Hillview Golf Course Management Contract for Term in Excess of Three Years

To see if the Town will vote pursuant to G.L. c.30B, §12 to authorize the Hillview Commission to enter into a contract for golf course management services for a term in excess of three (3) years; or what it will do in relation thereto.

Sponsor: Hillview Commission

Description...

This article would authorize the Hillview Commission to enter into a contract for golf course management services for a term in excess of the three year limit established by State Law.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

**ARTICLE 38 -- APPROVAL OF HILLVIEW GOLF COURSE MANAGEMENT
CONTRACT FOR TERM IN EXCESS OF THREE YEARS**

I move pursuant to General Laws Chapter 30B, Section 12 to authorize the Hillview Commission to enter into a contract for golf course management services for a term in excess of three years; as specified in Article 38 in the warrant. [S.O'Leary]

Board of Selectmen unanimously recommends.
Finance Committee unanimously recommends.

Selectman S.O'Leary explained that current State law limits such contracts to 3-year terms; that the current practice has been to also offer a 3-year extension; that the contract bid process for the golf course and function facility under a 3-year term has had limited results in consideration to the amount of money that would be expended into the facility by the contracted party; that the Town is only contemplating offering a maximum of a 5-year contract with a 5-year extension, which should increase bids and produce a more successful enterprise; that this article only applies to the golf facility, as such a change was previously approved for the function hall.

Voice vote on the motion under Article 38: UNANIMOUS

Article 39 Fund Feasibility Study for Pedestrian/Bicycle Pathway

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in warrant articles, or appropriate by transfer from any available funds, a sum of money not to exceed \$55,000 to fund a feasibility study to acquire rights for, design and construct a multiuse pathway generally following the abandoned Salem to Lowell rail bed from the Lynnfield to Wilmington lines, including all incidental and related expenses; or what it will do in relation thereto.

Sponsor: Land Utilization Committee

Description...

This article would authorize funding for a feasibility study for a proposed pedestrian/bicycle pathway.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 39 -- FUND FEASIBILITY STUDY FOR PEDESTRIAN / BICYCLE
PATHWAY**

I move to pass over Article 39 as printed in the warrant. [A.Schultz]

Board of Selectmen recommends passing over.
Finance Committee recommends passing over.

Selectman A.Schultz commended the LUC on their work towards creating a bike path in the Town, but due to other pressing considerations, the Board of Selectmen would like to address this matter in the Fall.

*Voice vote on the motion to pass over Article 39: **UNANIMOUS***

**Article 40 Citizens Petition: Street Betterments and Road Paving:
Swan Pond Road**

To request Town Meeting approval to raise by taxation and appropriate, or appropriate by transfer of available funds, or authorize appropriation through borrowing, or utilizing the 50/50 betterment cost share, or what it will do in relation thereto, for street betterments and road paving the gravel portion of the residential neighborhood of Swan Pond Road, from its intersection with Adam Street, westerly for a distance of approximately 2,700 feet. The project parameters shall be in a manner consistent with the project and construction cost standards used in paving similar gravel road sections at Swan Pond.

Sponsor: Rosalie Cravotta and others.

Description...

This article would authorize funding to pave a portion of Swan Pond Road.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 40 -- CITIZENS PETITION: STREET BETTERMENTS AND ROAD
PAVING: SWAN POND ROAD**

I move to transfer from Free Cash the amount of \$10,000 to conduct stormwater engineering work required for potential paving of all or a portion of the unaccepted portion of Swan Pond Road, and to pay for expenses related thereto.
[S.O'Leary]

Board of Selectmen unanimously recommends.

Finance Committee stated that all but one member does not recommend.

The Finance Committee expressed concern since there is no designated funding source for the project itself beyond the scope of the engineering work proposed in this motion.

Selectman S.O'Leary provided information on this locale – the road is in close proximity to Swan Pond which is the public water supply for the Town of Danvers, and therefore any alterations or paving to this road could have an environmental impact on that water supply. The residents in this area have been patiently trying to effectuate this process for over 25 years. The Town currently maintains such roadways for public safety and access, but the continuous maintenance and process of re-grading is not a cost-effective approach.

FinCom member and Capital Improvement Planning Committee Chair D.Kelliher stated that capital projects should not circumvent the CIPC vetting process to determine those with higher needs or priorities; that this is a short-sighted approach as there are many miles of unaccepted and unpaved roads and this puts one ahead of all others without having a comprehensive plan in place.

On behalf of the area residents, article sponsor R.Cravota stated their appreciation for the support of the Selectmen and their willingness to work with the residents towards a solution. There are approximately 19 homes or cottages affected, and all but one at the very end of the road are in support; that the road in front of that home would not have to be paved so those residents would not be responsible for any betterment fees, should any improvement project fall under the parameters of a betterment assessment. She stated that despite its condition, the road is well-traveled and utilized for recreational access purposes, as well as school buses and trash removal; although the road is very old, the intent is not to bring it up to current-day standards, but rather to provide some degree of paving to eliminate the constant maintenance and re-grading. She and others stated that although no formal study has been made, the gravel condition inherently creates health issues from the ever-present sediment, dirt and dust affecting the well-being and quality-of-life of the residents; additionally such conditions have a continual ecological impact on the pond, which is a water source for Danvers.

It was stated that a determination as to whether this project would qualify under the betterment provisions was not yet know, but any betterment allocation of a 50-50 cost sharing would have to go through Town Meeting again; this motion is only to allow the Town to move forward with engineering work and cost analysis; acceptance by the residents would still be required before any money could be expended on the project.

Mr. Moderator: Move the question. *Unanimous*
Voice on the motion under Article 40: **Motion CARRIED**

Mr. Moderator: I move to adjourn this meeting *sine die*. [M.Prisco] **UNANIMOUS**

The meeting adjourned at 8:56 pm. There were 76 voters in attendance. Checkers for the evening were: Patricia Fillmore, Anne Casey, Camille Welch, Jean Fitzgerald, Nancy Brown, Dorothy Hartery and Rose Vitale. Assistant Town Clerk Janet Murphy and Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; PAC Facilities by Manager Allison Kane; custodial services by Rick Smith.

A true record. Attest:
Barbara Stats, Town Clerk

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
ALL COSTS	70,093,653	73,579,107	72,805,966	72,805,966
GENERAL GOVERNMENT:				
ADMINISTRATION	1,524,828	1,288,968	1,278,968	1,278,968
FINANCE	11,973,059	12,403,778	12,391,255	12,391,255
PUBLIC SAFETY	7,567,216	8,455,802	8,014,578	8,014,578
PUBLIC WORKS	3,310,917	3,925,842	3,728,157	3,728,157
GENERAL SERVICES	1,326,521	1,539,696	1,427,987	1,427,987
LAND USE	219,739	253,627	253,627	253,627
EDUCATION	30,216,985	31,370,245	31,370,245	31,370,245
DEBT SERVICE	7,947,961	7,891,192	7,891,192	7,891,192
ENTERPRISES	6,006,427	6,449,957	6,449,957	6,449,957
A D M I N I S T R A T I O N				
MODERATOR	50	50	50	50
1 SALARIES	50	50	50	50
2 EXPENSES	-	-	-	-
FINANCE COMMITTEE	2,050	2,050	2,050	2,050
3 SALARIES	1,500	1,500	1,500	1,500
4 EXPENSES	550	550	550	550
RESERVE FUND	120,500	110,000	110,000	110,000
5 EXPENSES	120,500	110,000	110,000	110,000
GENERAL INSURANCE	335,793	325,703	325,703	325,703
6 EXPENSES	335,793	325,703	325,703	325,703 *
* Line 6 Fund \$10,432 from WATER REVENUE				
TOWN COUNSEL	115,000	130,500	130,500	130,500
7 EXPENSES	115,000	130,500	130,500	130,500 *
* Line 7 Fund \$8,000 from WATER REVENUE				
SELECTMEN	24,014	26,341	26,341	26,341
8 SALARIES	20,489	22,816	22,816	22,816
9 EXPENSES	3,525	3,525	3,525	3,525
TOWN ADMINISTRATOR	249,431	268,664	258,664	258,664
10 SALARIES	199,181	215,564	215,564	215,564 *
11 EXPENSES	50,250	53,100	43,100	43,100
12 CAPITAL	-	-	-	-
* Line 10 Fund \$19,679 from WATER REVENUE				

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
HUMAN RESOURCES	180,169	177,694	177,694	177,694
13 SALARIES	154,470	161,444	161,444	161,444
14 EXPENSES	25,699	16,250	16,250	16,250
15 CAPITAL	-	-	-	-
SALARY POOL SUPPLEMENT	497,821	247,966	247,966	247,966
Overtime and Longevity	15,000	15,000	15,000	15,000
Retirement Incentives/Buy-backs				
Compensation Change	482,821	232,966	232,966	232,966
16 SALARY POOL SUPPLEMENT	497,821	247,966	247,966	247,966
FINANCE				
FINANCE DIRECTOR	188,096	210,509	197,986	197,986
17 SALARIES	188,096	210,509	197,986	197,986 *
* Line 17 Fund \$1,568 from WATER REVENUE				
ACCOUNTING	192,119	196,461	196,461	196,461
18 SALARIES	111,844	116,186	116,186	116,186 *
19 EXPENSES	80,275	80,275	80,275	80,275 *
20 CAPITAL	-	-	-	-
* Line 18 Fund \$13,082 from WATER REVENUE				
* Line 19 Fund \$10,446 from WATER REVENUE				
ASSESSING	234,468	226,397	226,397	226,397
21 SALARIES	187,350	182,819	182,819	182,819
22 EXPENSES	47,118	43,578	43,578	43,578
23 CAPITAL	-	-	-	-
TREASURY	64,287	64,287	64,287	64,287
24 SALARIES	64,287	64,287	64,287	64,287
25 EXPENSES	-	-	-	-
26 CAPITAL	-	-	-	-
COLLECTION	279,383	287,528	287,528	287,528
27 SALARIES	195,186	205,282	205,282	205,282 *
28 EXPENSES	84,197	82,246	82,246	82,246 *
29 CAPITAL	-	-	-	-
* Line 27 Fund \$18,165 from WATER REVENUE				
* Line 28 Fund \$759 from WATER REVENUE				

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
INFORMATION SYSTEMS	482,885	466,462	466,462	466,462
30 SALARIES	200,185	148,992	148,992	148,992 *
31 EXPENSES	267,700	282,470	282,470	282,470 *
32 CAPITAL	15,000	35,000	35,000	35,000
* Line 30 Fund \$9,789 from WATER REVENUE				
* Line 31 Fund \$15,041 from WATER REVENUE				
PENSIONS & BENEFITS	10,531,821	10,952,134	10,952,134	10,952,134
County Retirement	3,726,502	3,861,918	3,861,918	3,861,918
Workers' Compensation	324,603	334,341	334,341	334,341
Employment Security	20,000	20,000	20,000	20,000
Health Insurance	5,850,600	6,104,395	6,104,395	6,104,395
Life Insurance	21,000	21,000	21,000	21,000
Medicare	534,116	555,480	555,480	555,480
Public Safety Disability	30,000	30,000	30,000	30,000
Retired Public Safety Medical	-	-	-	-
Uninsured Medical	25,000	25,000	25,000	25,000
	-	-	-	-
33 PENSIONS & BENEFITS	10,531,821	10,952,134	10,952,134	10,952,134 *
* Line 33 Fund \$238,319 from WATER REVENUE				
* Line 33 Fund \$3,100 from PARKS and RECREATION REVENUE				
* Line 33 Fund \$50,000 from HEALTH INSURANCE RECOVERY FUNI				
* Line 33 Fund \$300,000 from CELL TOWER REVENUE				
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRATION	-	30,000	30,000	30,000
34 SALARIES	-	30,000	30,000	30,000
35 EXPENSES	-	-	-	-
POLICE DEPARTMENT	3,950,966	4,378,466	4,051,268	4,051,268
36 SALARIES	3,554,698	4,052,983	3,725,785	3,725,785
37 EXPENSES	291,082	255,359	255,359	255,359
38 CAPITAL	105,186	70,124	70,124	70,124
Operations				
...Salaries	3,518,187	3,825,473	3,654,684	3,654,684
...Expenses	285,932	247,709	247,709	247,709
...Capital	105,186	70,124	70,124	70,124
	3,909,305	4,143,306	3,972,517	3,972,517
Animal Control				
...Salaries	36,511	18,965	18,965	18,965
...Expenses	5,150	5,150	5,150	5,150
...Capital	-	-	-	-
	41,661	24,115	24,115	24,115
Dispatch				
...Salaries	-	208,546	52,136	52,136
...Expenses	-	2,500	2,500	2,500
...Capital	-	-	-	-
	-	211,046	54,636	54,636

June 4, 2018 Annual Town Meeting		FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY					
FIRE DEPARTMENT		3,158,096	3,455,460	3,455,460	3,455,460
39	SALARIES	2,713,103	3,023,889	3,023,889	3,023,889 *
40	EXPENSES	402,143	352,303	352,303	352,303 *
41	CAPITAL	42,850	79,268	79,268	79,268
* Line 39 Fund \$399,258 from AMBULANCE RESERVE					
* Line 40 Fund \$178,295 from AMBULANCE RESERVE					
Operations					
...	Salaries	2,668,103	3,018,889	3,018,889	3,018,889
...	Expenses	184,894	161,308	161,308	161,308
...	Capital	36,850	46,845	46,845	46,845
		2,889,847	3,227,042	3,227,042	3,227,042
Fire Alarm					
...	Salaries	-	-	-	-
...	Expenses	10,500	10,500	10,500	10,500
...	Capital	6,000	32,423	32,423	32,423
		16,500	42,923	42,923	42,923
Emergency Medical Service					
...	Salaries	-	-	-	-
...	Expenses	198,298	178,295	178,295	178,295
...	Capital	-	-	-	-
		198,298	178,295	178,295	178,295
Call Force					
...	Salaries	45,000	5,000	5,000	5,000
...	Expenses	8,451	2,200	2,200	2,200
...	Capital	-	-	-	-
		53,451	7,200	7,200	7,200
Fire & Police Mechanic					
...	Salaries	-	-	-	-
...	Expenses	-	-	-	-
...	Capital	-	-	-	-
		-	-	-	-
EMERGENCY MANAGEMENT		3,478	3,478	3,478	3,478
42	SALARIES	-	-	-	-
43	EXPENSES	3,478	3,478	3,478	3,478
44	CAPITAL	-	-	-	-
CODE ENFORCEMENT		235,617	322,524	250,099	250,099
45	SALARIES	214,580	298,519	226,094	226,094
46	EXPENSES	21,037	24,005	24,005	24,005
47	CAPITAL	-	-	-	-
Building Inspection					
...	Salaries	158,055	200,080	166,219	166,219
...	Expenses	13,317	14,050	14,050	14,050
...	Capital	-	-	-	-
		171,372	214,130	180,269	180,269

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
Plumbing & Gas Inspection				
...Salaries	21,096	41,349	22,067	22,067
...Expenses	2,833	4,250	4,250	4,250
	23,929	45,599	26,317	26,317
Weights & Measures				
...Salaries	6,420	6,420	6,420	6,420
...Expenses	975	1,275	1,275	1,275
	7,395	7,695	7,695	7,695
Electrical Inspection				
...Salaries	29,009	50,671	31,389	31,389
...Expenses	3,912	4,430	4,430	4,430
...Capital	-	-	-	-
	32,921	55,101	35,819	35,819
HEALTH	219,059	265,874	224,274	224,274
48 SALARIES	132,427	138,042	138,042	138,042
49 EXPENSES	86,632	127,832	86,232	86,232
50 CAPITAL	-	-	-	-
Administration				
...Salaries	132,427	138,042	138,042	138,042
...Expenses	6,120	5,720	5,720	5,720
...Capital	-	-	-	-
	138,547	143,762	143,762	143,762
Environmental Health				
...Salaries	-	-	-	-
...Expenses	68,962	68,962	68,962	68,962
	68,962	68,962	68,962	68,962
Community Health				
...Salaries	-	-	-	-
...Expenses	11,550	53,150	11,550	11,550
...Misc Capital	-	-	-	-
	11,550	53,150	11,550	11,550
PUBLIC WORKS				
OPERATIONS	2,192,168	2,522,854	2,325,169	2,325,169
51 SALARIES	996,153	1,185,862	1,152,802	1,152,802 *
52 EXPENSES	1,113,015	1,153,367	1,153,367	1,153,367 *
53 CAPITAL	83,000	183,625	19,000	19,000
* Line 51 Fund \$89,004 from WATER REVENUE				
* Line 52 Fund \$24,603 from WATER REVENUE				
* Line 52 Fund \$10,000 from CEMETERY FUNDS				
* Line 52 Fund \$20,000 from PERPETUAL CARE				
Administration				
...Salaries	54,401	124,176	124,176	124,176
...Expenses	20,950	20,950	20,950	20,950
...Capital	8,000	-	-	-
	83,351	145,126	145,126	145,126

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
Engineering				
...Salaries	25,119	47,225	39,125	39,125
...Expenses	3,000	3,000	3,000	3,000
	28,119	50,225	42,125	42,125
Road & Street				
...Salaries	392,331	406,483	381,523	381,523
...Expenses	139,040	139,490	139,490	139,490
...Capital	40,000	83,125	4,500	4,500
	571,371	629,098	525,513	525,513
Snow & Ice				
...Salaries	-	-	-	-
...Expenses	175,000	175,000	175,000	175,000
	175,000	175,000	175,000	175,000
Street Lighting				
...Expenses	70,000	72,100	72,100	72,100
Trees				
...Expenses	32,000	36,000	36,000	36,000
Machinery Maintenance				
...Salaries	136,084	149,419	149,419	149,419
...Expenses	105,000	114,200	114,200	114,200
...Capital	20,000	6,500	-	-
	261,084	270,119	263,619	263,619
Cemetery, Parks and Grounds				
...Salaries	97,753	132,596	132,596	132,596
...Expenses	21,300	21,300	21,300	21,300
...Capital	15,000	33,000	6,500	6,500
	134,053	186,896	160,396	160,396
Town Buildings				
...Salaries	102,661	106,284	106,284	106,284
...Expenses	441,822	466,424	466,424	466,424
...Capital	-	61,000	8,000	8,000
	544,483	633,708	580,708	580,708
Stormwater				
...Salaries	187,804	219,679	219,679	219,679
...Expenses	104,903	104,903	104,903	104,903
...Capital	-	-	-	-
	292,707	324,582	324,582	324,582
SOLID WASTE MANAGEMENT	968,749	1,252,988	1,252,988	1,252,988
54 SALARIES	16,264	21,032	21,032	21,032
55 EXPENSES	952,485	1,231,956	1,231,956	1,231,956
FUEL / VEHICLE POOL	150,000	150,000	150,000	150,000
56 EXPENSES	150,000	150,000	150,000	150,000

June 4, 2018 Annual Town Meeting

FY18
Budget

DEPT. REQUEST

SELECTMEN
RECFINCOM
REC**FUNCTION SUMMARY****GENERAL SERVICES**

TOWN CLERK	227,724	288,629	281,729	281,729
57 SALARIES	192,799	229,482	229,482	229,482
58 EXPENSES	34,925	52,247	52,247	52,247 *
59 CAPITAL	-	6,900	-	-
Clerk				
...Salaries	180,315	191,628	191,628	191,628
...Expenses	16,250	20,440	20,440	20,440
...Capital	-	-	-	-
	196,565	212,068	212,068	212,068
Elections				
...Salaries	12,484	37,854	37,854	37,854
...Expenses	18,675	31,807	31,807	31,807
...Capital	-	6,900	-	-
	31,159	76,561	69,661	69,661
ELDER SERVICES	156,839	178,755	162,947	162,947
60 SALARIES	140,779	159,780	143,972	143,972
61 EXPENSES	16,060	18,975	18,975	18,975
62 CAPITAL	-	-	-	-
VETERANS' SERVICES	344,301	385,484	348,483	348,483
63 SALARIES	46,611	87,794	50,793	50,793
64 EXPENSES	297,690	297,690	297,690	297,690
65 CAPITAL	-	-	-	-
LIBRARY	540,530	627,773	575,773	575,773
66 SALARIES	415,367	501,283	449,283	449,283
67 EXPENSES	125,163	126,490	126,490	126,490
68 CAPITAL	-	-	-	-
YOUTH SERVICES	57,127	59,055	59,055	59,055
69 SALARIES	54,127	56,055	56,055	56,055
70 EXPENSES	3,000	3,000	3,000	3,000
LAND USE				
CONSERVATION COMM	34,580	41,789	41,789	41,789
71 SALARIES	15,599	22,786	22,786	22,786
72 EXPENSES	18,981	19,003	19,003	19,003
73 CAPITAL	-	-	-	-
PLANNING COMMISSION	163,102	186,232	186,232	186,232
74 SALARIES	139,212	143,884	143,884	143,884
75 EXPENSES	23,890	42,348	42,348	42,348
76 CAPITAL	-	-	-	-
BOARD of APPEALS	22,057	25,607	25,607	25,607
77 SALARIES	18,407	21,957	21,957	21,957
78 EXPENSES	3,650	3,650	3,650	3,650

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
E D U C A T I O N				
PUBLIC SCHOOLS	29,633,545	30,746,047	30,746,047	30,746,047
SALARIES	24,752,649	25,582,158	25,582,158	25,582,158
79 TEACHERS	18,806,794	18,811,705	18,811,705	18,811,705
80 ADMINISTRATION	2,778,455	2,952,521	2,952,521	2,952,521
81 PARAPROFESSIONALS/TUTORS	1,465,553	1,482,489	1,482,489	1,482,489
82 CUSTODIAL	1,088,589	1,070,615	1,070,615	1,070,615
83 ATHLETICS	306,453	306,562	306,562	306,562
84 HEALTH SERVICES	7,988	7,988	7,988	7,988
85 TRANSPORTATION SPED	139,576	140,602	140,602	140,602
86 TECHNOLOGY SUPPORT	159,241	159,676	159,676	159,676
87 SALARY POOL SUPPLEMENT		650,000	650,000	650,000
EXPENSES	4,880,896	5,163,889	5,163,889	5,163,889
88 DISTRICT LEADERSHIP & ADMINISTRATION	189,727	184,069	184,069	184,069
89 INSTRUCTION	1,039,891	1,053,817	1,053,817	1,053,817
90 STUDENT SERVICES	417,675	439,925	439,925	439,925
91 OPERATION & MAINTENANCE OF PLANT	1,501,676	1,536,688	1,536,688	1,536,688
92 FIXED CHARGES	87,750	72,750	72,750	72,750
93 COMMUNITY SERVICES	4,750	4,750	4,750	4,750
94 EQUIPMENT			-	-
95 SPECIAL ED TUITION	1,639,427	1,871,890	1,871,890	1,871,890
96 SMALL CAPITAL			-	-
97 UNASSIGNED REDUCTION				
98 REGIONAL VOTECH & ESSEX AGRICUL	583,440	624,198	624,198	624,198
D E B T S E R V I C E				
School Debt				
Modulars 3	52,925	51,000	51,000	51,000
Batchelder Plans	11,785	11,400	11,400	11,400
Batchelder Renovations	765,533	766,200	766,200	766,200
Middle Boiler/Little Soffit	18,278	17,700	17,700	17,700
Hood & High Modulars	36,448	20,400	20,400	20,400
Hood School Renovation	311,030	301,108	301,108	301,108
Modular Classrooms 10/06	76,625	73,700	73,700	73,700
School Security 10/07	5,300	5,088	5,088	5,088
Little School Asbestos Abatement	5,150	5,050	5,050	5,050
School Roof Repairs 10/09	11,663	11,463	11,463	11,463
High/Middle Construction	4,630,200	4,633,350	4,633,350	4,633,350
School Boiler 06/11	30,500	29,750	29,750	29,750
School technology 06/11	17,550	17,100	17,100	17,100
School Rack Truck 06/13	15,450	15,150	15,150	15,150
School Asbestos Abatement 06/1	5,925	5,825	5,825	5,825
Device Initiative 06/15	17,400	17,625	17,625	17,625
Little School Roof 10/15	81,000	84,343	84,343	84,343
Batch Entrance 6/17	-	9,975	9,975	9,975
Athletic Field Bathroom Facilities	-	23,000	23,000	23,000
Senior Van 6/14	10,350	5,200	5,200	5,200
Police Station Renovations	561,658	539,163	539,163	539,163
Replace Culverts	6,493	6,300	6,300	6,300
Smith Property	226,638	219,900	219,900	219,900
Title V	10,868	10,868	10,868	10,868
Town Road Program 6/14	23,200	17,850	17,850	17,850
04 Dump Truck - 35,000 GVW	-	-	-	-
Fire Station AC 6/14	5,800	5,700	5,700	5,700
Technology 10/07	5,125	-	-	-
Stormwater	23,656	22,919	22,919	22,919
Fire Pumper - E4	-	-	-	-
Replace Wood Chipper 6/14	10,350	5,200	5,200	5,200
Town Hall Doors 6/14	5,150	5,050	5,050	5,050

June 4, 2018 Annual Town Meeting	FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY				
Public Safety Exterior Repairs 6/14	5,600	5,500	5,500	5,500
Drain System Repairs 6/14	11,650	11,450	11,450	11,450
Skug River Culvert 6/14	18,150	17,850	17,850	17,850
Eisenhaure Park	182,169	176,856	176,856	176,856
Loader 10/05	10,800	5,500	5,500	5,500
Fire Pumper 10/05	29,188	28,113	28,113	28,113
Dump Truck 04/06	11,450	11,000	11,000	11,000
Police Technology/Remodel 04/07	34,863	33,738	33,738	33,738
Park St. Bridge	7,144	6,931	6,931	6,931
Town Hall Roof	49,363	47,875	47,875	47,875
Town Hall Generator	-	-	-	-
Flint Library Repairs 04/09	5,681	5,581	5,581	5,581
Building on the Common Improve. 10/09	23,325	22,925	22,925	22,925
Light Fixtures-Municipal Bldgs 10/09	5,381	5,281	5,281	5,281
DPW Garage Improvements 10/09	-	-	-	-
Culvert Installation 4/10	30,500	29,750	29,750	29,750
Ambulance 10/10	33,600	32,700	32,700	32,700
DPW Dump Truck 10/11	29,250	28,500	28,500	28,500
Munis Software 10/12	85,850	-	-	-
Class A Fire Pumper 10/12	123,500	116,150	116,150	116,150
Town Road 06/13	6,050	5,950	5,950	5,950
DPW Truck 06/13	15,350	10,100	10,100	10,100
Wastewater DEIR 06/13	5,150	5,050	5,050	5,050
Police Facility Improvements 06/13	5,302	5,200	5,200	5,200
Fire Station Improvements 06/15	10,440	10,613	10,613	10,613
Town Road 06/15	14,000	14,250	14,250	14,250
Replace Dump Truck 40&41 6/15	23,040	23,300	23,300	23,300
Drain System Repairs 6/15	6,200	6,375	6,375	6,375
Sewer FEIR 06/15	46,000	56,250	56,250	56,250
Town Hall Renovations 6/15	10,600	10,488	10,488	10,488
GIS Base Map 6/15	16,800	16,875	16,875	16,875
Town Wifi 06/16	17,800	18,125	18,125	18,125
Fire Station Improvements 06/16	21,783	20,945	20,945	20,945
Town Road 6/17	-	42,000	42,000	42,000
Fire Department Communications 6/17	-	76,400	76,400	76,400
Short Term Interest & Admin. Fee	69,937	46,198	46,198	46,198
99 DEBT SERVICE	7,947,961	7,891,192	7,891,192	7,891,192 *

* Line 99 Fund \$43,916 from RESERVE for DEBT EXCLUSION

* Line 99 Fund \$15,872 from RESERVE for SEPTIC LOANS

* Line 99 Fund \$1,200,000 from CAPITAL IMPROVE STAB FUND

ENTERPRISE FUNDS

WATER DEPARTMENT	3,861,237	4,179,228	4,179,228	4,179,228
100 SALARIES	743,026	815,031	815,031	815,031 *
101 EXPENSES	2,351,648	2,450,393	2,450,393	2,450,393 *
102 CAPITAL	8,000	6,000	6,000	6,000 *
103 DEBT	758,563	907,804	907,804	907,804 *

* Line 100 Fund \$815,031 from WATER REVENUE

* Line 101 Fund \$2,450,393 from WATER REVENUE

* Line 102 Fund \$6,000 from WATER REVENUE

* Line 103 Fund \$907,804 from WATER REVENUE

HILLVIEW COUNTRY CLUB	1,505,758	1,584,438	1,584,438	1,584,438
104 SALARIES	30,759	26,494	26,494	26,494 *
105 EXPENSES	984,240	1,072,200	1,072,200	1,072,200 *
106 IN LIEU of TAX PAYMENT	-	-	-	-
107 L.U.C. EXPENSES	-	-	-	-
108 CAPITAL	65,000	75,000	75,000	75,000 *
109 DEBT	425,759	410,744	410,744	410,744 *

*Line 104 Fund \$26,494 from HILLVIEW REVENUE

*Line 105 Fund \$1,072,200 from HILLVIEW REVENUE

*Line 108 Fund \$75,000 from HILLVIEW REVENUE

*Line 109 Fund \$410,744 from HILLVIEW REVENUE

June 4, 2018 Annual Town Meeting		FY18 Budget	DEPT. REQUEST	SELECTMEN REC	FINCOM REC
FUNCTION SUMMARY					
PARKS AND RECREATION ENTERPRISE		639,432	686,291	686,291	686,291
110	SALARIES	463,755	482,191	482,191	482,191 *
111	EXPENSES	149,975	199,300	199,300	199,300 *
112	CAPITAL	25,702	4,800	4,800	4,800 *
*Line 110 Fund \$218,224 from RAISE and APPROPRIATE					
*Line 110 Fund \$263,967 from PARKS & RECREATION REVENUE					
*Line 111 Fund \$199,300 from PARKS & RECREATION REVENUE					
*Line 112 Fund \$4,800 from PARKS & RECREATION REVENUE					
SUMMARY					
GENERAL GOVERNMENT		25,922,281	27,867,712	27,094,572	27,094,571
EDUCATION		30,216,985	31,370,245	31,370,245	31,370,245
DEBT SERVICE		7,947,961	7,891,192	7,891,192	7,891,192
ENTERPRISES		6,006,427	6,449,957	6,449,957	6,449,957
TOTAL BUDGET		70,093,653	73,579,107	72,805,966	72,805,966



**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR SEPTEMBER 4, 2018 STATE PRIMARY
TOWN OF NORTH READING**

SS.

To the Constables of the **TOWN of NORTH READING** –

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

- PRECINCT 1 – St. Theresa’s Church Parish Hall, Winter Street**
- PRECINCT 2 – St. Theresa’s Church Parish Hall, Winter Street**
- PRECINCT 3 – St. Theresa’s Church Parish Hall, Winter Street**
- PRECINCT 4 – St. Theresa’s Church Parish Hall, Winter Street**

on **TUESDAY, the FOURTH DAY of SEPTEMBER, 2018** from **7:00 am to 8:00 pm**
for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

**SENATOR IN CONGRESSFOR THIS COMMONWEALTH
GOVERNORFOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR.....FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....FOR THIS COMMONWEALTH
SECRETARY OF STATE.....FOR THIS COMMONWEALTH
TREASURER and RECEIVER GENERALFOR THIS COMMONWEALTH
AUDITORFOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS SIXTH DISTRICT
COUNCILLORFIFTH DISTRICT
SENATOR IN GENERAL COURT FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT TWENTIETH MIDDLESEX DISTRICT
DISTRICT ATTORNEYNORTHERN DISTRICT
CLERK OF COURTS.....MIDDLESEX COUNTY
REGISTER OF DEEDS MIDDLESEX SOUTHERN DISTRICT**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this **20th** day of **AUGUST 2018**:

- /s/ Michael A. Prisco, Chairman
- /s/ Kathryn M. Manupelli, Vice-Chairman
- /s/ Stephen J. O’Leary, Clerk
- /s/ Robert J. Mauceri
- /s/ Andrew J. Schultz

SELECTMEN OF NORTH READING

Warrant to be posted in (7) or more conspicuous places in the Town by the Constable

ATTEST: /s/ John J. Firriello, Constable Dated: August 20, 2018

*Warrant must be posted by **August 28, 2018**, (at least seven days prior to **September 4, 2018** State Primary)*

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO
CONSTABLE
One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 15 days before the **STATE PRIMARY ELECTION** to vote on **TUESDAY, SEPTEMBER 4, 2018** by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1	–	North Reading Gas & Service 1 Washington Street B.C. Construction Co., Inc. 3 Washington Street
Precinct #2	–	Carr's Stationers 271 Main Street Town Hall 235 North Street
Precinct #3	–	Reading Lumber Co. 110 Main Street Eastgate Liquors 12 Main Street
Precinct #4	–	U. S. Post Office 174 Park Street Ryers Store 162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: August 20, 2018

TOWN OF NORTH READING, MA
DEMOCRATIC STATE PRIMARY
SEPTEMBER 4, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	41	41	44	42	168
Elizabeth A. Warren	185	222	222	245	874
Write-Ins	3	3	2	3	11
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
GOVERNOR					
<i>Vote for One</i>					
Blanks	51	58	59	58	226
Jay M. Gonzalez	98	102	115	134	449
Bob Massie	76	101	89	97	363
Write-Ins	4	5	5	1	15
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
LIEUT. GOVERNOR					
<i>Vote for One</i>					
Blanks	48	62	43	67	220
Quentin Palfrey	99	112	132	133	476
Jimmy Tingle	81	92	93	89	355
Write-Ins	1	0	0	1	2
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
ATTORNEY GENERAL					
<i>Vote for One</i>					
Blanks	32	29	33	31	125
Maura Healey	194	237	234	257	922
Write-Ins	3	0	1	2	6
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
SECRETARY of STATE					
<i>Vote for One</i>					
Blanks	7	10	5	8	30
William Francis Galvin	161	181	181	173	696
Josh Zakim	61	75	82	109	327
Write-Ins	0	0	0	0	0
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
TREASURER					
<i>Vote for One</i>					
Blanks	62	60	62	66	250
Deborah B. Goldberg	166	206	205	223	800
Write-Ins	1	0	1	1	3
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
AUDITOR					
<i>Vote for One</i>					
Blanks	70	63	66	70	269
Suzanne M. Bump	158	203	201	219	781
Write-Ins	1	0	1	1	3
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053

**TOWN OF NORTH READING, MA
DEMOCRATIC STATE PRIMARY
SEPTEMBER 4, 2018**

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
REP--CONGRESS					
<i>Vote for One</i>					
Blanks	28	32	26	34	120
Seth W. Moulton	199	233	241	256	929
Write-Ins	2	1	1	0	4
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
COUNCILLOR					
<i>Vote for One</i>					
Blanks	60	58	61	57	236
Eileen R. Duff	120	153	156	173	602
Nicholas S. Torresi	49	55	51	60	215
Write-Ins	0	0	0	0	0
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
SEN--GENERAL COURT					
<i>Vote for One</i>					
Blanks	226	264	264	287	1041
Write-Ins	3	2	4	3	12
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
REP--GENERAL COURT					
<i>Vote for One</i>					
Blanks	228	262	263	286	1039
Write-Ins	1	4	5	4	14
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
DISTRICT ATTORNEY					
<i>Vote for One</i>					
Blanks	33	42	30	43	148
Marian T. Ryan	102	114	141	147	504
Donna Patalano	93	110	97	100	400
Write-Ins	1	0	0	0	1
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
CLERK of COURTS					
<i>Vote for One</i>					
Blanks	67	65	55	65	252
Michael A. Sullivan	161	201	212	225	799
Write-Ins	1	0	1	0	2
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
REGISTER of DEEDS					
<i>Vote for One</i>					
Blanks	73	66	63	64	266
Maria C. Curtatone	152	198	204	226	780
Write-Ins	4	2	1	0	7
TOTALS	229	266	268	290	1053
<i>Proof</i>					1053
TOTAL VOTER ENROLLMENT -- 11,040 VOTER PARTICIPATION -- 2,065 (18.70%)					

TOWN OF NORTH READING, MA
REPUBLICAN STATE PRIMARY
SEPTEMBER 4, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	18	11	18	12	59
Geoff Diehl	135	128	148	147	558
John Kingston	59	37	61	39	196
Beth Joyce Lindstrom	41	32	60	59	192
Write-Ins	0	0	0	2	2
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
GOVERNOR					
<i>Vote for One</i>					
Blanks	1	2	5	4	12
Charles D. Baker	149	99	156	163	567
Scott D. Lively	103	107	126	92	428
Write-Ins	0	0	0	0	0
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
LIEUT. GOVERNOR					
<i>Vote for One</i>					
Blanks	79	78	85	75	317
Karyn E. Polito	174	129	198	183	684
Write-Ins	0	1	4	1	6
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
ATTORNEY GENERAL					
<i>Vote for One</i>					
Blanks	68	48	60	59	235
James R. McMahon, III	112	102	137	126	477
Daniel L. Shores	73	58	89	71	291
Write-Ins	0	0	1	3	4
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
SECRETARY of STATE					
<i>Vote for One</i>					
Blanks	97	80	84	83	344
Anthony M. Amore	155	128	202	173	658
Write-Ins	1	0	1	3	5
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
TREASURER					
<i>Vote for One</i>					
Blanks	103	76	92	93	364
Kieko M. Orrall	150	132	195	165	642
Write-Ins	0	0	0	1	1
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
AUDITOR					
<i>Vote for One</i>					
Blanks	104	78	89	87	358
Helen Brady	149	130	197	172	648
Write-Ins	0	0	1	0	1
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007

**TOWN OF NORTH READING, MA
REPUBLICAN STATE PRIMARY
SEPTEMBER 4, 2018**

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
REP--CONGRESS					
<i>Vote for One</i>					
Blanks	105	76	85	84	350
Joseph S. Schneider	148	132	202	174	656
Write-Ins	0	0	0	1	1
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
COUNCILLOR					
<i>Vote for One</i>					
Blanks	107	82	101	94	384
Richard A. Baker	145	125	186	162	618
Write-Ins	1	1	0	3	5
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
SEN--GENERAL COURT					
<i>Vote for One</i>					
Blanks	66	44	58	45	213
Bruce E. Tarr	187	164	229	214	794
Write-Ins	0	0	0	0	0
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
REP--GENERAL COURT					
<i>Vote for One</i>					
Blanks	50	46	51	44	191
Bradley H. Jones, Jr.	202	162	236	214	814
Write-Ins	1	0	0	1	2
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
DISTRICT ATTORNEY					
<i>Vote for One</i>					
Blanks	249	207	282	245	983
Write-Ins	4	1	5	14	24
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
CLERK of COURTS					
<i>Vote for One</i>					
Blanks	251	206	282	254	993
Write-Ins	2	2	5	5	14
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
REGISTER of DEEDS					
<i>Vote for One</i>					
Blanks	252	207	284	254	997
Write-Ins	1	1	3	5	10
TOTALS	253	208	287	259	1007
<i>Proof</i>					1007
TOTAL VOTER ENROLLMENT -- 11,040					
VOTER PARTICIPATION -- 2,065 (18.70%)					

TOWN OF NORTH READING, MA
LIBERTARIAN STATE PRIMARY
SEPTEMBER 4, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
GOVERNOR					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
LIEUT. GOVERNOR					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
ATTORNEY GENERAL					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
SECRETARY of STATE					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
TREASURER					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
AUDITOR					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Daniel Fishman	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5

**TOWN OF NORTH READING, MA
LIBERTARIAN STATE PRIMARY
SEPTEMBER 4, 2018**

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
REP--CONGRESS					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
COUNCILLOR					
<i>Vote for One</i>					
Blanks	0	0	0	0	0
Marc C. Mercier	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
SEN--GENERAL COURT					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
REP--GENERAL COURT					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
DISTRICT ATTORNEY					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
CLERK of COURTS					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
REGISTER of DEEDS					
<i>Vote for One</i>					
Blanks	2	2	1	0	5
Write-Ins	0	0	0	0	0
TOTALS	2	2	1	0	5
<i>Proof</i>					5
TOTAL VOTER ENROLLMENT -- 11,040					
VOTER PARTICIPATION -- 2,065 (18.70%)					

Warrant Opening and Closing

COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
TOWN MEETING
OCTOBER 15, 2018
7:00 P.M.

Middlesex, SS.

To either of the Constables of the Town of North Reading in the County of Middlesex, GREETINGS.

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Daniel H. Shay Performing Arts Center, North Reading High School, Park Street in said North Reading, on **MONDAY, the FIFTEENTH DAY OF OCTOBER, 2018** at seven o'clock in the evening, then and there to act on the following articles:

And you are directed to serve this Warrant by posting up attested copies, fourteen days at least before the time of holding said meeting, in accordance with the Code of the Town of North Reading.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this seventeenth day of September in the year of our Lord two thousand and eighteen.

BOARD OF SELECTMEN

/s/ Michael A. Prisco, Chairman
/s/ Kathryn M. Manupelli, Vice Chair
/s/ Stephen J. O'Leary, Clerk
/s/ Andrew J. Schultz
/s/ Robert J. Mauceri

A True Copy Attest:
John J. Firriello, Constable

Constable's Return of Service

JOHN J. FIRRIELLO
CONSTABLE

I have notified and warned the inhabitants of the Town of North Reading 28 days before the **ANNUAL FALL TOWN MEETING** on **MONDAY, OCTOBER 15, 2018**, by posting the Warrant in the following eight (8) places of the Town:

- Precinct #1 – North Reading Gas & Service
1 Washington Street
B.C. Construction Co., Inc.
3 Washington Street
- Precinct #2 – Carr's Stationers
271 Main Street
Town Hall
235 North Street
- Precinct #3 – Reading Lumber Co.
110 Main Street, North Reading
Eastgate Liquors
12 Main Street, North Reading
- Precinct #4 – U. S. Post Office
174 Park Street, North Reading
Ryers Store
162 Park Street, North Reading

ATTEST: /s/ John J. Firriello, Constable Date: September 19, 2018

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NORTH READING
FALL ANNUAL TOWN MEETING
OCTOBER 15, 2018
7:00 P.M.**

The Fall Annual Town Meeting was called to order on October 15, 2018 at 7:07 pm by Moderator John Murphy.

The following public safety personnel were on duty: Police Lieutenant Thomas Romeo and Firefighter Michael Tannian. Registrar Barbara Stats was present.

Mr. Moderator -- I move that the following persons be admitted to the meeting: Darren Klein, Town Counsel (*freedom of the floor*); Carol Ducrow, Clerk's Staff (*freedom of the floor*); Maureen Doherty, North Reading Transcript; Harold Miller, School Department (*freedom of the floor*); Allison Kane, School PAC Manager (*freedom of the floor*); Jon Bernard, School Superintendent; Michael Connelly, School Finance Director; Michael Murphy, Police Chief; Matthew Cooper, NR IT; Maryann Mackay, Treasurer/Collector; Patrick Bauer, DPW Director; Mark Clark, Water Superintendent; Debbie Carbone, Assessing Manager; Danielle McKnight, Town Planner; Gerald Noel, Building Inspector; Maureen Stevens, Parks/Rec Operations Director; Robert Collins, HR Director; Susan Magner, Veterans Agent; Jon Klipfel, Town Engineer; Stephen Lutterman, GIS Coordinator; Sharon Kelleher, Library Director; Neil Watlingto, Exec.Dir. Next Era Energy; Tom Ollila, RMLD; Robert Williamson Wright-Pierce; Lisa Egan and Shanna Calahane, Reading/NR Chamber representatives; Patricia Kaplan, Starlite Car Wash; Al Pereira, Advanced Photo; Students Madison Koury, Sam Giunta, Stewart Garnis and Zack Stats; Rob Carbone and Jason Smith, NORCAM (*freedom of the floor*). [A.Schultz]. **UNANIMOUS**

William Reed was appointed Teller for the evening by the Moderator.

The Moderator recognized and thanked the following student volunteers who would be providing the wireless microphones to persons speaking during the meeting: Maddie Koury, Stewart Garnis, Sam Giunta and Zack Stats.

The *Pledge of Allegiance to the Flag* was led by Select Board Chair M.Prisco.

Mr. Moderator: I move to dispense with the reading of the Warrant and to refer to the Articles by number, and further to dispense with the reading of the *Return of Service* by the Constable. [M.Prisco] **UNANIMOUS**

Article 1 Hear and Act on Reports of Town Officers and Committees

To hear and act upon the reports of Town Officers and Committees.

Sponsor: Board of Selectmen

Description...

This is a customary article which provides for Officers and Committees so instructed to report to Town Meeting their progress or recommendations.

Recommendations ...

Selectmen: Recommended.

Finance Committee: No Action Required.

ARTICLE 1: HEAR AND ACT ON REPORTS OF TOWN OFFICERS AND COMMITTEES

I move to hear reports of Town Officers and Committees as may be presented at this meeting. *[K.Manupelli]*

CPC Administrator Danielle McKnight stated that the CPC is working with the Metropolitan Area Planning Council (MAPC) on an updated Master Plan, as the last one was completed in 2004. The Plan seeks to create a vision for the Town for the next 10 years: where and what type of development to pursue; what aspects of the Town should be preserved; housing and transportation needs. The work builds on numerous studies done over the years by the CPC and its consultants on various aspects of planning, economic development, housing, transportation, land use and streetscape design. MAPC has done much of this work and is familiar with the Town's history and needs. The CPC has made a survey available on-line and is encouraging public input and participation going forward.

Select Board recommends.

Finance Committee stated that no action was required of them.

*Voice vote on the motion under Article 1: **UNANIMOUS***

Article 2 Prior Year Bills

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from any available source of funds, a sum of money to pay prior year bills; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article provides for payment of prior fiscal year bills which were not submitted prior to the fiscal year ending on June 30, 2018. The requested amount for any prior year bills will be available at Town Meeting. Requires 4/5 vote.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 2: PRIOR YEAR BILLS

I move to pass over Article 2 as printed in the warrant.

[K.Manupelli] [Requires 4/5 vote]

Select Board recommends passing over.

Finance Committee recommends passing over.

*Voice vote on the motion to pass over Article 2: **UNANIMOUS***

Article 3 Transfer Funds to Capital Improvement Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 2007 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Capital Improvement Stabilization Fund. The intended use of the fund includes capital purchases and debt financing. The current balance in the account is \$902,077.65. As of September 17, 2018 an amount of \$200,000 is proposed to be added to the Fund.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting

**ARTICLE 3: TRANSFER FUNDS TO THE CAPITAL IMPROVEMENT
STABILIZATION FUND**

I move to transfer from Free Cash the sum of \$200,000 to be added to the Capital Improvement Stabilization Fund established under Article 5 of the October 1, 2007 Annual Town Meeting; as specified in Article 3 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 3: **UNANIMOUS***

Article 4 Appropriate Money to Stabilization Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Stabilization Fund; or what it will do in relation thereto.

Sponsor: Finance Committee

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to the Town's Stabilization Fund. The Stabilization Fund may be used for any lawful purpose, however, it represents the Town's rainy day fund for unexpected emergencies. The current balance in the account is \$2,279,695.55. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 4: APPROPRIATE MONEY TO STABILIZATION FUND

I move to transfer from Free Cash the sum of \$150,000 to be added to the Stabilization Fund; as specified in Article 4 as printed in the warrant. *[K.Manupelli]*

Select Board recommends.

Finance Committee recommends.

*Voice vote on the motion under Article 4: **UNANIMOUS***

Article 5 Transfer Funds to Other Post Employment Benefits Liability Trust Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Other Post Employment Benefits Liability Trust Fund established under Article 36 of the June 3, 2013 Town Meeting; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer surplus funds, if any, to supplement a reserve account to pay for future health and pension costs for retirees. The current balance in this Fund is \$1,468,181.48. A recommendation for a transfer into the Fund, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 5: TRANSFER FUNDS TO OTHER POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND

I move to pass over Article 5 as printed in the warrant. [M.Prisco]

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion to pass over Article 5: **UNANIMOUS**

Article 6 Appropriate Money to Participating Funding Arrangement Fund

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money to be added to the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Town Meeting and to re-name such fund as the Participating Funding Arrangement Fund; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The Board of Selectmen proposes to transfer the Town's share of surplus funds from the FY 2018 employee health insurance program, if any, to the Town's Participating Funding Arrangement Fund. The Fund is a reserve account to pay for the Town's portion of future employee health insurance costs. Due to an error in the June, 2018 Town Meeting warrant, the Fund was incorrectly named the "Participating Funding Agreement" Fund and is proposed to be correctly re-named "Participating Funding Arrangement" Fund as well.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting

**ARTICLE 6: APPROPRIATE MONEY TO PARTICIPATING FUNDING
ARRANGEMENT FUND**

I move to rename the Participating Funding Agreement Fund established under Article 24 of the June 4, 2018 Annual Town Meeting as the Participating Funding Arrangement Fund, and to transfer from Free Cash the sum of \$410,080.52 to be added to the re-named Fund; as specified in Article 6 as printed in the warrant.
[M.Prisco]

Select Board recommends.
Finance Committee recommends

*Voice vote on the motion under Article 6: **UNANIMOUS***

Article 7 Amend FY 2019 Operating Budget

To see if the Town will vote to amend the FY2019 Operating Budget voted under Article 14 of the June 4, 2018 Annual Town Meeting, including funding the first year of certain collective bargaining agreements, or otherwise amend said vote and to raise by taxation and appropriate, or appropriate and transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds or borrow a sum of money for such purposes; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would amend the FY2019 operating budget adopted at June Town Meeting. Specific lines to be amended, if any, will be available at Town Meeting.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting

ARTICLE 7: AMEND FY 2019 OPERATING BUDGET

I move to amend the FY2019 Operating Budget voted under Article 14 of the June 4, 2018 Annual Town Meeting as follows:

- Reduce Line 101 – Water Department Expenses by \$158,858.00
- Transfer from Line 16 - Salary Pool Supplement (Compensation Change) to Line 17 - Finance Director Salaries \$12,923
- Transfer from Line 16 - Salary Pool Supplement (Compensation Change) to Line 45 - Code Enforcement Salaries \$14,356
- Appropriate \$200,000.00 from Water Department Retained Earnings to Line 102 – Water Department-Capital.

as specified in Article 7 as printed in the warrant. [M.Prisco]

Select Board recommends.
Finance Committee recommends.

*Voice vote on the motion under Article 7: **UNANIMOUS***

Article 8 Amend FY 2019 Capital Expenditures

To see if the Town will vote to amend the FY2019 Capital Expenditures, voted under Article 15 of the June 4, 2018 Annual Town Meeting, by changing the source of funds for the projects noted below as follows:

PROJECT	DEPARTMENT	COST	SOURCE of FUNDS
Technology Instructional Equipment	Schools	\$ 45,000	Free Cash to Capital Improve. Stabilization
Recreation Center Paving / IRP Walkways Fund	Recreation	\$ 57,400	Parks/Rec Enterprise To Parks/Rec Retained Earnings

or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This is article would correct the funding sources for two FY2019 capital expenditures noted incorrectly in the June 4, 2018 Town Meeting Warrant to reflect the intended funding sources.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 8: AMEND FY 2019 CAPITAL EXPENDITURES

I move to amend the FY2019 Capital Expenditures voted under Article 15 of the June 4, 2018 Annual Town Meeting as specified in Article 8 as printed in the warrant. *[M.Prisco] [Requires 2/3 vote]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 8: **UNANIMOUS**

Article 9 Fund Repairs to Town Buildings

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available funds, or borrow a sum of money for the repair of Town buildings, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The proposed article seeks funds to make non-capital improvements to various municipal buildings. A request not to exceed \$50,000 is anticipated.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 9: FUND REPAIRS TO TOWN BUILDINGS

I move to transfer from Free Cash the sum of \$50,000 to construct, reconstruct or make improvements to Town Hall and other municipal buildings, including all incidental and related costs; as specified in Article 9 as printed in the warrant.

[M.Prisco]

Select Board recommends.
Finance Committee recommends.

Voice vote on the motion under Article 9: **UNANIMOUS**

Article 10 Appropriate funds for Survey, Engineering Design and/or Construction of a Portion of Swan Pond Road

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from any available funds, or borrow in accordance with any applicable State Statute, the funds necessary to complete a land survey of the area of Swan Pond Road in order to delineate or create a Right-of-Way of said roadway, to complete the necessary engineering design including but not limited to storm water management systems, roadway geometry and roadway system design, and/or to construct a new paved roadway to replace the gravel portion of the area commonly known as Swan Pond Road, from its intersection with Adam Street, westerly for a distance of approximately 2,700 feet, including the payment of costs incidental or related thereto, provided that the use of such funds may be made contingent, at the Town's discretion, upon receipt of contributions in kind from abutting property owners; and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefore; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would appropriate funds for surveying, engineering design and/or construction of a paved roadway to replace the gravel portion of Swan Pond Road. The appropriation may be contingent upon the contributions of abutting property owners.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 10: APPROPRIATE FUNDS FOR SURVEY, ENGINEERING DESIGN AND/OR CONSTRUCTION OF A PORTION OF SWAN POND ROAD

I move to pass over Article 10 as printed in the warrant. [R.Mauceri]

Select Board approves passing over.

Select Board member R.Mauceri stated that the Board was still waiting for one additional area resident to sign the agreement before proceeding.

Finance Committee approves passing over.

Voice vote on the motion to pass over Article 10: **UNANIMOUS**

Article 11 Appropriate Funds for Water System Improvements and for Acquisition of Water System Property

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from any available funds, or borrow in accordance with any applicable State Statute funds for the purpose of design and construction of water system improvements in North Reading, including, but not limited to, new water flow metering systems, new chemical injection systems and facilities, and upgrades to portions of the water distribution system, including but not limited to development of engineering design plans, preparation of bid documents, permitting and construction of said improvements, and to acquire by purchase, gift, or eminent domain upon such terms and conditions as the Board of Selectmen deem appropriate, property within the town of North Reading in order to place new flow metering systems and new chemical injection systems and facilities necessary to improve and upgrade the interconnection with the Town of Andover water system, as well as costs incidental or related thereto; and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that the amount authorized to be borrowed pursuant to this vote be reduced by the amount of monies that are received by the Town through a grant from MassWorks or any other appropriate granting authority prior to the issuance of bonds; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would reauthorize funding for water system improvements associated with the Town's interconnection with the Town of Andover, and authorize other potential improvements to enhance the performance of the water distribution system. This article would also authorize and fund acquisition of property to construct a structure to support the additional volume of water to be purchased from Andover. It is anticipated that the amount to be borrowed would be reduced by up to \$3 million in state "MassWorks" grant funding.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 11: APPROPRIATE FUNDS FOR WATER SYSTEMS IMPROVEMENTS AND FOR ACQUISITION OF WATER SYSTEM PROPERTY

I move that the Town reappropriate \$3,000,000.00 previously authorized under Article 18 of the June 4, 2018 Town Meeting and appropriate an additional \$3,000,000.00 for the total sum of \$6,000,000.00 for design and construction of water system improvements in North Reading, including, but not limited to, new water flow metering systems, new chemical injection systems and facilities, and upgrades to portions of the water distribution system, including but not limited to development of engineering design plans, preparation of bid documents, permitting and construction of said improvements, and for the acquisition of property in order to place new flow metering systems and new chemical injection systems and facilities necessary to improve and upgrade the interconnection with the Town of Andover water system, as well as costs incidental or related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the

Select Board, to borrow said sum under and pursuant to MGL Chapter 44 Sections 7 or 8, or any other enabling authority, and to issue bonds and notes of the Town therefor; while the bonds issued hereunder shall be general obligation bonds of the Town, it is anticipated that this borrowing shall be repaid from the Water Enterprise Fund; further, to reduce the amount to be borrowed by proceeds from any state or federal grant program, including the Commonwealth of Massachusetts' "MassWorks" grant program received prior to the issuance of bonds or notes hereunder; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with MGL Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and further to authorize the Select Board to acquire, by purchase, gift, or eminent domain, and upon such terms and conditions as the Board deems appropriate, interests in land within the Town for water supply purposes sufficient to provide for the construction and use of the water system improvements funded hereby, and to take any other action necessary to carry out this project, as specified in Article 11 as printed in the warrant. [R.Mauceri] [Requires 2/3 vote]

Select Board recommends.
Finance Committee recommends.

Voice vote on the main motion under Article 11: **UNANIMOUS**

The following motion to reconsider Article 11 was made following action on Article 14:

Mr. Moderator: I move to reconsider Article 11. [M.Prisco]
The Moderator explained that a minor change was needed to the previously voted motion under Article 11 to avoid corrective action at a future Town Meeting. *Voice vote on the motion to reconsider Article 11: Unanimous*

I move to amend the motion approved for Article 11 by deleting, 4th line from the bottom, the phrase "within the Town". [M.Prisco]

Select Board recommends the amendment.
Finance Committee recommends the amendment.

I move to approve the motion as amended. [M.Prisco]
Voice vote to approve the amended motion under Article 11: UNANIMOUS

Article 12 Rescind Authorization to Borrow

To see if the Town will vote to rescind the authorized, but unissued balances of various borrowing authorizations approved by the Town from time to time, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, or to take any other action relative thereto.

Sponsor: Board of Selectmen

Description...

This is a routine article seeking to rescind bond authorizations that are no longer needed because the respective projects are completed or have been abandoned. Such projects may include the interconnection and buy-in with the Massachusetts Water Resources Authority through the Town of Reading.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 12: RESCIND AUTHORIZATION TO BORROW

I move that the unissued balances of the borrowing authorizations described below, which amounts are no longer needed to pay costs of completing the projects for which they were originally approved, are hereby rescinded and of no further force or effect:

Town Meeting Date	Article	Purpose	Amount to be Rescinded
June 5, 2017	14	Water System Improvements Connection to MWRA	\$ 8,220,000
October 2, 2017	12	Supplement Water System Improvements/Connection to MWRA	\$ 7,680,000

as specified in Article 12 as printed in the warrant. [R.Mauceri]

Select Board approves.

Finance Committee approves.

*Voice vote on the main motion under Article 12: **UNANIMOUS***

Article 13 Appropriate Funds for Planning and Design of Wastewater Collection Systems

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, appropriate by transfer from any available funds, or borrow in accordance with any applicable State Statute the funds necessary to plan, design, study and permit the construction of a wastewater collection system within the town of North Reading and an interconnection with the sewer collection system in the Town of Andover, including but not limited to, any improvements that are necessary to Andover and/or North Reading's wastewater systems, the preliminary planning and engineering due diligence in consideration of the overall scope of the project, on-the-ground survey and engineering design, and preparation of applicable state and local permits, including costs incidental or related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under and pursuant to Massachusetts General Laws Chapter 44 Section 7 or Section 8, or any other enabling authority, and to issue bonds or notes of the Town therefor; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article seeks funding for planning and design for construction required to send wastewater from North Reading through Andover to the Greater Lawrence Sanitary District.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 13: APPROPRIATE FUNDS FOR PLANNING AND DESIGN OF WASTEWATER COLLECTION SYSTEMS

I move to transfer from Free Cash the sum of \$200,000 to fund design, study and permitting for the construction of a wastewater collection system within the Town of North Reading and an interconnection with the sewer collection system in the Town of Andover, including but not limited to, any improvements that are necessary to Andover and/or North Reading's wastewater systems, the preliminary planning and engineering due diligence in consideration of the overall scope of the project, on-the-ground survey and engineering design, preparation of applicable state and local permits, and a plan for phasing the financing and construction of such system, including costs incidental or related thereto, as specified in Article 13 as printed in the warrant. *[R.Mauceri]*

Select Board recommends.

Finance Committee recommends.

Voice vote on the motion under Article 13: **UNANIMOUS**

Article 14 Appropriate Money for Special Counsel Legal Expenses

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in Warrant Articles of previous years, or appropriate by transfer from any available source of funds a sum of money for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc. concerning the Secondary School Building Project, including any costs incidental or related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would provide additional funding for legal expenses related to the Secondary School Building Project.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 14: APPROPRIATE MONEY FOR SPECIAL COUNSEL LEGAL EXPENSES

I move to transfer from Free Cash the sum of \$300,000 for negotiation, mediation and/or litigation with PMA Consultants, LLC and Dore and Whittier Architects, Inc., concerning the Secondary School Building Project, and all costs incidental and related thereto; as specified in Article 14 as printed in the warrant. *[S.O'Leary]*

Select Board recommends.
Finance Committee recommends

S.O'Leary provided history on the funding of the HS/MS; due to an underestimation, the Select Board pursued legal opportunities to hold the architect and project manager responsible. Legal action was filed; these funds will continue the legal action.

Concern was expressed about expending further funds due to the length of time since the litigation was initiated, and because all deliberations must be held in Executive Session, the residents do not have any insight on the status. It was explained that even if no more funds were approved, the litigation must continue due to the existing counter-claims.

*Voice vote on the main motion under Article 14: **Motion CARRIED.***

Mr. Moderator: I move to admit John Hashem, Jr. **UNANIMOUS**

Article 15 Authorize Payment in Lieu of Taxes Agreement

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement for Payment in Lieu of Taxes (PILOT) pursuant to G.L. c.59, §38H(b), or any other enabling legislation, for taxes attributable to an energy storage unit installed or to be installed on property located at 166 R-1 Chestnut Street, and shown on Assessors Map 37 as Parcel 11, on such terms and conditions and for a term of years as the Board of Selectmen deems in the best interests of the Town, and to take any other action necessary or convenient for the implementation and administration of such agreement; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would authorize a Payment in Lieu of Taxes agreement that the Board of Selectmen has agreed to with a private entity proposing to install a battery storage unit on Reading Municipal Light Department property located at 166 R-1 Chestnut Street.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommended.

ARTICLE 15: AUTHORIZE PAYMENT IN LIEU OF TAXES AGREEMENT

I move to authorize the Select Board to enter into an agreement for Payment in Lieu of Taxes (PILOT) with Minuteman Energy Storage, LLC for an energy unit to be installed at 166 R-1 Chestnut Street, Assessors Map 37, Parcel 11, on such terms and conditions and for a term of years as the Select Board deems to be in the best interests of the Town, and take any other action to implement and administer the agreement. [S.O'Leary]

Select Board unanimously recommends.
Finance Committee unanimously recommends
Voice vote on the main motion under Article 15: **UNANIMOUS**

Article 16 Authorize Sale of Town Property and Funding For Incidental Costs – 9 Mill Street

To see if the Town will vote to authorize the Board of Selectmen to convey all or a portion of property located at 9 Mill Street, and shown on Assessors Map 21 as Parcel 8 on such terms and conditions as it may deem appropriate, and further to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the foregoing sale and costs related thereto; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

The article would authorize the Board of Selectmen to sell all, or a portion, of 9 Mill Street. The property was acquired in September, 2016 for the purpose of constructing a Pump Station to facilitate a potable water interconnection with the Massachusetts Water Resources Authority (MWRA) through the Town of Reading. The Town has entered into an agreement with the Town of Andover to purchase water for 99 years and does not plan to pursue an MWRA interconnection at this time. The Board of Selectmen desires to sell all or a portion of the property to recover all or a portion of the purchase cost, and to potentially retain a portion for future municipal use.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 16: AUTHORIZE SALE OF TOWN PROPERTY AND FUNDING FOR INCIDENTAL COSTS – 9 MILL STREET

I move to transfer from the Select Board for water supply purposes, to the Select Board for general municipal purposes including the purpose of conveyance, and authorize the Select Board to convey all or a portion of property located at 9 Mill Street, and shown on Assessors Map 21 as Parcel 8, on such terms and conditions as it may deem appropriate, and to transfer from Water Department Retained Earnings the sum of \$15,000 to Line 101 – Water Department Expenses to fund costs associated with the conveyance and subdivision of such property; as specified in Article 16 as printed in the warrant. [S.O'Leary] [Requires 2/3 vote]

Select Board unanimously recommends.
Finance Committee recommends

S.O'Leary stated that the intent is to divide the land and sell the portion with the home to recoup some of the original acquisition cost, and retain the other parcel of land for any potential future municipal use. The 4-acre site with the house and land was initially purchased for \$700,000 for the proposed MWRA water connection through Reading, and is no longer needed due to the agreement now in place with Andover.

Voice vote on the main motion under Article 16: **UNANIMOUS**

Article 17 Fund Open Space and Recreation Plan Consultant

To see if the Town will vote to raise and appropriate or appropriate by transfer from any available funds a sum of money for a consultant to complete an updated Open Space and Recreation Plan; or what it will do in relation thereto.

Sponsor: Community Planning Commission

Description...

This article would authorize funding to contract with a consultant to update the Town's Open Space and Recreation Plan.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 17: FUND OPEN SPACE AND RECREATION PLAN CONSULTANT

I move to appropriate from Free Cash the sum of \$25,000 for a consultant to complete an updated Open Space and Recreation Plan, and all costs incidental and related thereto; as specified in Article 17 as printed in the warrant. [S.O'Leary]

Select Board unanimously recommends.

Finance Committee recommends

S.O'Leary stated that the plan is updated on a regular basis; that it is critical to do so to ensure that the Town has the ability to apply for and receive grants; and that the last update was in 2013.

*Voice vote on the main motion under Article 17: **UNANIMOUS***

Article 18 Fund Feasibility Study for Pedestrian/Bicycle Pathway

To see if the Town will vote to raise by taxation and appropriate, or appropriate by transfer from unexpended funds remaining in warrant articles, or appropriate by transfer from any available funds, a sum of money not to exceed \$55,000 to fund a feasibility study to acquire rights for, design and construct a multiuse pathway generally following the abandoned Salem to Lowell rail bed from the Lynnfield to Wilmington lines; or what it will do in relation thereto.

Sponsor: Land Utilization Committee

Description...

This article would authorize funding for a feasibility study for a proposed pedestrian/bicycle pathway.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Not Recommended.

ARTICLE 18: FUND FEASIBILITY STUDY FOR PEDESTRIAN / BICYCLE PATHWAY

I move to appropriate from Free Cash the sum of \$55,000 for a feasibility study for a pedestrian/bicycle pathway, and all costs incidental and related thereto; as specified in Article 18 as printed in the warrant. [A.Schultz]

Select Board recommends.

Finance Committee does not recommend, with one abstention.

The Finance Committee felt there are other projects which should be vetted.

LUC member Philipp Hertz led the presentation with an explanation on the layout and usefulness of the path and its correlation with neighboring towns; the path would cross Town-owned land, some near wetlands, but also sections crossing private property, which could involve easements and possibly compensation to be worked out with the private owners; eminent domain takings were not being considered. An engineering study would be needed to determine all the issues; the project would be completed in phases and could take many years; the ultimate cost could be millions of dollars, but would be funded with State funds.

Finance Committee, Planning Commission and others expressed concerns regarding the further outlay of funds after the initial study, in relation to other uses for expending these funds, such as a sidewalk at the IRP as suggested by CPC Chair W.Pearce. FinCom member D.Kelliher expressed concerns that the Town could not afford such a project at this time considering other more pressing needs to be addressed. Concerns were also expressed regarding the continued availability of State funds/grants should the project extend through a long period of time.

LUC Chair Ken Tarr explained that this project cannot even move forward for a determination of other costs and implications without the feasibility study; that this could become a great investment for the Town. Others agreed that this project could be an investment in the Town's future, just as a Community Center would be, and that the Town should be considering all such projects and not one or the other. S.O'Leary clarified that any additional funding would also have to come before Town Meeting.

Mr. Moderator: Move the question. *[K.Geoffrion-Scannell]* **Unanimous**

Hand count on the motion under Article 18:

In favor – 65 Opposed – 34 **Motion CARRIED.**

Article 19 Alteration of Layout: Middle/High School Driveway

To see if the Town will vote to accept the alteration of the layout of the public town way known as the Middle/High School Driveway, as ordered by the Board of Selectmen, to include within the layout a parcel of land depicted as "Parcel 'A' Area = 127± S.F." on a plan entitled "Acceptance Plan and Street Layout Plan 'Middle/High School Driveway' North Reading, Massachusetts," with a revision date of December 24, 2015, prepared by Welch Associates Land Surveyors, Inc., a copy of said plan having been placed on file with the Town Clerk; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article proposes to alter the Middle/High School Driveway layout to include a parcel of land acquired by the Town for public way and associated infrastructure purposes.

Recommendations ...

Selectmen: Recommended.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 19: ALTERATION OF LAYOUT: MIDDLE/HIGH SCHOOL DRIVEWAY

I move to accept the alteration of layout for the public Town way known as Middle/High School Driveway as ordered by the Select Board and shown on a plan entitled "Acceptance Plan and Street Layout Plan 'Middle/High School Driveway' North Reading, Massachusetts," with a revision date of December 24, 2015, prepared by Welch Associates Land Surveyors, Inc., as specified in Article 19 as printed in the warrant. [A.Schultz] [Requires 2/3 vote]

Select Board recommends.

Finance Committee recommends.

Voice vote on the main motion under Article 19: **UNANIMOUS**

Article 20 Amend Code – General Bylaws - Chapter 158-9 – Snow Removal on Streets and Sidewalks

To see if the Town will vote to amend Chapter 158-9 of the Code of North Reading, Snow Removal on Streets and Sidewalks; or what it will do in relation thereto.

Sponsor: Board of Selectmen

Description...

This article would authorize the existing General Bylaw relative to snow removal to be amended. As of September 17, 2018, no amendment is proposed.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 20: AMEND CODE – GENERAL BYLAWS – CHAPTER 158-9 -- SNOW REMOVAL ON STREETS AND SIDEWALKS

I move to pass over article 20 as printed in the warrant. [A.Schultz]

Select Board recommends passing over.

Finance Committee recommends passing over.

Town Administrator M.Gillberto was granted a 15-minute *leave of the meeting* by majority vote for the purpose of a presentation. The TA presented history on this by-law and comparisons with Reading and Andover regarding snow removal along Rt. 28, and how removal of this by-law section would affect North Reading.

Voice vote on the motion to pass over Article 20: **Motion CARRIED.**

**Article 21 Citizens Petition: Delete or Repeal General Bylaw
Chapter 158-9 – Snow Removal on Streets and Sidewalks**

To see if the Town will delete or repeal Chapter 158-9 of the Code of North Reading – Snow Removal on Streets and Sidewalks; or what it will do in relation thereto.

Sponsor: Patrick Lee and Others

Description...

This article would repeal the existing General Bylaw relative to snow removal on streets and sidewalks.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

**ARTICLE 21: CITIZENS PETITION: DELETE OR REPEAL GENERAL BYLAW
CHAPTER 158-9 – SNOW REMOVAL ON STREETS AND
SIDEWALKS**

I move to amend General Bylaw Chapter 158-9 – Snow Removal on Streets and Sidewalks, to delete subsection A of that bylaw, and to renumber the remaining subsections of the bylaw accordingly. *[Patrick Lee]*

The Select Board opted to hold their recommendation until after the presentation.

Local business owner and article sponsor, Patrick Lee stated that although the by-law was well-intended when it was first created, it imposes substantial timing conditions and constraints making compliance difficult for the business community, particularly during long-duration or successive storms. It was pointed out that Rt. 28 is a State road however the Town will plow the side-walks in front of Town or non-commercial property, but by-pass any commercial property. Business owners feel this to be an inequity as the business owners should not be responsible for clearing State property, and the Town will plow commercial sidewalk properties elsewhere to provide access to schools. Further, it was stated that if business owners assume the maintenance of the sidewalks in front of their properties, they become liable if the public is injured on that sidewalk. In addition, business owners do not have the resources or equipment that the Town does to achieve compliance, and that the areas are too dangerous for an employee or any other person to shovel.

Business community representative Eric Evans displayed slides taken during various winter storms in 2018 to demonstrate some of the obstacles business owners encounter, especially when the highway is continually plowed, creating and adding to piles of snow on the sidewalks. Comparisons were made to other nearby Towns that manage to maintain the entire sidewalks along their highway areas. Sean Delaney stated the unsafe conditions created due to the sidewalk along the highway not being continuous, thus forcing persons walking on a

cleared portion to go directly onto the highway when they encounter an un-cleared area or a section without a sidewalk. Select Board member A.Schultz stated that on-going efforts to find a workable solution to this long-standing issue have not been successful, and that the Town is in a better position to address this than the private businesses.

The Finance Committee and others in attendance understood the seriousness of the issues, as well as the compliance difficulties, but felt that removing the by-law would not solve the problem but rather would remove the responsibility to do so from the business owners, and that there should first be an effective solution in place. DPW Director Patrick Bower stated that the Town does not have the resources, funding, manpower or ability to keep up with the sidewalk plowing during heavy or continuous snowstorms, that they could not move their operation of clearing sidewalks near schools to other areas without risking the safety of students walking to their schools; and that in the absence of any by-law, the Town would still not be required to plow those sidewalks.

When it became apparent that any change to this by-law would not be effective for the upcoming winter season due to the requisite post-Town Meeting by-law approval process, an amendment to the motion was made by Martha Johnson, 9 Oscars Way:

I move to amend the motion for Article 21 to add effective date of 7/1/19.

Mr. Moderator: Move the question on the amendment. *[S.Delaney]*

*Voice vote on the amendment under Article 21: **Carried.***

Police Chief M.Murphy stated that Town Meeting should first consider the safety issues involved before removing this by-law altogether; that it is safer to have a by-law in place which addresses the situation; and that the on-going enforcement of the current by-law has achieved compliance. Town Counsel Darren Klein confirmed that in the absence of any by-law addressing this issue, the Town would still not be responsible or required to clear or plow sidewalks in commercial areas. Select Board member S.O'Leary reminded the Town Meeting that if their expectation is for the Town to ultimately assume this responsibility, a significant cost would be incurred, and their support for a future Town Meeting appropriation allocating additional funds for the Town to incorporate the expansion of the side-walk plowing areas would be necessary.

Recommendations on the motion as amended under Article 21:

Select Board recommends the amended motion by a 4-1 vote.

Finance Committee recommends the amended motion, with 1 abstention.

*Voice vote on the amended motion under Article 21, which includes an effective date of July 1, 2019: **Motion CARRIED.***

Article 22 Citizens Petition: Change Bonpel Drive to Brian's Way

To see if the Town will vote to change the name of Bonpel Drive to Brian's Way.

Sponsor: Robert A. Pellegrino and Others

Description...

This article seeks to change the name of Bonpel Drive to Brian's Way. Town Counsel has informed the Board of Selectmen that a vote at Town Meeting would be advisory/non-binding to the Board of Selectmen, who are authorized to make such a name change.

Recommendations ...

Selectmen: Recommendation to be made at Town Meeting.

Finance Committee: Recommendation to be made at Town Meeting.

ARTICLE 22: CITIZENS PETITION: CHANGE BONPEL DRIVE TO BRIAN'S WAY

I move to change the name of the public way known as Bonpel Drive to Brian's Way, as specified in Article 22 as printed in the warrant. *[R.Pellegrino]*

Select Board recommends.

Finance Committee recommends.

In response to an inquiry, the petitioner stated that this request was in memory of his grandson, who tragically died in an automobile accident in 2016.

Select Board Chair M.Prisco stated that there are only 3 homes on the street and all the residents were agreeable to the change; the Town Meeting vote is only a recommendation, as the ultimate decision rests with the Select Board.

Voice vote on the main motion under Article 22: **UNANIMOUS**

Mr. Moderator: I move to adjourn this meeting *sine die*. *[M.Prisco]* **UNANIMOUS**

The meeting adjourned at 9.56 pm. There were 124 voters in attendance.

Checkers for the evening were: Patricia Fillmore, Anne Casey, Camille Welch, Jean Fitzgerald, Nancy Brown, Dorothy Hartery and Rose Vitale; Carol Ducrow assisted with check-in procedures. Media services were provided through NORCAM by Robert Carbone, Philip Healy and Jason Smith; PAC Facilities by Manager Allison Kane; custodial services by Harold Miller.

A true record. Attest:

Barbara Stats, Town Clerk

<p><i>Article 21 was approved by Assistant Attorney General Nicole B. Caprioli on February 13, 2019; notice of the approval was published in the North Reading Transcript on February 21, 2019 and February 28, 2019</i></p>



**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR NOVEMBER 6, 2018 STATE ELECTION
TOWN OF NORTH READING**



SS.

To the Constables of the **TOWN** of **NORTH READING** –

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in Primaries to vote at:

PRECINCT 1 – St. Theresa’s Church Parish Hall, Winter Street
PRECINCT 2 – St. Theresa’s Church Parish Hall, Winter Street
PRECINCT 3 – St. Theresa’s Church Parish Hall, Winter Street
PRECINCT 4 – St. Theresa’s Church Parish Hall, Winter Street

on **TUESDAY**, the **SIXTH DAY** of **NOVEMBER, 2018** from **7:00 am to 8:00 pm**
for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS.....FOR THIS COMMONWEALTH
GOVERNOR and LIEUTENANT GOVERNORFOR THIS COMMONWEALTH
ATTORNEY GENERALFOR THIS COMMONWEALTH
SECRETARY OF STATEFOR THIS COMMONWEALTH
TREASURER and RECEIVER GENERAL.....FOR THIS COMMONWEALTH
AUDITOR.....FOR THIS COMMONWEALTH
REPRESENTATIVE in CONGRESSSIXTH DISTRICT
COUNCILLOR.....FIFTH DISTRICT
SENATOR in GENERAL COURT FIRST ESSEX & MIDDLESEX DISTRICT
REPRESENTATIVE in GENERAL COURT TWENTIETH MIDDLESEX DISTRICT
DISTRICT ATTORNEY.....NORTHERN DISTRICT
CLERK OF COURTSMIDDLESEX COUNTY
REGISTER OF DEEDSMIDDLESEX SOUTHERN DISTRICT

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum

number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;
- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A “place of public accommodation, resort or amusement” is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. “Gender identity” is defined as a person’s sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person’s physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person’s admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person’s gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1ST day of **OCTOBER 2018**:

/s/ Michael A. Prisco, Chairman
/s/ Kathryn M. Manupelli, Vice-Chairman
/s/ Stephen J. O'Leary, Clerk
/s/ Robert J. Mauceri
/s/ Andrew J. Schultz

SELECTMEN OF NORTH READING

Warrant to be posted in (7) or more conspicuous places in the Town by the Constable

ATTEST: /s/ John J. Firriello, Constable Dated: October 1, 2018

*Warrant must be posted by **October 30, 2018**, (at least seven days prior to **November 6, 2018** State Election)*

CONSTABLE'S RETURN OF SERVICE

JOHN J. FIRRIELLO

CONSTABLE

One Sullivan Road
North Reading, MA 01864

I have notified and warned the inhabitants of the Town of North Reading 34 days before the **STATE ELECTION** to vote on **TUESDAY, NOVEMBER 6, 2018** by posting the Warrant in the following eight (8) places within the Town of North Reading:

Precinct #1	– North Reading Gas & Service B.C. Construction Co., Inc.	1 Washington Street 3 Washington Street
Precinct #2	– Carr's Stationers Town Hall	271 Main Street 235 North Street
Precinct #3	– Reading Lumber Co. Eastgate Liquors	110 Main Street 12 Main Street
Precinct #4	– U. S. Post Office Ryers Store	174 Park Street 162 Park Street

ATTEST: /s/ John J. Firriello, Constable Date: October 3, 2018

TOWN OF NORTH READING, MA
STATE ELECTION -- NOVEMBER 6, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
SENATOR in CONGRESS					
<i>Vote for One</i>					
Blanks	38	31	38	43	150
Elizabeth A. Warren	839	826	888	955	3508
Geoff Diehl	980	767	915	919	3581
Shiva Ayyadurai	64	82	61	67	274
Write-Ins	0	0	0	0	0
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
GOVERNOR / LT. GOV.					
<i>Vote for One</i>					
Blanks	69	71	66	81	287
Baker and Polito	1505	1271	1448	1537	5761
Gonzalez and Palfrey	340	360	380	365	1445
Write-Ins	7	4	8	1	20
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
ATTORNEY GENERAL					
<i>Vote for One</i>					
Blanks	56	53	47	44	200
Maura Healey	1093	1036	1116	1212	4457
James McMahon, III	772	617	739	728	2856
Write-Ins	0	0	0	0	0
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
SECRETARY of STATE					
<i>Vote for One</i>					
Blanks	81	75	86	76	318
William Francis Galvin	1123	1055	1124	1229	4531
Anthony M. Amore	689	541	650	634	2514
Juan G. Sanchez, Jr.	28	35	41	44	148
Write-Ins	0	0	1	1	2
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
TREASURER					
<i>Vote for One</i>					
Blanks	123	107	111	114	455
Deborah B. Goldberg	1036	958	1045	1114	4153
Keiko M. Orrall	725	600	706	713	2744
Jamie M. Guerin	36	41	38	43	158
Write-Ins	1	0	2	0	3
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
AUDITOR					
<i>Vote for One</i>					
Blanks	148	116	128	122	514
Suzanne M. Bump	855	829	902	1004	3590
Helen Brady	814	658	769	740	2981
Daniel Fishman	81	74	82	87	324
Edward J. Stamas	21	28	20	31	100
Write-Ins	2	1	1	0	4
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513

TOWN OF NORTH READING, MA
STATE ELECTION -- NOVEMBER 6, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
REP--CONGRESS					
<i>Vote for One</i>					
Blanks	65	53	66	61	245
Seth Moulton	1047	973	1090	1166	4276
Joseph S. Schneider	763	618	686	692	2759
Mary Jean Charbonneau	46	62	58	65	231
Write-Ins	0	0	2	0	2
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
COUNCILLOR					
<i>Vote for One</i>					
Blanks	167	115	144	155	581
Eileen R. Duff	887	881	943	1034	3745
Richard A. Baker	831	664	751	733	2979
Marc C. Mercier	36	46	64	62	208
Write-Ins	0	0	0	0	0
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
SEN--GENERAL COURT					
<i>Vote for One</i>					
Blanks	400	415	410	433	1658
Bruce E. Tarr	1510	1283	1485	1545	5823
Write-Ins	11	8	7	6	32
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
REP--GENERAL COURT					
<i>Vote for One</i>					
Blanks	371	398	380	395	1544
Bradley H. Jones, Jr.	1537	1298	1505	1584	5924
Write-Ins	13	10	17	5	45
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
DISTRICT ATTORNEY					
<i>Vote for One</i>					
Blanks	644	546	629	601	2420
Marian T. Ryan	1258	1151	1265	1381	5055
Write-Ins	19	9	8	2	38
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
CLERK of COURTS					
<i>Vote for One</i>					
Blanks	663	546	637	622	2468
Michael A. Sullivan	1244	1151	1256	1360	5011
Write-Ins	14	9	9	2	34
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
REGISTER of DEEDS					
<i>Vote for One</i>					
Blanks	671	563	661	634	2529
Maria C. Curtatone	1235	1133	1232	1347	4947
Write-Ins	15	10	9	3	37
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513

TOWN OF NORTH READING, MA
STATE ELECTION -- NOVEMBER 6, 2018

	Prec 1	Prec 2	Prec 3	Prec 4	TOTAL
QUESTION #1	<i>Limit number of patients assigned to one registered nurse in hospitals and certain other health care facilities</i>				
Blanks	50	48	46	59	203
Yes	370	346	347	383	1446
No	1501	1312	1509	1542	5864
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
QUESTION #2	<i>Limit influence of money in elections & establish that corporations do not have same rights as human beings (Constitutional Amendment)</i>				
Blanks	82	55	82	71	290
Yes	1156	1101	1176	1274	4707
No	683	550	644	639	2516
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
QUESTION #3	<i>Maintain current law prohibiting discrimination on the basis of gender identity in places of public accommodations</i>				
Blanks	57	33	54	36	180
Yes	1166	1054	1157	1253	4630
No	698	619	691	695	2703
TOTALS	1921	1706	1902	1984	7513
<i>Proof</i>					7513
TOTAL VOTER ENROLLMENT -- 11,236 TOTAL VOTER PARTICIPATION -- 7513 (66.86%)					

TOWN CLERK'S OFFICE
Vital Statistics and Licenses Issued
January 1, 2018 - December 31, 2018

Vital Record Statistics Recorded for 2018:

Births: 151
Marriages: 53
Deaths: 127

Number of Dogs Licensed: 1029
Licensing Period January 1st – December 31st

Business Certificates Recorded:

New Certificates: 38
Renewals: 54
Discontinued: 22
Expired / Lapsed: 13

Passport Application Information:

Available “on-line”

Go to: www.travel.state.gov

Fish & Wildlife Licenses:

All licenses sold “on-line” a/o January 1, 2012

Go to: <http://www.mass.gov/dfwele/dfw/>

DEPARTMENT OF VETERANS SERVICES
Annual Report 2018

The Veterans Department continues to provide financial assistance to Veterans and their dependents in accordance with Mass General Laws (MGL) 108 CMR 1:00-11:00. This service is provided to eligible Veterans, Spouses, their dependents, Parents who are struggling financially. Chapter 115 assists with Ordinary Benefits, Fuel Assistance, and Medical reimbursements. The present case load is comprised of Veterans in need of long term assistance, and for those who are unemployed. The need for Chapter 115 continues to grow through outreach and financial constraints. Assisting the Veterans of North Reading with an array of support services through local, state, and federal entities continues to remain a top priority.

Today's warriors are committed to as many as two or more tours to Iraq and Afghanistan creating a high percentage of PTSD and TBI cases. Homelessness, suicide and drug addiction rates continue to plague the lives of our Veterans and their families. It is the responsibility of the Veterans Service Officer to continue the crusade of educating oneself through conferences, local and state meetings by obtaining knowledge and guidance in order to provide the best possible services to our Veterans and their dependents.

COMMEMORATIVE PARTNER: North Reading Veterans Department and the Town of North Reading became a commemorative partner for the 50th Anniversary of the Vietnam War in 2016. As a commemorative partner continue committing ourselves to honoring our Vietnam Veterans through ceremony and events two times per year until 2025. North Reading Vietnam Veterans were honored; Memorial Day Parade as Honorary Parade Marshals, and Veterans Day.

ANNUAL VETERANS DINNER SOCIAL: The Veterans Department, and Veterans Committee hosted its 9th Annual Veterans Social honoring North Readings Veterans and Troops and Special Honors to our Korean War Veterans at Teresa's Hillview Country Club which took place on Sunday, 23 September 2018. The social encourages Veterans, Warriors, and the general populous to join us in a comfortable setting with socializing, fine food, and entertainment. The afternoon gives the community an opportunity to thank and honor our men and women for their service. This year we had 212 in attendance. The Marine Corps Color Guard, 25th Regiment of Fort Devens opened our afternoon by posting our Nations Colors followed by the Pledge of Allegiance and National Anthem sung by Kerrin Mullen. A moving live presentation of the POW/MIA missing man table ceremony performed by the Lynn English Cadets and Captain Castinetti was so moving captivating the audience. Deacon Al Balestracci blessed our meal with special prayer to all Veterans. Guest Speakers included Senator Bruce Tarr, Representative Brad Jones, Secretary Francisco Urena Dept. of Veterans Services, Chairman of the BOS Robert Mauceri, and Town Administrator Michael Gilleberto. Key note speakers included Gold Star Dad and Retired USMC First Sergeant John Bernard spoke of the Korean War Veterans and the "Forgotten War". The ROTC Lynn English Marine Corps Cadets, under the direction of Sgt Major Ken Oswald, USMC, performed silent precision drill that simply awed the entire audience with their professionalism and talent. These young men and women were

amazing to observe their spectacular precision, dress, and overall demeanor, and respect for the uniform and their leader Sgt Major Ken Oswald. Thank you again to the Teresa's at the Hillview Country Club and staff for a wonderful meal and assisting with coordinating such a wonderful and memorable event for all. Thank you to Brad of DJ Zati Productions for donating your time providing an array of wonderful music; thank you to Maureen Stevens who checks in all guests, her help is so much appreciated. Thank you to Dianne Crowell, Andrea Swenson, and Larry Ready for assisting in the set up. Thank you to all who participated and continue to join us each year. Thank you sponsors: Gold Star Sponsor – Tewksbury Country Club, Bronze Star Sponsors – Reading Cooperative Charitable Foundation, China Cuisine, Quality HVAC, Inc., The Savings Bank, True Realty North, Moynihan Lumber, NAPA Auto Parts, Dascoli's Pizza, NAM Knights, John Roma, Jim Tildsley, North Reading Dunkin Donuts, Susan Doherty, Kristine Pecora, Andrea Swenson, John Watson, Temple Fuel, Inc. Thank you for helping to make this event a success. It is an honor and pleasure to present an event each year for all who have served and for the families who have maintained the home front. We strongly encourage the North Reading Community to take time out of their schedules and join us in honoring all who have served and continue to serve today.

The Veterans Department continues to pride itself in assisting our Veterans, Warriors, and their families utilizing resources through local, state and federal agencies enabling this department to continue to provide the best possible care for our Veterans and their dependents to ensure their needs are met.

Respectfully submitted,

Susan Magner
Director of Veterans Services

DEPARTMENT OF VETERANS SERVICES
Annual Report 2018

VETERANS COMMITTEE AND VETERANS MEMORIAL COMMITTEE

MEMORIAL DAY PARADE: The Veterans Department assisted the Memorial Day Parade Committee by enhancing the presence of Veterans from all Wars. North Reading Korean War Veterans served as Honorary Parade Marshalls riding in a convoy of convertibles. In addition the traditional Veterans Truck carrying Veterans unable to physically complete the route, were joined with dozens of Veteran walkers. In addition, the Marine Corps Color Guard, 25th Regiment of Fort Devens led our honored Veterans while the National Guard 272nd Chemical Company of Camp Curtis Guild provided support of Warriors and Vehicles. The Minit Militia, Board of Selectmen, North Reading Schools, Girl and Boy Scouts, NR Police and Fire Departments, along with other community based groups joined the Parade on this sunny, blue sky day to honor all who have sacrificed for our freedom. Memorial Day is a day of remembrance for those who have sacrificed their freedom so we as Americans can enjoy ours. It is imperative to take time to remember our fallen and to continue to educate our young on the importance of this day. Ceremonies continued at the completion of the Parade route in the Gazebo where our Honorary Parade Marshalls were honored. Thank you to all who continue to participate in the day's events honoring all who have served and sacrificed.

VETERANS DAY: Due to inclement weather, Veterans Day Services were held at the Batchelder School. It was a wonderful morning with the gym all decorated with patriotic colors and stories with pictures of loved ones by the 3rd graders. The stage background was a sea of flags presented by the Patriot Guard. The Stage was filled to capacity with Veterans of all eras and the support of Town and State Officials and guest speakers. The Boys and Girl Scouts were all in front of the stage. It was a picturesque view from the audience stand point. Veterans Day MC was Andover High Sean Wilen. Bell Ringer, John Watson opened the ceremony at precisely 11:00 AM. Deacon Al Balestracci of the St. Teresa's Church delivered the invocation followed by the NR HS Band led by Drum Major Jessica Palazzolo and Asst. Drum Major Christopher Nearing. Our nation's colors were presented by the North Reading Police Honor Guard and the NR Boy Scouts Troop 750 and Cub Pack 731, Venture Crew 921 and NR Girl Scouts lead us in the Pledge of Allegiance. Vocalist Kerrin Mullen sang an amazing rendition of the National Anthem.

Jeff Yull NR Rep. Town Committee read the 2018 Scholarship Winner Hugo Wiberg's Essay on What the Flag Means to Me. The WWI Centennial Commission Proclamation was delivered by Susan Magner which began ringing bells 21 times before the reading, the Governor's Proclamation was delivered by Town Administrator Michael Gilleberto, and The Towns Proclamation was delivered by Board of Selectman Andrew Schultz. Guest Speakers Representative Bradley Jones Jr. Honored Guest Speaker was Lt Colonel John Barrette US Air Force Retired with a 22 year distinguished career. Laura Wagner and Christopher Nearing performed taps. At the conclusion of the ceremony, everyone had the opportunity to join us in the Cafeteria for refreshments. Thank you to all who

participated: Honored Guest Speaker Lt Colonel Barrett USAF Retired, Vocalist Kerrin Mullen, Master of Ceremonies Sean Wilen, NR Police Honor Guard, NR Fire Dept., Senator Bruce Tarr, State Representative Bradley Jones Jr, Board of Selectmen Chairman Michael Prisco, Bob Mauceri, Stephen O'Leary, Andrew Schultz and Kathryn Manupelli, Town Administrator Michael Gilleberto, Deacon Al Balestracci, NR Veterans Memorial Committee, VFW Post 10874, DAV Post 37, NR Minit/Militia, NR Veterans Committee, Patriot Guard, Jeff Yull, Eric Forman & NR HS Band, Drum Major Jessica Palazzolo, Asst. Drum Major Christopher Nearing, Buglers, Christopher Nearing & Laura Wagner, Rivera, NR Boy Scouts Troop 750 and Cub Scout Pack 731, NR Girl Scouts, NR Venture Crew 921. We would like to send a special thank you to Heavenly Donuts, Ryers Store, and the Horseshoe Grille for providing refreshments for our post ceremony.

Thank you all for your steadfast support in this Honorable Ceremony. To the North Reading Community, thank you for taking time out of your busy schedules to remember and honor all who have served this great Nation. It is humbling to see the numbers continue to grow for such an important day.

Respectfully submitted,

Susan Magner
Director of Veterans Services

YOUTH SERVICES DEPARTMENT 2018 Annual Report

North Reading Youth Services mission is to allow for the voice of our youth to be heard in the community. We strive to establish student-driven social and experiential activities and provide opportunities for young adults to become active members of our community. Through these programs we hope to foster a healthy self-image and encourage positive decision making for Middle and High school-aged youth.

North Reading Youth Services introduced new, diverse programming with specific focus on skill building, literacy, self-care, socialization, development of intergenerational relations and building overall community. Since the successful integration of the new Youth Services Director in April 2018, programming options have increased by nearly 300%, including Expressive Writing, Yoga, Book Club, Village Meetings, Mind/Body/Soul Series, Whatever Wednesdays/Together Tuesdays, Gaming Challenge, Video Production, College Shopping Spree, 9th Grade Roundtables, Mentor Orientation, HS Youth Group, Dungeons & Dragons Club, Leadership/Social Justice Series and 5th Grade Girls Group. The Department continued to enhance existing teen programming with one of the highlights of the summer being two separate 2-day white water rafting trips to The Forks, Maine. Both the high school and middle school trips included an 8-hour rafting experience, a nature scavenger hunt including a hike and exploration of the river and a hands on cooking experience. The trip also honed leadership and life skills with the participants preparing, cooking, serving and cleaning up after meals as well as maintaining their overnight accommodations.

During the academic year, the Director was invited to co-lead monthly HS Maker Block sessions with the HS Media Specialist. Additionally, the Director facilitated the weekly Middle School Youth Group and Mentoring Program. Mindful of transportation and convenience, both programs were hosted on the school campus in hopes of enabling more students to participate. The EarlyAct Club invited all students town-wide in grades 3-5 to participate in several local service projects with focus on bridging intergenerational gaps and giving back to their local community. The 5th Grade Girls Group was introduced to embrace their individuality while also empowering as a whole.

The Department continued to preserve the partnership with the Community Impact Team which has been key in addressing both safety and social concerns of students and families. The Director attended the CADCA Midyear Conference with the Drug Free Communities Grant Director in July 2018. She also served on multiple other committees including the Community Impact Team's K-12 Action Team and Social Services Action Team, overseeing the Intergenerational Learning and Recreation sub-committee as well as supporting the Project 500 committee. In addition, she served on the Superintendent's Council Team, P.A.U.S.E., and developed partnerships with the MS/HS Media Specialist, NORCAM, HS InterAct Advisor, MS EarlyAct Advisor, guidance departments, school health departments, town wide school faculty, NR Housing Authority, NR Food Pantry, NR Veteran Services, NR Elder Services, Flint Memorial Library, Chamber of Commerce, Rotary Club, NRPD, NRFD, and The Peter Sanborn Place. The Department Head also attended statewide YS Director quarterly meetings and school/town based events, increasing the visibility of Youth Services as a whole.

In 2019, the Department strives to diversify funding sources in effort of generating department revenue and financial self-sustainability. We also hope to increase participation at the high school level with the gifting of a YS graduating senior lottery, enriching the HS Leadership/Social Justice series curriculum, as well as the creation of a Vocational Series co-facilitated with the MS/HS Media Specialist. Lastly, the Department will seek youth support with specific focus on the increase and enhancement of the social media presence of Youth Services.

Much appreciation and gratitude to all of our supporters and volunteers who have enabled the department with its continued success.

Respectfully Submitted,

Jennifer Ford, Youth Services Director

CIT Annual Report 2018

The Community Impact Team's Board of Directors grew in 2018. Select Board member Michael Prisco joined the team along with Youth Services Director Jennifer Ford and Mental Health/Substance Abuse Clinician Laura Miranda. The Board met monthly to discuss projects and oversee fiscal management.

Superintendent Jon Bernard continued as the Chair of the "K-12 Action Team." The K-12 Action Team is charged with bringing programs and presentations to the students of our school district in grades Kindergarten through Grade 12. In 2018, they coordinated the fourth annual North Reading Night Off on Tuesday, March 13th. This event seeks to engage families by not scheduling events in the town, relaxing homework requirements for students, taking a break from electronic devices, and promoting family quality time together. Families gathered around the kitchen table, unplugged, played a board game, and enjoyed the company of their family.

K-12 also hosted the first Parent University was held on Saturday, April 7th. Parent University is a day of informational programs for parents to further strengthen the partnership that exists with the North Reading Public Schools and to provide parents with greater insight into their child's education in three areas: Educating the Whole Child, Curriculum, and Technology. The event is facilitated by a collaborative team comprised of school district personnel and community partners who share a common vision for our community, each bringing their years of experience and expertise to have a collective, positive impact on student performance and the overall success of the North Reading Public Schools. Funded completely through donations, donors include Mr. Michael Walbourne and the Reading Cooperative Bank; Mr. Tony Maffeo and Integrated Benefits Group; Mr. Steve Tardanico and Reimbursement Specialists, Inc.; Mr. Geof Simons; Ms. Anna McGovern and Chartwells Dining Services; and the North Reading Community Impact Team. A second "Parent University" event is scheduled to be held on April 6, 2019.

If They Had Known presentations were also featured in 2018. The North Reading Public Schools and North Reading Community Impact Team/K-12 Action Team hosted presentations of "If They Had Known" in the Performing Arts Center at North Reading Middle/High School on October 15th and 16th. The presentations were made to all high school students in grades 11 and 12 during the school day on October 15; an evening presentation will be made at 6:30 p.m. on October 16. The evening presentation was free and open to the community. Given the nature of the subject of the presentation, it was recommended that only those students of a high school age or greater attend.

The Youth Substance Use Prevention Coalition completed half of its second year, operating on an October 1 fiscal year. As a volunteer-based Coalition, it grew to thirty-five members and volunteer Marci Bailey took over as Coalition Chair. The committee also completed its second large-scale Core Measurement Survey of grades six through twelve, focusing on questions related to alcohol, tobacco, marijuana, and prescription drugs. This year, questions were added to collect information on vape use.

The Coalition also donated over \$1,700 in prevention materials to the North Reading Middle

School Health Department and helped instruct presentations on alcohol, marijuana and vaping. Multiple environmental scans were completed that identified substance use and distribution hot spots and vendors in violation of tobacco compliance. Vaping 101 welcomed over 200 residents, parents educators and police personnel to update them on local use trends. The public presentation of “Angst” was well received and welcomed members of the community, parents and students. In Plain Sight for Educators instructed 65 North Reading teachers in warning signs of substance use. The Coalition also hosted a well-visited resource table at the Fall Athletics Meeting, Apple Festival, Farmers Market, and other community events.

Coalition advocacy was a highlight of 2018. Representatives from the Coalition attended CADCA’s Advocacy Day on Capitol Hill in Washington, D.C. in February, 2018. In addition, members advocated to state elected representatives for the town to receive prevention funding through the Cannabis Control Commission’s fees and change the definition of “delinquent juvenile” to support enforcement and diversion capabilities. The Coalition also worked with the Attorney General to prohibit vape advertising and to investigate marketing strategies of vape manufactures to minors. Advocacy was also a key activity in the area of strengthening laws related to THC and CBD edibles.

Aimed at improving the quality of life for all, the Social Services Action Team focused on housing, transportation and adult education. Each monthly Thursday meeting welcomes about ten attendees, while the email list numbers at twenty-three.

In 2018, the action team revised and reprinted the North Reading Resource Guide which was printed and made available online. The team also partnered with other town agencies. They helped source the Greenway project and forwarded it to the Land Utilization Committee for more appropriate handling. Members attended CPC meetings to discuss town plans, multiple MAPC 10-year public forums, MAPC Housing Study public forums, and participated with advisory board committee meetings. The team researched and provided comments on LIFE (Lynnfield Housing) at a Select Board meeting. Members also attended and spoke at Select Board meetings such as 217 Main St proposal, Senior Housing at Chestnut St, CPC studies and impact on discussions.

Several new initiatives also kicked off in 2018 including initial discussion on an AARP/Healthy Aging Collaborative. They also submitted a grant proposal for P500 Outreach which is pending approval. Locally, the team hosted a booth at Apple Fest and National Night Out and led the organization of a Health Fair at the Flint Memorial Library for seniors.

BOARD OF ASSESSORS

The Assessors report for Fiscal 18 is as follows:

The FY 2017 Total Real Estate valuation:	\$2,885,711,719
Personal Property valuation:	\$ 49,330,390
Tax rate for residential/open space	\$ 16.34
Tax rate for commercial/industrial/personal property	\$ 16.34

Amounts levied by class, percentage, valuation & taxes:

Classes	Percentage	Valuation	Taxes
Residential	87.8512	\$2,885,711,719	\$46,546,530.03
Open space			
Commercial	6.4276	\$188,652,461	\$3,042,964.20
Industrial	4.0405	\$118,590,700	\$1,912,867.99
Personal property	1.6807	\$49,330,390	\$795,699.19

Total exemptions granted: 85 Amount: \$55,426.91

Motor vehicle and trailer excise:	
Excise tax amount	\$2,942,431.68

Respectfully submitted,

The Assessing Office

Board Members:
Sebastine Tine, Chrm
Gregory Smith
Deborah Carbone

Staff members:
Deborah Carbone – Assessing Manager
Debbie Pothier – Administrative Assistant
Paula Berry – Clerk / Secretary

**TOWN TREASURER
2018 ANNUAL REPORT**

The transactions in the General Cash Account, in summary form
were as follows:

Balance 6/30/2017	\$29,732,933.12
Balance 6/30/2018.....	\$53,598,129.52

FUNDED DEBT

Outstanding Long Term 7/1/2018	\$ 78,200,868.00
Bond Paid in FY 18.....	\$ 4,920,868.00
New Bonds FY 18	\$ 4,215,000.00
Outstanding Short Term 7/1/2018	\$ 8,443,932.00
New BANS FY18.....	\$ 8,443,932.00
BANS Paid in FY18.....	<u>\$ 17,858,500.00</u>
All Outstanding Debt as of June 30, 2018.....	\$ 86,644,800.00

DEBT ACCOUNT

Buildings.....	\$ 4,734,568.00
Departmental Equipment.....	\$ 751,000.00
School Buildings.....	\$68,970,432.00
School Other.....	\$ 1,430,000.00
General.....	\$ 6,549,868.00
Water.....	<u>\$ 4,208,932.00</u>
Total.....	\$86,644,800.00

Respectfully submitted,
Maryann MacKay, Town Treasurer

**TOWN COLLECTOR
2018 ANNUAL REPORT**

Outstanding Balances June 30, 2018:

Levy of 2012		
Real Estate	\$	737.68
Levy of 2013		
Motor Vehicle.....	\$	5,734.99
Levy of 2014		
Personal Property	\$	5,964.86
Motor Vehicle.....	\$	5,657.61
Levy of 2015		
Personal Property	\$	6,376.60
Motor Vehicle.....	\$	10,976.13
Levy of 2016		
Real Estate	\$	2,766.73
Personal Property	\$	7,039.26
Motor Vehicle.....	\$	13,785.79
Levy of 2017		
Real Estate	\$	59.68
Personal Property	\$	6,269.28
Motor Vehicle.....	\$	35,324.50
Levy of 2018		
Real Estate	\$	404,325.54
Personal Property.....	\$	9,031.43
Motor Vehicle.....	\$	467,503.47
Levy of 2019		
Real Estate (bills mailed on June 27, 2018.....	\$	24,271,823.24
Personal Property (bills mailed on June 27, 2018.....	\$	445,482.47

TRUSTEES OF TRUST FUNDS 2018 ANNUAL REPORT

The mission of the Trustees of Trust Funds is to oversee the trust funds of North Reading as reported in the Town Report. Specifically, we

- Review the quarterly trust fund statements provided by the Town Treasurer for consistency and accuracy.
- Meet each spring to determine the amount of each scholarship award that is available to be given to graduating North Reading High School students. This amount is based on the conditions of the trust and available earnings in each fund, generally as of December 31 of the prior calendar year. We send this information to the North Reading High School Scholarship Committee, along with the necessary qualifications of candidates. Upon request, we notify the trust fund donors regarding the names and amounts of the scholarships awarded.
- Inform the administrators of other trust funds, not under the administration of the Trustees of Trust Funds, of fund balances and other pertinent information.
- Meet and assist donors who are establishing new trust funds. Ensure that trust fund governing documents are saved in electronic form with the town records.
- Attempt to recover or establish governing documents for all trust funds.

In the spring of 2018, we recommended the following scholarship award amounts to the NRHS Scholarship Committee and NR School Committee (*):

\$ 250 Barbara E. Aylward Scholarship
250 James R. Aylward Scholarship
none Nedio E. Barrasso & Mary Barrasso Memorial Scholarship
500 Arthur A. Barresi Scholarship
800 Eleanor C. Dell Scholarship 2014
none Eleanor Cecilia Dell 2008
500 Fitzgerald Prize for Community Service
250 James Gregory Hannon Memorial Scholarship (*)
250 Edith F. Holt Memorial Scholarship (*)
500 Michael J. Mitton Memorial Scholarship
300 Richard K. Smith Memorial Scholarship
500 James R. Stewart III Memorial Scholarship
500 Turilli-Bourne Scholarship
250 West Village Women's Club Scholarship

Due to lack of governing documents, we did not recommend any award from these scholarships.

none Eleanor Frazier Memorial
none Richard P. Murphy Memorial Scholarship
none Eric R. Nelson Memorial Scholarship

The grand total for the 2018 scholarship awards was \$4,850.

The trustees met four times in 2018. Highlights of 2018 included the following:

- Merger of two funds: We researched the terms of two library funds and determined that the “Earl Thomas Stafford Library Fund” should be merged into the “Flint Memorial fund in the aid of the Flint Library of North Reading” that was established by Harriet N. Flint. This merger was completed by June 2018.
- Annual Trust Fund Status: We sent first annual status letters to related parties that gave details on the principal and earnings for each trust, including the terms of the trust. The DPW Director (various cemetery and town property trusts) and the Library Director and Library Trustees (library trusts) were also included.
- Investment Policy: We met with Finance Director Elizabeth Rourke and Town Treasurer Maryann MacKay to discuss progress relative to an Investment Policy for the trust funds. Ms. Rourke advised that she is working on a draft policy which needs to be reviewed and approved by the Town Administrator and Select Board. Then a committee will be formed to implement the policy.
- In the Quarter Ending 12/31/18, there is a Transfer of Principal of \$99,853.23 into the larger of the Eleanor Dell scholarships, the Eleanor C. Dell Scholarship (of 2014). This additional principal was the final distribution from the Eleanor C. Dell Trust, administered by Latham Law Offices LLC, Reading, MA.

We continued research into several other funds to clarify their usage, and also to identify which ones need to be formally accepted by the town.

Respectfully submitted,

Dallas W. Coffman, Chairman
Jean C. Osborn, Trustee

FY 2018
TOWN OF NORTH READING TRUST FUNDS

Account Description	07/01/2017 Balance	Receipts	Disbursements/ Transfers +/-	06/30/18 Balance	Non Expendable	Available	Unrealized Gain/Loss	Ending Market Value
Cultural Council Scholarship	7,801.56	\$8.44	0.00	7,810.00	6,779.00	1,031.00	-95.51	7,214.49
Harmony Vale Cemetery	9,125.01	\$9.87	0.00	9,134.88	1,000.00	8,134.88	-111.71	9,023.17
Howard L. (LMDP) HV Cemetery	7,446.35	\$8.04	0.00	7,454.39	500.00	6,954.39	-91.16	7,363.23
Park Street Cemetery/Damon	3,510.45	\$3.80	0.00	3,514.25	100.00	3,414.25	-42.98	3,471.27
Park Street Cemetery/Flint	2,475.52	\$2.69	0.00	2,478.21	300.00	2,178.21	-30.31	2,447.90
Perpetual Care	764,924.50	\$821.99	-12,250.00	753,496.49	720,773.00	32,723.49	-9,214.60	744,581.89
Conservation	116,577.74	\$126.06	0.00	116,703.80	25,000.00	91,703.80	-1,427.19	115,276.61
Harriet N. Flint Memorial Fund	9,973.44	\$14.43	3,372.66	13,360.53	4,150.00	9,210.53	-163.39	13,197.14
Thomas Earl Stafford Flint Mem Trust	7,162.20	\$7.75	0.00	7,169.95	2,715.00	4,454.95	-87.68	7,082.27
Flint Memorial Hall	13,573.44	\$14.69	0.00	13,588.13	6,000.00	7,588.13	-166.17	13,421.96
Walter S. Flint School Fund	13,952.41	\$15.08	0.00	13,967.49	10,000.00	3,967.49	-170.81	13,796.68
Alice G. Wilson LDB School Recreation	1,423.98	\$1.54	0.00	1,425.52	500.00	925.52	-17.43	1,408.09
Elliot Flint	17,590.84	\$19.02	0.00	17,609.86	5,000.00	12,609.86	-215.35	17,394.51
Ebenezer Damon 1-Mile Grounds	9,857.19	\$10.67	0.00	9,867.86	5,000.00	4,867.86	-120.68	9,747.18
Anne U. Abbott Riverside Cem. Perp. Care	5,996.70	\$6.48	0.00	6,003.18	1,000.00	5,003.18	-73.41	5,929.77
150th Anniversary Fund	525.90	\$0.58	0.00	526.48	125.00	401.48	-6.44	520.04
American Revolution Tri-Centennial	454.44	\$0.49	0.00	454.93	100.00	354.93	-5.56	449.37
James R. Alward Scholarship	5,664.29	\$6.11	0.00	5,670.40	5,000.00	670.40	-69.34	5,601.06
Barbara F. Alward Scholarship	5,415.09	\$5.86	0.00	5,417.95	5,000.00	417.95	-66.26	5,351.69
Veterans Memorial Committee Perp Trust	17,015.01	\$18.40	0.00	17,036.41	6,493.37	10,543.04	-208.34	16,828.07
Richard K. Smith Scholarship	5,546.17	\$6.00	0.00	5,552.17	5,000.00	552.17	-47.90	5,484.27
Edith F. Holt Scholarship	3,879.59	\$4.20	0.00	3,883.79	3,000.00	883.79	-47.50	3,836.29
West Village Club Scholarship	5,737.23	\$6.14	0.00	5,743.37	1,780.64	3,962.73	-70.23	5,673.14
The James Gregory Hannon Memorial Scholarship	10,995.29	\$11.24	0.00	10,406.53	10,000.00	406.53	-127.26	10,279.27
Richard P. Murphy Memorial Scholarship	5,977.02	\$6.47	0.00	5,983.49	3,000.00	2,983.49	-73.17	5,910.32
James R. Stewart III Memorial Scholarship	4,874.07	\$5.28	0.00	4,879.35	4,035.00	844.35	-59.67	4,819.68
Michael J. Milton Memorial Scholarship	38,684.05	\$41.93	500.00	39,225.98	39,000.00	225.98	-47.70	38,746.28
Neddo E. & Mary Barraso Memorial Scholarship	102,158.84	\$110.47	0.00	102,269.31	100,000.00	2,269.31	-1,250.65	101,018.65
Fitzgerald Prize for Community Service	20,088.90	\$21.73	0.00	20,110.63	15,000.00	5,110.63	-245.94	19,864.69
Eleanor Frazier Memorial	936.96	\$1.01	0.00	937.97	675.00	262.97	-11.47	926.50
Eric R. Nelson Memorial Scholarship	8,832.20	\$9.55	0.00	8,841.75	7,314.91	1,526.84	-108.13	8,733.62
Arthur A. Barraso Permanent Scholarship	26,193.96	\$28.33	0.00	26,222.29	25,000.00	1,222.29	-320.68	25,901.61
Eleanor C. Dell Scholarship (of 2014)	622,359.40	\$672.98	0.00	623,032.38	615,000.00	8,032.38	-7,619.14	615,413.24
Eleanor Cecelia Dell Scholarship (of 2008)	5,178.53	\$5.60	0.00	5,184.13	5,000.00	184.13	-63.40	5,120.73
Tarilla-Bourne Scholarship	3,951.00	\$4.35	400.00	4,355.35	1,000.00	3,355.35	-53.26	4,302.09
TOTAL	1,888,631.93	2,037.27	-11,350.00	1,879,319.20	1,640,340.92	238,978.28	-22,982.43	1,856,336.77

TOWN ACCOUNTANT

The following pages are the audited General Purpose Financial Statements of the Town of North Reading for the Fiscal Year 2018. The statements and accompanying notes were prepared by Giusti, Hingston and Company, P.C., the outside audit firm, as a result of the annual audit of the Town's financial records by the firm.

Responsibility for the accuracy and completeness of the data presented rests with the Town. I believe the data, as presented, is accurate in all material respect, that it is presented in a manner designed to fairly set forth the financial position of the Town measured by the activity of its various funds.

The Town's finances continue to feel the pressure of rapid growth and a general decline in the economy. The Town's ability to generate sufficient revenue to provide the services demanded is severely limited by the constraints of Proposition 2-1/2. The Town is faced with difficulty, funding not only the operating budget, but major capital projects over the next few years. This can only be accomplished by careful and thoughtful planning of the Town's leaders.

Respectfully submitted,

Elizabeth Rourke
Finance Director/Town Accountant

Town of North Reading, Massachusetts
Statement of Net Position
June 30, 2018

	Governmental <u>Activities</u>	Business - Type <u>Activities</u>	<u>Total</u>
Assets:			
Current:			
Cash/Investments	\$ 43,745,914	\$ 7,345,177	\$ 51,091,091
Petty Cash	785	-	785
Accounts Receivable:			
Property Taxes	406,825	-	406,825
Tax Liens	745,626	45,032	790,658
Excises	258,621	-	258,621
User Charges	950,143	562,368	1,512,511
Liens	6,906	28,665	35,571
Intergovernmental	635,474	-	635,474
Noncurrent:			
Accounts Receivable:			
Intergovernmental	1,216,965	-	1,216,965
Capital Assets:			
Assets Not Being Depreciated	19,293,836	4,668,901	23,962,737
Assets Being Depreciated, Net	152,448,055	8,788,578	161,236,633
Total Assets	<u>219,709,150</u>	<u>21,438,721</u>	<u>241,147,871</u>
Deferred Outflows of Resources:			
Pensions	4,875,534	212,157	5,087,691
Other Post Employment Benefits	38,438	608	39,046
Total Deferred Outflows of Resources	<u>4,913,972</u>	<u>212,765</u>	<u>5,126,737</u>
Liabilities:			
Current:			
Warrants Payable	305,329	59,684	365,013
Accounts Payable	-	119,005	119,005
Accrued Salaries Payable	2,731,666	14,953	2,746,619
Employees' Withholding Payable	606,614	-	606,614
Unclaimed Checks	10,069	-	10,069
Guarantee Deposits	-	29,748	29,748
Accrued Interest Payable	473,453	32,212	505,665
Compensated Absences	1,037,208	75,364	1,112,572
Bonds Payable	4,757,033	928,700	5,685,733
Bond Anticipation Notes Payable	6,859,500	1,584,432	8,443,932
Noncurrent:			
Bonds Payable	72,879,668	4,678,556	77,558,224
Compensated Absences	2,420,153	113,046	2,533,199
Net Pension Liability	46,032,415	2,003,080	48,035,495
Net Other Post Employment Benefit Liability	61,985,797	979,295	62,965,092
Due to Other Governments	-	-	-
Total Liabilities	<u>200,098,905</u>	<u>10,618,075</u>	<u>210,716,980</u>
Deferred Inflows of Resources:			
Taxes and User Charges Paid in Advance	396,735	-	396,735
Pensions	2,385,764	103,815	2,489,579
Other Post Employment Benefits	2,842,568	44,026	2,886,594
Total Deferred Inflows of Resources	<u>5,625,067</u>	<u>147,841</u>	<u>5,772,908</u>
Net Position:			
Net Investment in Capital Assets	89,076,668	10,005,069	99,081,737
Restricted for:			
Gifts, Grants and Other Statutory Restrictions	26,274,762	-	26,274,762
Perpetual Funds:			
Expendable	92,932	-	92,932
Nonexpendable	764,042	-	764,042
Unrestricted	(97,309,254)	880,501	(96,428,753)
Total Net Position	<u>\$ 18,899,150</u>	<u>\$ 10,885,570</u>	<u>\$ 29,784,720</u>

Town of North Reading, Massachusetts
Statement of Activities
Fiscal Year Ended June 30, 2018

		Net (Expenses) Revenues and					
		Program Revenues			Changes in Net Assets		
		Operating	Capital		Business -		
		Charges for	Grants and	Grants and	Governmental	Type	
<u>Functions/Programs</u>	<u>Expenses</u>	<u>Services</u>	<u>Contributions</u>	<u>Contributions</u>	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
Primary Government:							
<i>Governmental Activities:</i>							
General Government	\$ 3,254,169	\$ 603,099	\$ 120,802	\$ -	\$ (2,530,268)	\$ -	\$ (2,530,268)
Public Safety	7,510,343	1,394,187	163,071	-	(5,953,085)	-	(5,953,085)
Education	45,284,277	2,291,322	15,706,033	752,869	(26,534,053)	-	(26,534,053)
Highways and Public Works	4,563,042	1,115,855	536,477	-	(2,910,710)	-	(2,910,710)
Human Services	726,545	55,503	221,647	-	(449,395)	-	(449,395)
Culture and Recreation	1,009,981	6,979	173,425	-	(829,577)	-	(829,577)
Fringe Benefits and Insurance	14,319,384	-	-	-	(14,319,384)	-	(14,319,384)
Interest on Debt Service	3,407,504	-	96,359	-	(3,311,145)	-	(3,311,145)
Total Governmental Activities	80,075,245	5,466,945	17,017,814	752,869	(56,837,617)	-	(56,837,617)
<i>Business-Type Activities:</i>							
Hillview	1,308,274	1,554,980	16,539	-	-	263,245	263,245
Recreation	650,690	404,344	-	-	-	(246,346)	(246,346)
Water Services	3,836,451	4,430,387	9,791	-	-	603,727	603,727
Total Business-Type Activities	5,795,415	6,389,711	26,330	-	-	620,626	620,626
Total Primary Government	\$ 85,870,660	\$ 11,856,656	\$ 17,044,144	\$ 752,869	(56,837,617)	620,626	(56,216,991)
					Property Taxes	48,877,209	48,877,209
					Motor Vehicle and Other Excise Taxes	3,499,486	3,499,486
					Penalties and Interest on Taxes	216,732	216,732
					Other Taxes, Assessments and		
					In Lieu of Tax Payments	366,492	366,492
					Intergovernmental	1,848,804	1,848,804
					Interest and Investment Income	297,312	297,312
					Other Revenue	167,072	167,072
					Net Gain (Loss) on Sale of Assets	9,187	9,187
					Special Item - Gain on Sale of Town Land	19,835,004	19,835,004
					Transfers, Net	237,622	(237,622)
					Total General Revenues and Transfers	75,354,920	75,117,298
					Change in Net Assets	18,517,303	18,900,307
Net Position:							
					Beginning of the Year	27,158,170	37,720,001
					Prior Period Adjustment	(26,776,323)	(26,835,588)
					Adjusted Beginning of the Year	381,847	10,884,413
					End of the Year	\$ 18,899,150	\$ 29,784,720

Town of North Reading, Massachusetts
Balance Sheet
Governmental Funds
June 30, 2018

	General	Sale of Town Land Special Revenue	School Building Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
Assets:					
Cash/Investments	\$ 15,811,005	\$ 19,597,380	\$ 423,944	\$ 7,913,585	\$ 43,745,914
Petty Cash	785	-	-	-	785
Receivables:					
Property Taxes	406,825	-	-	-	406,825
Tax Liens	745,626	-	-	-	745,626
Excises	258,621	-	-	-	258,621
User Charges	121,618	-	-	828,525	950,143
Other Liens	6,906	-	-	-	6,906
Intergovernmental	1,460,358	-	-	392,081	1,852,439
Special Assessments	-	-	-	-	-
Tax Foreclosures	418,024	-	-	-	418,024
Total Assets	\$ 19,229,768	\$ 19,597,380	\$ 423,944	\$ 9,134,191	\$ 48,385,283
Liabilities:					
Warrants Payable	\$ 244,709	\$ -	\$ -	\$ 60,620	\$ 305,329
Accrued Salaries Payable	2,731,416	-	-	250	2,731,666
Employees' Withholding Payable	606,614	-	-	-	606,614
Unclaimed Checks	10,069	-	-	-	10,069
Bonds Anticipation Notes Payable	-	-	5,400,000	1,459,500	6,859,500
Total Liabilities	3,592,808	-	5,400,000	1,520,370	10,513,178
Deferred Inflows of Resources:					
Unavailable Revenues	3,156,091	-	-	1,156,881	4,312,972
Taxes Paid in Advance	396,735	-	-	-	396,735
Total Deferred Inflows of Resources	3,552,826	-	-	1,156,881	4,709,707
Fund Equity:					
Fund Balances:					
Nonspendable	-	-	-	764,042	764,042
Restricted	-	19,597,380	-	3,450,307	23,047,687
Committed	4,312,434	-	-	2,711,807	7,024,241
Assigned	816,352	-	-	-	816,352
Unassigned	6,955,348	-	(4,976,056)	(469,216)	1,510,076
Total Fund Balances	12,084,134	19,597,380	(4,976,056)	6,456,940	33,162,398
Total Liabilities Deferred Inflows of Resources and Fund Balances	\$ 19,229,768	\$ 19,597,380	\$ 423,944	\$ 9,134,191	\$ 48,385,283

Town of North Reading, Massachusetts
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Fiscal Year Ended June 30, 2018

	General	Sale of Town Land Special Revenue	School Building Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
<u>Revenues:</u>					
Property Taxes	\$ 48,668,270	\$ -	\$ -	\$ -	\$ 48,668,270
Tax Liens	180,908	-	-	-	180,908
Excises	3,468,554	-	-	-	3,468,554
Penalties and Interest	216,732	-	-	-	216,732
Licenses and Permits	477,611	-	-	-	477,611
Fees and Other Departmental	204,215	-	-	-	204,215
Intergovernmental	16,478,757	-	689,232	2,117,013	19,285,002
Charges for Services	992,116	-	-	3,451,489	4,443,605
Fines and Forfeits	17,980	-	-	-	17,980
Earnings on Investments	297,312	-	-	50	297,362
In Lieu of Taxes	366,492	-	-	-	366,492
Contributions	-	-	-	304,294	304,294
Miscellaneous	85,504	-	-	287,412	372,916
Total Revenues	<u>71,454,451</u>	<u>-</u>	<u>689,232</u>	<u>6,160,258</u>	<u>78,303,941</u>
<u>Expenditures:</u>					
General Government	3,423,943	-	-	290,564	3,714,507
Public Safety	7,155,634	-	-	830,048	7,985,682
Education	37,593,208	-	1,293,541	3,971,240	42,857,989
Intergovernmental	212,149	-	-	-	212,149
Highways and Public Works	3,773,984	-	-	791,824	4,565,808
Human Services	676,763	-	-	37,325	714,088
Culture and Recreation	597,806	-	-	161,866	759,672
Employee Benefits and Insurance	10,046,710	-	-	-	10,046,710
Debt Service	7,717,854	-	-	29,013	7,746,867
Total Expenditures	<u>71,198,051</u>	<u>-</u>	<u>1,293,541</u>	<u>6,111,880</u>	<u>78,603,472</u>
Excess of Revenues Over (Under) Expenditures	<u>256,400</u>	<u>-</u>	<u>(604,309)</u>	<u>48,378</u>	<u>(299,531)</u>
<u>Other Financing Sources (Uses):</u>					
Transfers In	1,704,737	-	30,090	-	1,734,827
Transfers (Out)	(211,099)	(250,000)	-	(1,036,106)	(1,497,205)
Sale of Capital Asset	-	19,835,004	-	-	19,835,004
Premium on Issuance of Bond	-	-	-	152,343	152,343
Proceeds from Bonds	-	-	-	2,165,000	2,165,000
Total Other Financing Sources (Uses)	<u>1,493,638</u>	<u>19,585,004</u>	<u>30,090</u>	<u>1,281,237</u>	<u>22,389,969</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>1,750,038</u>	<u>19,585,004</u>	<u>(574,219)</u>	<u>1,329,615</u>	<u>22,090,438</u>
Fund Balance, Beginning	<u>10,334,096</u>	<u>12,376</u>	<u>(4,401,837)</u>	<u>5,127,325</u>	<u>11,071,960</u>
Fund Balance, Ending	<u>\$ 12,084,134</u>	<u>\$ 19,597,380</u>	<u>\$ (4,976,056)</u>	<u>\$ 6,456,940</u>	<u>\$ 33,162,398</u>

Town of North Reading, Massachusetts
Reconciliation of the Governmental Funds Balance Sheet
Total Fund Balances to the Statement of Net Position
June 30, 2018

Total Governmental Fund Balances	\$ 33,162,398
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	171,741,891
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds	3,894,948
Certain changes in the net pension liability and the other post employment liability are required be included in the expense in future periods. These changes are reported as deferred outflows/(deferred inflows) of resources related to pensions/other post employment benefits (OPEB).	
Deferred Outflows of Resources - Pensions	4,875,534
Deferred Inflows of Resources - Pensions	(2,385,764)
Deferred Outflows of Resources - OPEB	38,438
Deferred Inflows of Resources - OPEB	(2,842,568)
Certain liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds Payable	(77,636,701)
Other Post Employment Benefit Obligations	(61,985,797)
Net Pension Liability	(46,032,415)
Accrued Interest on Bonds	(473,453)
Compensated Absences	(3,457,361)
Net Assets of Governmental Activities	<u><u>\$ 18,899,150</u></u>

Town of North Reading, Massachusetts
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2018

Net change in fund balances - total governmental funds		\$ 22,090,438
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays and the contribution of assets exceeded depreciation in the current period.		
Capital Outlay	3,248,540	
Depreciation	<u>(4,969,571)</u>	
Net Effect of Reporting Capital Assets		(1,721,031)
In the statement of activities, the gain (loss) on the trade in of capital assets is reported, whereas in the governmental funds, the gain (loss) is not reported.		9,187
Revenues in the Statement of Activities that do not provide current financial resources are considered unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in unavailable revenue.		
		206,792
The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities. This amount reflects the net effect of these differences in the treatment of long-term debt and related items.		
Current year premium	(152,343)	
Amortization of Premium from Bond	248,548	
Proceeds from Bonds	(2,165,000)	
Principal Payments on Bonds	<u>4,300,868</u>	
Net Effect of Reporting Long Term Debt		2,232,073
In the statement of activities, interest on outstanding long-term debt is accrued, whereas in governmental funds, interest is not reported until due. This amount represents the change from the prior year's accrual.		(210,053)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These amounts represent the change in these accounts from the prior fiscal year.		
Compensated Absence Payable Accrual	182,571	
Other Post Employment Benefits Payable	(2,748,005)	
Net Pension Liability	<u>(1,524,669)</u>	
Net Effect of Reporting Other Items		(4,090,103)
Change in net assets of governmental activities		<u><u>\$ 18,517,303</u></u>

Town of North Reading, Massachusetts
Statement of Net Position
Proprietary Funds
June 30, 2018

	Business-Type Activities			
	Enterprise Funds			
	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Assets				
Current:				
Cash and Cash Investments	\$ 6,107,081	\$ 942,029	\$ 296,067	\$ 7,345,177
Receivables, Net of Allowance for Uncollectibles:				
User Charges	562,368	-	-	562,368
Tax Liens	45,032	-	-	45,032
Liens	28,665	-	-	28,665
Noncurrent:				
Assets Not Being Depreciated	1,693,209	2,975,692	-	4,668,901
Assets Being Depreciated, Net	6,260,166	2,310,873	217,539	8,788,578
Total Assets	<u>14,696,521</u>	<u>6,228,594</u>	<u>513,606</u>	<u>21,438,721</u>
Deferred Outflows of Resources:				
Pensions	212,157	-	-	212,157
Other Post Employment Benefits	333	43	232	608
Total Deferred Outflows of Resources	<u>212,490</u>	<u>43</u>	<u>232</u>	<u>212,765</u>
Liabilities				
Current:				
Warrants Payable	12,164	42,610	4,910	59,684
Accounts Payable	119,005	-	-	119,005
Accrued Wages Payable	4,918	242	9,793	14,953
Guarantee Deposits	-	29,748	-	29,748
Accrued Interest Payable	16,670	15,542	-	32,212
Bond Anticipation Notes Payable	1,584,432	-	-	1,584,432
Bonds Payable	593,700	335,000	-	928,700
Compensated Absences	32,447	258	42,659	75,364
Noncurrent:				
Bonds Payable	2,633,556	2,045,000	-	4,678,556
Net Pension Liability	2,003,080	-	-	2,003,080
Net Other Post Employment Benefits Liability	536,619	68,627	374,049	979,295
Compensated Absences	48,670	388	63,988	113,046
Total Liabilities	<u>7,585,261</u>	<u>2,537,415</u>	<u>495,399</u>	<u>10,618,075</u>
Deferred Inflows of Resources:				
Pensions	103,815	-	-	103,815
Other Post Employment Benefits	24,266	3,105	16,655	44,026
Total Deferred Inflows of Resources	<u>128,081</u>	<u>3,105</u>	<u>16,655</u>	<u>147,841</u>
Net Assets				
Net Investment in Capital Assets	5,912,281	3,875,249	217,539	10,005,069
Unrestricted	1,283,388	(187,132)	(215,755)	880,501
Total Net Assets	<u>\$ 7,195,669</u>	<u>\$ 3,688,117</u>	<u>\$ 1,784</u>	<u>\$ 10,885,570</u>

Town of North Reading, Massachusetts
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
Fiscal Year Ended June 30, 2018

	Business-Type Activities			
	<u>Enterprise Funds</u>			
	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Operating Revenues:				
Charges for Services	\$ 4,368,203	\$ 1,498,491	\$ 404,344	\$ 6,271,038
Departmental	-	56,218	-	56,218
Contributions	-	16,494	-	16,494
Miscellaneous	62,184	271	-	62,455
Total Operating Revenues	<u>4,430,387</u>	<u>1,571,474</u>	<u>404,344</u>	<u>6,406,205</u>
Operating Expenditures:				
Personal Services	531,696	23,169	457,133	1,011,998
Nonpersonal Services	2,872,602	1,015,428	174,044	4,062,074
Depreciation	309,561	181,240	19,513	510,314
Total Operating Expenditures	<u>3,713,859</u>	<u>1,219,837</u>	<u>650,690</u>	<u>5,584,386</u>
Operating Income	<u>716,528</u>	<u>351,637</u>	<u>(246,346)</u>	<u>821,819</u>
Nonoperating Revenues (Expenses):				
Intergovernmental	8,515	-	-	8,515
Earnings on Investments	1,276	45	-	1,321
Interest on Debt	(122,592)	(88,437)	-	(211,029)
Total Nonoperating Revenues (Expenses)	<u>(112,801)</u>	<u>(88,392)</u>	<u>-</u>	<u>(201,193)</u>
Income Before Operating Transfers	<u>603,727</u>	<u>263,245</u>	<u>(246,346)</u>	<u>620,626</u>
Transfers In	-	-	211,099	211,099
Transfers Out	(445,521)	-	(3,200)	(448,721)
Total Transfers	<u>(445,521)</u>	<u>-</u>	<u>207,899</u>	<u>(237,622)</u>
Change in Net Assets	<u>158,206</u>	<u>263,245</u>	<u>(38,447)</u>	<u>383,004</u>
Net Position, July 1, 2017	7,156,139	3,381,828	23,864	10,561,831
Prior Period Adjustment	(118,676)	43,044	16,367	(59,265)
Adjusted Net Position, July 1, 2017	<u>7,037,463</u>	<u>3,424,872</u>	<u>40,231</u>	<u>10,502,566</u>
Net Position June 30, 2018	<u>\$ 7,195,669</u>	<u>\$ 3,688,117</u>	<u>\$ 1,784</u>	<u>\$ 10,885,570</u>

Town of North Reading, Massachusetts
Statement of Cash Flows
Proprietary Fund
Fiscal Year Ended June 30, 2018

	Business-Type Activities			
	<u>Enterprise Funds</u>			
	<u>Water</u>	<u>Hillview</u>	<u>Recreation</u>	<u>Total</u>
Cash Flows from Operating Activities:				
Receipts from Customers	\$ 4,274,941	\$ 1,571,474	\$ 404,344	\$ 6,250,759
Payments to Employees	(544,378)	(27,538)	(445,721)	(1,017,637)
Payments to Vendors	(2,577,715)	(1,015,664)	(160,236)	(3,753,615)
Net Cash Flows Provided (Used) by Operating Activities	<u>1,152,848</u>	<u>528,272</u>	<u>(201,613)</u>	<u>1,479,507</u>
Cash Flows from Non Capital Related Financing Activities:				
Transfers from (to) Other Funds (Net)	(445,521)	-	207,899	(237,622)
Net Cash Flows Provided (Used) by Non Capital Related Financing Activities	<u>(445,521)</u>	<u>-</u>	<u>207,899</u>	<u>(237,622)</u>
Cash Flows from Capital and Related Financing Activities:				
Acquisition of Capital Assets	(424,889)	-	(25,573)	(450,462)
Proceeds from Bond Anticipation Notes	1,584,432	-	-	1,584,432
Payments on Bond Anticipation Notes	(3,205,432)	-	-	(3,205,432)
Premium on Bond	233,144	-	-	233,144
Amortization of Premium on Bonds	(4,557)	-	-	(4,557)
Proceeds from Bonds	2,050,000	-	-	2,050,000
Principal Payments on Bonds	(271,485)	(340,000)	-	(611,485)
Interest Payments	(117,057)	(85,760)	-	(202,817)
Net Cash Flows Provided (Used) by Capital and Related Financing Activities	<u>(155,844)</u>	<u>(425,760)</u>	<u>(25,573)</u>	<u>(607,177)</u>
Cash Flows from Investing Activities:				
Earnings on Investments	1,276	45	-	1,321
Net Cash Flows Provided (Used) by Investing Activities	<u>1,276</u>	<u>45</u>	<u>-</u>	<u>1,321</u>
Net Increase (Decrease) in Cash and Cash Equivalents	<u>552,759</u>	<u>102,557</u>	<u>(19,287)</u>	<u>636,029</u>
Cash and Cash Equivalents, July 1, 2017	5,672,998	796,428	298,987	6,768,413
Prior Period Adjustment	(118,676)	43,044	16,367	(59,265)
Cash and Cash Equivalents, June 30, 2018	<u>\$ 6,107,081</u>	<u>\$ 942,029</u>	<u>\$ 296,067</u>	<u>\$ 7,345,177</u>
Reconciliation of Net Income to Net Cash Provided (Used) by Operating Activities:				
Operating Income (Loss)	\$ 716,528	\$ 351,637	\$ (246,346)	\$ 821,819
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:				
Depreciation Expense	309,561	181,240	19,513	510,314
(Increase) Decrease in Accounts Receivable	(155,446)	-	-	(155,446)
(Increase) Decrease in Deferred Outflows of Resources	(27,281)	(43)	(232)	(27,556)
Increase (Decrease) in Wages Payables	832	(2,570)	(336)	(2,074)
Increase (Decrease) in Compensated Absences	(13,514)	(1,799)	11,748	(3,565)
Increase (Decrease) in Deferred Inflows of Resources	92,498	3,105	16,655	112,258
Increase (Decrease) in Net Pension Liability	160,348	-	-	160,348
Increase (Decrease) in Other Payables	69,322	(3,298)	(2,615)	63,409
Net Cash Provided by Operating Activities	<u>\$ 1,152,848</u>	<u>\$ 528,272</u>	<u>\$ (201,613)</u>	<u>\$ 1,479,507</u>

Town of North Reading, Massachusetts
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2018

	Private Purpose Trust Fund <u>Scholarship</u>	Other Post Employment Benefits <u>Trust</u>	Agency <u>Funds</u>
Assets:			
Cash and Cash Investments	\$ 883,812	\$ -	\$ 454,262
Cash and Equivalents	-	303,747	-
Domestic Bonds	-	274,506	-
Domestic Equities	-	221,684	-
Alternatives	-	151,693	-
International Bonds	-	148,137	-
International Equities	-	68,414	-
	<hr/>	<hr/>	<hr/>
Total Assets	883,812	1,168,181	454,262
	<hr/>	<hr/>	<hr/>
Liabilities:			
Current:			
Warrants Payable	-	-	1,259
Other Liabilities	-	-	453,003
	<hr/>	<hr/>	<hr/>
Total Liabilities	-	-	454,262
	<hr/>	<hr/>	<hr/>
Net Position:			
Restricted:			
Other Post Employment Benefits	-	1,168,181	-
Scholarships:			
Expendable	32,892	-	-
Nonexpendable	850,920	-	-
	<hr/>	<hr/>	<hr/>
Total Net Position	\$ 883,812	\$ 1,168,181	\$ -
	<hr/>	<hr/>	<hr/>

Town of North Reading, Massachusetts
Statement of Changes in Fiduciary Net Position - Fiduciary Funds
June 30, 2018

	Private Purpose Trust Fund <u>Scholarship</u>	Other Post Employment Benefits <u>Trust</u>	<u>Total</u>
Revenues:			
Gift	\$ 670	\$ -	\$ 670
Employer Contributions	-	1,831,633	1,831,633
Other	16,813	-	16,813
Earnings on Investments	587	25,634	26,221
	<hr/>	<hr/>	<hr/>
Total Additions	18,070	1,857,267	1,875,337
	<hr/>	<hr/>	<hr/>
Expenditures:			
Scholarships Awarded	3,500	-	3,500
Benefits Paid	-	1,531,633	1,531,633
	<hr/>	<hr/>	<hr/>
Total Distributions	3,500	1,531,633	1,535,133
	<hr/>	<hr/>	<hr/>
Change in Net Position	14,570	325,634	340,204
	<hr/>	<hr/>	<hr/>
Net Position:			
Beginning of the Year	869,242	842,547	1,711,789
	<hr/>	<hr/>	<hr/>
End of the Year	\$ 883,812	\$ 1,168,181	\$ 2,051,993
	<hr/>	<hr/>	<hr/>